



**GGLDC Board Meeting
Thursday, January 15th, 2026**

**Location: 99 MedTech Drive, Innovation Zone
4:00 PM**

GGLDC MINUTES

Attendance

Board Members: P. Zelif, S. Noble-Moag, J. Tretter, M. Brooks, P. Battaglia, D. Cunningham, G. Torrey, K. Manne
Staff: M. Masse, K. Galdun, L. Farrell, J. Krencik, P. Heimlich, C. Suozzi
Guests: L. Mancuso (GCEDC Board Member), C. Kemp (GCEDC Board Member), M. Gray (GCEDC Board Member), R. Engler (Not Specified), E. LaGrou (Zoladz Construction), R. Beatty (Not Specified), M. Bohn (Not Specified), K. Hallenbeck (Not Specified), C. Zinni (Batavia Resident)
Absent: C. Yunker

1.0 Call to Order

D. Cunningham called the meeting to order at 4:31 p.m. in the Innovation Zone.

2.0 Chairman's Report and Activities

2.1 Upcoming Meetings:

Next Scheduled Board Meeting: Thursday, February 5th at 4:00 p.m.
Audit & Finance Committee Meeting: Thursday, February 5th at 2:00 p.m.
Governance & Nominating Committee Meeting: Thursday, February 5th at 3:00 p.m.

2.2 Agenda Additions/ Deletions/ Other Business –

G. Torrey made a motion to add item 5.1 STAMP Sewer Works Corp. & STAMP Water Works Corp. Appointment as presented; the motion was seconded by M. Brooks. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
C. Yunker -	Absent	S. Noble-Moag -	Yes
G. Torrey -	Yes	P. Zelif -	Yes
K. Manne -	Yes		

The item was added to the agenda.

Item 2.3 was voted on after item 4.2 and is documented that way in the minutes for ease of reference.

3.0 Report of Management

3.1 Nothing at this time

4.0 Audit & Finance Committee – M. Brooks

4.1 November 2025 Financial Statements – L. Farrell reviewed the significant items of the November 2025 financial statements.

- Balances are similar to those at the end of October with mostly normal monthly activity.
- Significant changes in Accounts Payable due to the accrual of the monthly amounts due to the GCEDC for Economic Development Program Support Grant and MedTech Centre property management.
- Most activity on the Income Statement is related to MedTech Centre and is as anticipated against the budget.

The November 2025 Financial Statements were recommended for approval by the Committee.

M. Brooks made a motion to approve the November 2025 Financial Statements as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
C. Yunker -	Absent	S. Noble-Moag -	Yes
G. Torrey -	Yes	P. Zelif -	Yes
K. Manne -	Yes		

The item was approved as presented.

4.2 MedTech Centre Door Repair – The wall and door separating the garage area from the tenant space were damaged by a prior tenant operating a tow motor. As a result of the damage, the door is not secure. While maintenance staff implemented a short-term solution to secure the door, this measure is temporary and cannot be sustained long term. Repairs were initially deferred due to the uncertainty regarding the needs of a future tenant. With the new tenant now in place, staff has determined that replacing the door in its current configuration is the most appropriate solution.

Staff obtained three quotes for repair and replacement work and recommend contracting with Rochester Door Company.

Rochester Door Company - \$5,238

Thompson Builds - \$12,000

Casey Building Solutions - \$7,600

Fontrick Door – Declined

Robb's Glass - Declined

Fund Commitment: The expense will be paid from MedTech Centre site maintenance funds. General building maintenance and repair funds are budgeted for repairs of this nature. Total cost not to exceed \$5,300.

Board Action Request: Approval of the contract with Rochester Door Company to repair the wall and replace the door and door frame, in an amount not to exceed \$5,300.

This item was recommended for approval by the Committee.

M. Brooks made a motion to approve the contract with Rochester Door Company not to exceed \$5,300 as presented; the motion was seconded by J. Tretter. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
C. Yunker -	Absent	S. Noble-Moag -	Yes
G. Torrey -	Yes	P. Zelif -	Yes
K. Manne -	Yes		

The item was approved as presented.

Item 2.3 was voted on after item 4.2

2.3 Minutes: December 4, 2025 & December 18, 2025

S. Noble-Moag made a motion to approve the December 4, 2025 & December 18, 2025 minutes as presented; the motion was seconded by J. Tretter. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
C. Yunker -	Absent	S. Noble-Moag -	Yes
G. Torrey -	Yes	P. Zelif -	Yes
K. Manne -	Yes		

The item was approved as presented.

5.0 Governance & Nominating Committee – S. Noble-Moag

5.1 STAMP Sewer Works Corp. & STAMP Water Works Corp. Appointment – There is a vacancy on the STAMP Sewer Works Corp. and STAMP Water Works Corp. Boards due to the resignation of M. Clattenburg. The GGLDC Board is desirous of appointing M. Gray to fill this position.

P. Battaglia made a motion to approve the appointment of M. Gray to the STAMP Sewer Works Corp. Board and STAMP Water Works Corp. Board; the motion was seconded by G. Torrey. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
C. Yunker -	Absent	S. Noble-Moag -	Yes
G. Torrey -	Yes	P. Zelif -	Yes
K. Manne -	Yes		

The item was approved as presented.

S. Noble-Moag stated that she wished to conclude the meeting on a positive note by sharing highlights from her recent attendance at the New York State Agricultural Society Forum. She noted that a panel featuring representatives from Red Jacket Orchards, Sunset Growers, and Craft Cannery discussed

efforts to transform the food and agriculture landscape across New York State in partnership with Wegmans. She further reported that, in response to her question regarding experiences working with local and State government when starting a business, P. Guglielmo, owner of Craft Cannery, spoke positively about his experience and encouraged others to engage with local officials to explore available resources when launching a business.

6.0 Other Business

6.1 Nothing at this time.

7.0 Adjournment

As there was no further business, J. Tretter made a motion to adjourn at 4:36 p.m., which was seconded by P. Battaglia and passed unanimously.