Meeting Agenda – Governance & Nominating Committee
Genesee County Economic Development Center
Thursday, October 1, 2026, 3:30pm
Location: 99 MedTech Drive, Innovation Zone

Page #s	Topic	Discussion Leader	Desired Outcome
	1. Call to Order – Enter Public Session	C. Yunker	
	2. Chairman's Report & Activities 2a. Agenda Additions / Other Business	C. Yunker	
2-3	2b. Minutes: September 3, 2026		Vote
	3. Discussions / Official Recommendations to the Board:		
4	3a. GGLDC Board Member Appointment	L. Farrell	Disc / Vote
5-8	3b. GGLDC Board Member Appointment Process	L. Farrell	Discussion
	4. Adjournment	C. Yunker	Vote

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Genesee County Economic Development Center

Power People Incentives

GCEDC Governance & Nominating Committee Meeting
Thursday, September 3, 2026
Location – 99 MedTech Drive, Innovation Zone
3:30 p.m.

MINUTES

ATTENDANCE

Committee Members: C. Yunker, K. Manne, P. Zeliff
Staff: L. Farrell, M. Masse, P. Heimlich, C. Suozzi, K. Galdun, J. Krencik
Guests: P. Battaglia (GCEDC/GGLDC Board Member), D. Cunningham (GGLDC Board Member), M. Brooks (GGLDC Board Member), M. Fitzgerald (Phillips Lytle), S. Maier (Harris Beach), R. Crossen (Town of Alabama Supervisor)
Absent: L. Mancuso

1. CALL TO ORDER / ENTER PUBLIC SESSION

C. Yunker called the meeting to order at 3:30 p.m. in the Innovation Zone.

1a. Enter Executive Session

P. Zeliff made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 3:30 p.m. for the following reasons:

1. The proposed acquisition, sale or lease of real property or the prosed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

The motion was seconded by K. Manne and approved by all members present.

P. Battaglia and D. Cunningham joined the meeting at 3:31 p.m.

C. Suozzi joined the meeting at 3:42 p.m.

1b. Re-Enter Public Session

P. Zeliff made a motion to enter back into public session at 3:47 p.m., seconded by K. Manne and approved by all.

2. CHAIRMAN'S REPORT & ACTIVITIES

2a. Agenda Additions / Deletions / Other Business – Nothing at this time.

2b. Minutes: June 4, 2026

K. Manne made a motion to approve the June 4, 2026 meeting minutes as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:

P. Zeliff -	Yes
L. Mancuso-	Absent
C. Yunker -	Yes
K. Manne -	Yes

The item was approved as presented.

3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD

3a. GGLDC Board Member Appointment – A recommendation was made to the GCEDC Board for the appointment of a new GGLDC Board Member by current GGLDC Board Member S. Noble-Moag. S. Noble-Moag's GGLDC term expired on June 30, 2026 she agreed to continue to serve until another member is appointed.

L. Farrell stated that the GGLDC does not have a formal application process. P. Battaglia expressed the importance of receiving a biography or letter of interest prior to voting on a new appointment. Following further discussion, it was decided to table the item until the October meeting to allow time for the requested materials to be obtained and received.

The item was tabled as presented, and no vote was taken.

M. Brooks joined the meeting at 3:49 p.m.

S. Maier and R. Crossen joined the meeting at 3:50 p.m.

P. Zeliff left the meeting at 3:50 p.m. and returned to the meeting at 3:51 p.m.

4. ADJOURNMENT

As there was no further business, P. Zeliff made a motion to adjourn at 3:52 p.m., seconded by K. Manne, and passed unanimously.

Tom Klapper - Professional Background

I am a 1977 graduate of Pavilion Central School, and I have maintained a strong connection to the Pavilion community and the broader GLOW region throughout my personal and professional career.

I began my career at Noblehurst Farms, where I gained hands-on experience in many aspects of agricultural operations, including animal care, land management, and farm business operations. This experience provided me with a strong understanding of agriculture and the challenges facing farming operations in our region.

After several years at Noblehurst Farms, I transitioned into the machinery and equipment business. I managed Linwood Turf Equipment for several years, where I expanded the company's retail sales and developed relationships with municipalities and golf courses throughout 33 counties in New York. In 2005, the business was sold, and I began my career working with John Deere dealerships.

During my time in the equipment industry, I have managed multiple dealership locations and have been involved in sales, service, parts, personnel, and overall business operations. Most recently, I managed LandPro Equipment's Batavia location on Saile Drive. I also served as the project manager for the construction and development of that facility, giving me experience in coordinating a major business development project from planning through completion.

My involvement in the community has also been an important part of my career. I was a participant in Cornell's Class V of the Leadership New York program. I served 12 years on the Pavilion Town Board, where I was involved in local government and long-term community planning. During that time, I assisted with the development of a Comprehensive Plan for the Town of Pavilion. I also worked on the merger of the Town's water system with the Monroe County Water Authority and the development of two water districts.

In addition to my professional and community involvement, I currently serve as Vice President of Noblehurst Farms, continuing my connection to agriculture and the local business community.

I currently work part time for LandPro Equipment as an equipment appraiser, utilizing my experience in agricultural, construction, and commercial equipment to provide equipment valuations.

Throughout my career, I have had the opportunity to work with farmers, business owners, municipalities, employees, customers, and community leaders throughout the GLOW region. These experiences have given me a broad perspective on agriculture, business, economic development, local government, and the communities we serve.

I believe this combination of agricultural experience, business and equipment industry leadership, municipal government experience, and long-standing involvement in the GLOW region would allow me to bring a practical and well-rounded perspective to the Board.

GCEDC POLICY

GGLDC BOARD MEMBER APPOINTMENTS

Purpose

To establish a process for identifying and recommending individuals for appointment to the Board of Directors of the Genesee Gateway Local Development Corporation ("GGLDC").

Policy

The GCEDC Board of Directors is responsible for appointing members to the GGLDC Board.

When an anticipated vacancy or expiring term occurs, the GCEDC Governance & Nominating Committee shall coordinate the identification and review of potential candidates.

Candidate Identification

The GCEDC Governance & Nominating Committee shall consider the current composition and needs of the GGLDC Board and identify the skills, experience or other qualifications that would be beneficial in filling the position.

The Committee shall solicit recommendations for potential candidates from:

- Members of the GCEDC Board of Directors; and
- Members of the GGLDC Board of Directors.

The Committee may also consider candidates identified through other appropriate sources or references.

Candidate Review

Individuals identified for further consideration may be asked to provide:

- A letter of interest;
- A current resume; and
- A completed GGLDC Board Candidate Questionnaire.

The Governance & Nominating Committee may interview candidates and shall consider their qualifications, relevant experience, availability, potential conflicts of interest, and the overall needs and composition of the GGLDC Board.

Recommendation and Appointment

Following its review, the GCEDC Governance & Nominating Committee shall recommend a candidate to the GCEDC Board.

The GCEDC Board shall make the final determination.

Reappointment

The Governance & Nominating Committee may also review the service and qualifications of an existing GGLDC Board member whose term is expiring and make a recommendation regarding reappointment.

Effective Date

This policy shall become effective upon approval by the GCEDC Board and may be amended or rescinded by the GCEDC Board.

GENESEE GATEWAY LOCAL DEVELOPMENT CORPORATION (GGLDC)

BOARD CANDIDATE QUESTIONNAIRE

Name: _____

Current Employer/Organization: _____

Position/Title: _____

Occupation: _____

Phone: _____ **Email:** _____

Address: _____

1. Interest in Serving

Reason for your interest in serving on the GGLDC Board:

_____

_____

_____

2. Experience and Qualifications

Briefly describe your professional, business, community or civic experience you believe would be valuable to the GGLDC:

_____

_____

_____

3. Areas of Experience

Please check any areas in which you have significant experience:

☐ Economic Development
☐ Business/Industry
☐ Finance/Accounting
☐ Banking/Lending
☐ Real Estate/Development
☐ Manufacturing
☐ Agriculture
☐ Construction/Engineering
☐ Legal
☐ Government/Municipal Affairs
☐ Workforce/Education
☐ Nonprofit/Civic Organizations
☐ Other: _____

4. Board and Community Service

List any current or prior board, committee, civic or community service:

_____

_____

5. Time Commitment

Are you able and willing to regularly attend GGLDC Board meetings and participate in Board or committee activities?

☐ Yes ☐ No ☐ Other: _____

6. Conflicts of Interest

Do you, your employer, or any organization with which you are affiliated currently have a business, financial or other relationship with the GGLDC or GCEDC that could create an actual, potential or perceived conflict of interest?

☐ No ☐ Yes

If yes, please explain:

_____

_____

7. Other Information

Is there anything else you would like the Governance & Nominating Committee to consider regarding your interest or qualifications to serve on the GGLDC Board?

_____

_____

I certify that the information provided is accurate to the best of my knowledge and understand that appointment to the GGLDC Board is subject to approval by the GCEDC Board of Directors.

Signature: _____

Date: _____