



**GGLDC Governance & Nominating Committee Meeting**  
**Thursday, February 6, 2025**  
**Location – 99 MedTech Drive, Innovation Zone**  
**3:00 p.m.**

**MINUTES**

**ATTENDANCE**

Committee Members: S. Noble-Moag, C. Yunker, D. Cunningham  
Staff: L. Farrell, M. Masse, P. Kennett, C. Suozzi, E. Finch, J. Krencik  
Guests: P. Zeliff (GCEDC/GGLDC Board Member), K. Manne (GCEDC Board Member), M. Gray (GCEDC Board Member)  
Absent: G. Torrey

**1. CALL TO ORDER / ENTER PUBLIC SESSION**

S. Noble-Moag called the meeting to order at 3:38 p.m. in the Innovation Zone.

**2. CHAIRMAN'S REPORT & ACTIVITIES**

**2a. Agenda Additions / Other Business – Nothing at this time.**

**2b. Minutes: June 6, 2024**

**C. Yunker made a motion to approve the June 6, 2024, meeting minutes as presented; the motion was seconded by D. Cunningham. Roll call resulted as follows:**

D. Cunningham -	Yes
G. Torrey -	Absent
C. Yunker -	Yes
S. Noble-Moag -	Yes

**The item was approved as presented.**

**3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD**

**3a. Board Self – Evaluation Process / Questionnaire –** L. Farrell provided a copy of the confidential evaluation of board performance questionnaire to the Committee via email. Responses should be submitted to the Board Chair. The Board Chair will then compose a summary report, which will be submitted to the ABO by March 31, 2025.

The Committee stated there are no recommendations for change.

**3b. Authority Self-Evaluation of Prior Year Performance -** Public Authorities are required to perform a self-evaluation of prior year's goals/measurements annually. This report shows the results against the goals and measurements that were set for 2024. This report will be posted to the website.

The Committee decided to vote on this agenda item and recommend it for approval at the March 6, 2025 Board Meeting as there were no recommended changes.

**D. Cunningham made a motion to approve the Authority Self-Evaluation of Prior Year Performance as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

D. Cunningham -	Yes
G. Torrey -	Absent
C. Yunker -	Yes
S. Noble-Moag -	Yes

**The item was approved as presented.**

**3c. Mission Statement & Measurement Report** – The Authority’s Board must annually review the authority’s mission statement and performance goals to ensure that its mission has not changed and that the authority’s performance goals continue to support its mission. This report will be posted to the website and submitted to PARIS.

M. Masse also stated that new goals were added this year to include: “Ensure capitalization of the STAMP Water Works Corporation and STAMP Sewer Works Corporation” and “Implement the strategic planning process with board and staff participation”.

The Committee decided to vote on this agenda item and recommend it for approval at the March 6, 2025 Board Meeting as there were no recommended changes.

**D. Cunningham made a motion to approve the Mission Statement & Measurement Report as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

D. Cunningham -	Yes
G. Torrey -	Absent
C. Yunker -	Yes
S. Noble-Moag -	Yes

**The item was approved as presented.**

**3d. S. Mountain Resignation from STAMP Water Works, Inc.** – Due to a conflict of interest, S. Mountain submitted his resignation from the STAMP Water Works and STAMP Sewer Works Board of Directors. He works for the Town of Batavia, which is the O&M operator for STAMP Water Works, and he is also the engineer for the Village of Oakfield Wastewater Treatment Facility. The Committee accepted his resignation.

**3e. Board Member Appointment - STAMP Water Works, Inc.** – C. Yunker suggested J. Armbrewster, an engineer with the Town of Batavia, as a potential Board member for STAMP Water Works and STAMP Sewer Works. M. Masse will contact him.

M. Gray entered the meeting at 3:48pm.

**3f. Board Member Appointment – STAMP Sewer Works, Inc.** - C. Yunker suggested J. Armbrewster, an engineer with the Town of Batavia, as a potential Board member for STAMP Water Works and STAMP Sewer Works. M. Masse will contact him.

#### **4. ADJOURNMENT**

As there was no further business, C. Yunker made a motion to adjourn at 3:49 p.m., seconded by D. Cunningham, and passed unanimously.