



**GGLDC Board Meeting
Thursday, October 2, 2025**

**Location: 99 MedTech Drive, Innovation Zone
4:00 PM**

GGLDC MINUTES

Attendance

Board Members: D. Cunningham, C. Yunker, M. Brooks, P. Battaglia, S. Noble-Moag, M. Clattenburg, G. Torrey, J. Tretter
Staff: M. Masse, P. Kennett, K. Galdun, L. Farrell, C. Suozzi
Guests: M. Gray (GCEDC Board Member), C. Kemp (GCEDC Board Member), K. Manne (GCEDC Board Member), M. Pettinella (The Daily News)
Absent: P. Zelif

1.0 Call to Order

D. Cunningham called the meeting to order at 4:39 p.m. in the Innovation Zone.

2.0 Chairman's Report and Activities

2.1 Upcoming Meetings:

Next Scheduled Board Meeting: Thursday, October 30th at 4:00 p.m.
Audit & Finance Committee Meeting: Tuesday, October 28th at 8:30 a.m.

2.2 Agenda Additions/ Deletions/ Other Business – Nothing at this time.

2.3 Minutes: September 4, 2025

G. Torrey made a motion to approve the September 4, 2025, minutes as presented; the motion was seconded by M. Brooks. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
M. Clattenburg -	Yes	C. Yunker -	Yes
G. Torrey -	Yes	P. Zelif -	Absent
S. Noble-Moag -	Yes		

The item was approved as presented.

3.0 Report of Management

3.1 Nothing at this time

4.0 Audit & Finance Committee – D. Cunningham

4.1 August 2025 Financial Statements – L. Farrell reviewed the significant items of the August 2025 financial statements.

- Most balances at the end of August are similar to July balances.
- Mostly normal monthly activity with no significant events to report.

The August 2025 Financial Statements were recommended for approval by the Committee.

M. Brooks made a motion to approve the August 2025 Financial Statements as presented; the motion was seconded by J. Tretter. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
M. Clattenburg -	Yes	C. Yunker -	Yes
G. Torrey -	Yes	P. Zelif -	Absent
S. Noble-Moag -	Yes		

The item was approved as presented.

M. Petinella joined the meeting at 4:42 p.m.

4.2 GGLDC Budget Timeline – The 2026 Budget is due to the ABO and OSC by November 1, 2025. L. Farrell reviewed the timeline to emphasize the need for a quorum at the Board meeting on October 30, 2025. Board members were asked to notify staff as soon as possible if they have a conflict.

4.3 Mowing Contract For Ag Park – The GGLDC received a proposal for mowing of the stormwater ponds and vacant land at Ag Park for 2026. Proposal amount is from same vendor as last year and the price has increased from \$12,100 to \$12,600.

Fund commitment: \$12,600 from operational funds of Ag Park.

Board action request: Approval of mowing contract for \$12,600 with Genesee County Highway Department.

M .Masse noted the change in acreage to be mowed from last year to this year would be about 3 acres due to a PSA, but otherwise the same amount of mowing as last year.

This item was recommended for approval by the Committee.

M. Brooks made a motion to approve the mowing contract with Genesee County in the amount of \$12,600 as presented; the motion was seconded by M. Clattenburg. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
M. Clattenburg -	Yes	C. Yunker -	Yes
G. Torrey -	Yes	P. Zelif -	Absent
S. Noble-Moag -	Yes		

The item was approved as presented.

4.4 Addendum to Purchase and Sale Agreement– The GGLDC had approved a PSA for approximately 3 acres from Batavia Cold Storage, LLC. The original PSA had a closing date of on or before September 2. The company is requesting an extension of that date along with an extension of the due diligence period. Attached is an addendum to the PSA. In speaking with the Town of Batavia it does not appear that the SEQR process will be completed until November. The dates for the due diligence period and the closing should be extended to December 15 and December 31, respectively. All of the other terms and conditions from the originally approved PSA remain the same.

Fund Commitment: None.

Board Action Request: Recommend approval of the Addendum to the Purchase and Sale Agreement.

This item was recommended for approval by the Committee.

M. Brooks made a motion to approve the Addendum to the Purchase and Sale Agreement as presented; the motion was seconded by S. Noble-Moag. Roll call resulted as follows:

M. Brooks -	Yes	J. Tretter -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
M. Clattenburg -	Yes	C. Yunker -	Yes
G. Torrey -	Yes	P. Zelif -	Absent
S. Noble-Moag -	Yes		

The item was approved as presented.

5.0 Governance & Nominating Committee – S. Noble-Moag

5.1 Nothing at this time.

6.0 Other Business

6.1 Nothing at this time.

7.0 Adjournment

As there was no further business, J. Tretter made a motion to adjourn at 4:44 p.m., which was seconded by M. Brooks and passed unanimously.