

STAMP Sewer Works, Inc.

Meeting Agenda

Tuesday, September 30, 2025

Location: 99 MedTech Drive, Innovation Zone

9:30 a.m.

Page #'s	Topic	Discussion Leader	Desired Outcome
	1. Call To Order – Enter Public Session	P. Zelif	
	1a. Executive Session Motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105 for the following reasons: 1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. 1b. Enter Public Session	P. Zelif	
2-3	2. Chairman's Report & Activities 2a. Additions / Deletions to the Agenda 2b. Minutes: September 3, 2025	P. Zelif	Vote
4-6	3. Discussions / Official Recommendations to the Board: 3a. O & M Contract With Camden For Onsite Sewer	M. Masse	Disc / Vote
	Adjournment	P. Zelif	Vote

**STAMP Sewer Works, Inc. Meeting
Wednesday, September 3, 2025
Location: 99 MedTech Drive, Innovation Room
9:00 AM**

STAMP SEWER WORKS, INC. MINUTES

Attendance

Board Members: R. Crossen, C. Yunker, P. Zelif, M. Cianfrini, M. Clattenburg, P. Battaglia (Video Conference)
Staff: M. Masse, L. Farrell, K. Galdun, J. Krencik
Guests: J. O'Malley, G. Logan (Tonawanda Seneca Nation), C. Zinni (City of Batavia Resident)
Absent: T. Hens

**P. Battaglia attended the meeting via Video Conference, therefore he did not count towards the quorum.*

1.0 Call to Order - Enter Public Session

P. Zelif called the meeting to order at 8:59 a.m. in the Innovation Zone.

1a. Enter Executive Session

C. Yunker made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 9:00 a.m. for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by M. Clattenburg and approved by all members present.

1b. Enter Public Session

M. Clattenburg made a motion to enter back into public session at 9:16 a.m., seconded by C. Yunker and approved by all members present.

2.0 Chairman's Report & Activities:

2a. Agenda Additions / Other Business – Nothing at this time.

2b. Minutes: August 7, 2025

P. Battaglia stated that he believes R. Crossen or C. Yunker have made the motion to enter back into executive session on August 7, 2025. P. Battaglia stated that he chaired the meeting; therefore he would not have made that motion. C. Yunker stated that he made the motion, not P. Battaglia. The August 7, 2025 minutes will be revised to reflect that change.

C. Yunker made a motion to accept the August 7, 2025, minutes as presented; the motion was seconded by M. Clattenburg. Roll call resulted as follows:

M. Clattenburg -Yes	P. Zeliff – Yes
R. Crossen - Yes	C. Yunker – Yes
M. Cianfrini – Yes	T. Hens – Absent
P. Battaglia – N/A (Video Conference/Not officially in attendance)	

The item was approved as presented.

3.0 Discussions:

3a. Authorize Payment of \$415,000 to Village of Oakfield – STAMP Sewer Works Corp. has entered into an agreement with the Village of Oakfield where they will accept and treat the sanitary waste from the STAMP site. The agreement calls for STAMP Sewer Works Corp. to purchase 100,000 gallons per day of treatment capacity within the plant at \$4.15 per gallon.

Fund Commitment: \$415,000 contingent upon transfer of funds from GGLDC.

Board Action Request: Approval of payment of \$415,000 to Village of Oakfield

C. Yunker made a motion to approve the payment of \$415,000 to the Village of Oakfield for the purchase of 100,000 gallons per day treatment capacity within the plant as presented; the motion was seconded by R. Crossen. Roll call resulted as follows:

M. Clattenburg -Yes	P. Zeliff – Yes
R. Crossen - Yes	C. Yunker – Yes
M. Cianfrini – Abstain	T. Hens – Absent
P. Battaglia – N/A (Video Conference/Not officially in attendance)	

M. Cianfrini abstained from his vote on this agenda item due to his relationship with the Village of Oakfield.

The item was approved as presented.

4.0 Adjournment

As there was no further business, C. Yunker made a motion to adjourn at 9:20 a.m., which was seconded by M. Clattenburg and passed unanimously.

Operation and maintenance agreement for on site sewer facilities

Discussion: The current onsite sewer facilities consist of gravity sewer to a pump station and force main to the hold and haul tank. The Camden Group has submitted a proposal to take care of daily checks on the system.

Fund Commitment: \$1,000 per month with these costs to be billed to tenants in the normal course of business once the volume increases.

Committee Action Request: Recommend approval of the operation and maintenance contract with the Camden Group for the onsite sewer utilities at STAMP.



**NY: 9008 State Route 13, Camden NY 13316
315.245.4444**

**NJ: 118 Main Street, Butler NJ 07405
973.850.6604**

DATE: Sept 16, 2025
PROPOSAL: 20250916

Customer: Genesee Cty Economic Dev Ctr

Contact: Mark A Masse

Site Location: STAMP

Re: Lift Station

Email: info@camdengroupusa.com

Office Contact: All contractual requirements e.g., insurance requirements, contracts, signature documents, are to be emailed to: admin@camdengroupusa.com

NY Office- 315 245 4444

NJ Office- 973 850 0557

We are pleased to offer the following proposal:

WORK SCOPE: Daily checks on Lift Station, Monday - Friday
On Call for Weekends/Holidays

PRICE: \$1,000.00 per month, invoiced on 1st of month, payable 30 days

Call Backs to be invoiced as follows:

2 hour minimum \$125.00 per hour Monday - Saturday

2 hour minimum \$150.00 per hour Sunday/Holidays



NY: 9008 State Route 13, Camden NY 13316
315.245.4444

NJ: 118 Main Street, Butler NJ 07405
973.850.6604

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work specified.

CAMDEN GROUP Authorized Signature

Client Signature

 Date: 9/18/25

Printed Name: _____ Date: _____

Printed Name:

Printed Name:

Kenneth G Scherrieble

Mark A Masse

Title: President

Title: President and CEO

The above signed represents that he (she) has read, understands, and accepts this proposal entirely. PLEASE NOTE that any permit fees and or fines imposed by regulatory bodies for clients' and or for third parties' actions or whether they are a direct result of CAMDEN GROUP, INC. errors or omissions shall be paid by Client. Further, the above signed attests and represents that he (she) has the authority to enter into this agreement on behalf of the client named above.

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