

**DRAFT**

**STAMP Sewer Works, Inc. Meeting  
Wednesday, April 30, 2025  
Location: 99 MedTech Drive, Innovation Room  
9:00 AM**

**STAMP SEWER WORKS, INC. MINUTES**

**Attendance**

Board Members: P. Zelif, T. Hens, R. Crossen, M. Clattenburg, C. Yunker  
Staff: M. Masse, P. Kennett, E. Finch, L. Farrell, C. Suozzi  
Guests:  
Absent: P. Battaglia

**1.0 Call to Order - Enter Public Session**

P. Zelif called the meeting to order at 9:02 a.m. in the Innovation Zone.

**1a. Enter Executive Session**

C. Yunker made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 9:02 a.m. for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by R. Crossen and approved by all members present.

**1b. Enter Public Session**

C. Yunker made a motion to enter back into public session at 9:12 a.m., seconded by T. Hens and approved by all members present.

**2.0 Chairman's Report & Activities:**

**2a. Agenda Additions / Other Business** – Nothing at this time.

**2b. Minutes: March 26, 2025**

**R. Crossen made a motion to accept the March 26, 2025, minutes as presented; the motion was seconded by T. Hens. Roll call resulted as follows:**

M. Clattenburg - Yes	T. Hens - Yes
P. Zelif - Yes	R. Crossen - Yes
P. Battaglia – Absent	C. Yunker - Yes

**The item was approved as presented.**

### **3.0 Discussions:**

**3a. MOU with the Village of Oakfield** – The GCEDC, STAMP Sewer Works Corp. and the Village of Oakfield are willing to work together on the possible design, construction and operation of a new force main sewer line from the STAMP Site to the Village of Oakfield Wastewater Treatment Facility (“Oakfield WWTF”) to provide wastewater treatment services to STAMP.

**Fund Commitment:** None at this time. Any costs will be brought forward prior to approval for payment.

**Committee Action Request:** Recommend approval of executing the MOU with Village of Oakfield.

R. Crossen stated that the first page of the MOU, item 1, needs to be updated. He recommended reviewing the entire document and updating it given the changes over the time period.

**R. Crossen made a motion to accept the MOU with the Village of Oakfield with updates as described; the motion was seconded by C. Yunker. Roll call resulted as follows:**

M. Clattenburg -Yes  
P. Zelif - Yes  
P. Battaglia – Absent

T. Hens - Yes  
R. Crossen - Yes  
C. Yunker - Yes

**The item was approved as presented.**

### **4.0 Adjournment**

As there was no further business, R. Crossen made a motion to adjourn at 9:14 a.m., which was seconded by T. Hens and passed unanimously.