

**STAMP Sewer Works, Inc. Meeting
Tuesday, January 14, 2025
Location: 99 MedTech Drive, Innovation Room
9:15 AM**

STAMP SEWER WORKS, INC. MINUTES

Attendance

Board Members: P. Zelif, T. Hens, R. Crossen (Video Conference), C. Yunker (Video Conference*), M. Clattenburg, P. Battaglia
Staff: L. Farrell, M. Masse, J. Krencik, P. Kennett, C. Suozzi, L. Casey, E. Finch
Guests:
Absent:

*Attending from a physical location identified in the meeting notice as open to the public.

1.0 Call to Order - Enter Public Session

P. Zelif called the meeting to order at 9:21 a.m. in the Innovation Zone.

1a. Enter Executive Session

P. Battaglia made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 9:21 a.m. for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by M. Clattenburg and approved by all members present.

1b. Enter Public Session

P. Battaglia made a motion to enter back into public session at 9:32 a.m., seconded by T. Hens and approved by all members present.

2.0 Chairman's Report & Activities:

2a. Agenda Additions / Other Business – Nothing at this time.

2b. Minutes: April 30, 2024

P. Battaglia made a motion to accept the April 30, 2024, minutes as presented; the motion was seconded by T. Hens. Roll call resulted as follows:

P. Battaglia -	Yes	C. Yunker -	Yes (Video Conference*)
T. Hens -	Yes	P. Zelif -	Yes
M. Clattenburg -	Yes	R. Crossen -	N/A

The item was approved as presented.

3.0 Discussions:

3a. Hauling & Treatment Contract at STAMP - If the force main project is not completed in time for Edwards to be operational there will be a temporary hold and haul tank solution at STAMP. The STAMP Sewer Works Corp will need a valid contract with a municipality that is willing to haul, accept and treat the sanitary waste. There was previously a contract in place with the Village of Oakfield to handle this that expired. The Village of Oakfield will charge \$50 in tipping fees per delivery. There is also a hauling contract from Camden Group (they manage the Village of Oakfield facility) to complete the hauling. We would like to reinstate both contracts.

Fund Commitment: None from SSWC. Costs to be billed to tenants in the normal course of business.

Committee Action Request: Recommend approval of the hold and hauling contract with the Camden Group and the tipping fees to the Village of Oakfield to the full Board.

The Board asked that the following terms and conditions are clarified and defined in the contract with Camden Group:

- 1) The Company shall not be liable for any failure to make delivery, for late delivery, or other default by reason of any occurrence or contingency beyond the reasonable control of the Company or of any of its sources of supply or for failure to give notice of any delay.
- 2) The Buyer will reimburse the Company for all taxes, excises and similar charges based upon or measured by the production, storage, sale transportation or use of the products described herein.

P. Battaglia made a motion to approve the Hauling & Treatment Contract with the Village of Oakfield and Camden Group with the above-mentioned changes; the motion was seconded by M. Clattenburg. Roll call resulted as follows:

P. Battaglia -	Yes	C. Yunker -	Yes (Video Conference*)
T. Hens -	Yes	P. Zelif -	Yes
M. Clattenburg -	Yes	R. Crossen -	N/A

The item was approved as presented.

3b. Phillips Lytle – Eminent Domain Contract – Phillips Lytle has prepared a proposed supplement to their original engagement letter to eminent domain proceedings.

Fund Commitment: Not to exceed \$61,000.

Committee Action Request: Recommend approval of the Phillips Lytle supplement to the engagement letter related to eminent domain proceedings not to exceed \$61,000.

L. Farrell noted that the GGLDC Audit and Finance Committee recommended approval to the full Board that \$61,000 is transferred to the STAMP Sewer Works for payments due to Phillips Lytle related to eminent domain proceedings.

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The Board stated that they are in favor of paying the final eminent domain expenses to Phillips Lytle, but do not want to sign an amendment to the contract.

M. Clattenburg made a motion to approve the final expenses not to exceed \$61,000 to Phillips Lytle to close out the eminent domain contract; the motion was seconded by T. Hens. Roll call resulted as follows:

P. Battaglia -	Yes	C. Yunker -	Yes (Video Conference*)
T. Hens -	Yes	P. Zelff -	Yes
M. Clattenburg -	Yes	R. Crossen -	N/A

The item was approved as presented.

4.0 Adjournment

As there was no further business, P. Battaglia made a motion to adjourn at 9:37 a.m., which was seconded by T. Hens and passed unanimously.