



**October 30, 2018**  
**STAMP Committee Meeting - GCEDC**  
**Innovation Zone**  
**10:30 a.m.**

**MINUTES**

**ATTENDANCE**

Committee Members: P. Battaglia (Video Conference), A. Vanderhoof, P. Zeliff, C. Yunker

GCEDC / GGLDC Board Members:

Staff: M. Masse, E. Richardson, S. Hyde, J. Krencik, C. Suozzi

Guests:

Absent:

**1. Call to Order / Enter Public Session**

P. Zeliff called the meeting to order at 10:32 a.m. in the Innovation Zone.

**2. Executive Session**

P. Battaglia made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 10:32 a.m., for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by C. Yunker and approved by all members present.

**Re-Enter Public Session**

P. Battaglia made a motion to enter back into public session at 10:53 a.m., seconded by C. Yunker and approved by all.

**3. Chairman's Report & Activities**

**3a. Agenda Additions / Other Business** – Nothing at this time.

**3b. Minutes: October 2, 2018**

**P. Battaglia made a motion to approve the minutes from October 2, 2018; the motion was seconded by C. Yunker. Roll call resulted as follows:**

P. Zeff - Yes  
P. Battaglia - Yes (Video Conference)  
C. Yunker - Yes  
A. Vanderhoof- Yes

**The item was approved as presented.**

#### **4. Discussions / Official Recommendations to the Board:**

**4a. \$33M STAMP Grant Draw Review YTD** – M. Masse reminded the Committee that the imprest account was set up and on January 12, 2018 Empire State Development (ESD) deposited \$15.1M into the account. The first 8 Grant Utilization Request Forms (GURF) have been submitted and authorization has been received to release those funds. The requests have taken approx. 5-10 days to receive approval.

**4b. Construction Update** – M. Masse shared that the phase 1 water project is substantially complete, and phase 2 is expected to be substantially complete within the next week or so. The asbestos abatement of the houses will begin on Monday with the demolition of those houses to follow.

**4c. Verizon Wireless Invoice – Road Widening Project** – As part of the road widening project on Route 77/63, National Grid has installed new poles and have relocated their lines. Verizon now needs to move their telecommunications lines and remove the old poles. The amount to complete this work is \$23,589.77. We paid for this work on Route 63 when those utility poles needed to be relocated as well.

**C. Yunker made a motion to recommend approval to pay Verizon \$23,589.77 to move their telecommunication lines and remove the old poles along Route 77/63 as presented; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:**

P. Zeff - Yes  
P. Battaglia - Yes (Video Conference)  
C. Yunker - Yes  
A. Vanderhoof- Yes

**The item was approved as presented.**

**4d. Phase III Archeo Contract Amendment** – In October of 2017, the GCEDC approved a contract with CC Environment and Planning to complete the Phase III archeological work. Phase III consists of removal of all potential artifacts from the areas identified and compliance with section 106 of the National Historic Preservation Act. One component of this work was hiring a contractor with an excavator to strip the topsoil for the removal of the artifacts. At the time the contract was approved, there was an estimate included for the number of hours of work required for the excavator. Now that we are progressing with the work, that estimate needs to be revised based on the actual time needed to complete the work, which has been more than originally estimated. The additional \$12,000 will be covered under the ESD \$33M grant.

**P. Battaglia made a motion to recommend approval of the amended contract with CC Environment & Planning for Phase III archeological work, not to exceed \$12,000 as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

P. Zeff - Yes  
P. Battaglia - Yes (Video Conference)  
C. Yunker - Yes  
A. Vanderhoof- Yes

**The item was approved as presented.**

### **5. Adjournment**

As there was no further business, A. Vanderhoof made a motion to adjourn at 11:03 a.m., seconded by C. Yunker and passed unanimously.