

**GCEDC Governance & Nominating Committee Meeting
Thursday, February 3, 2022
Location: Electronically
3:00 p.m.**

MINUTES

ATTENDANCE

Committee Members: T. Bender, P. Zeliff, M. Gray
Staff: S. Hyde, L. Farrell, M. Masse, P. Kennett, L. Casey, J. Krencik
Guests: D. Cunningham (GGLDC Board Member), S. Noble-Moag (GGLDC Board Member), G. Torrey (GGLDC Board Member)
Absent: C. Yunker

1. CALL TO ORDER / ENTER PUBLIC SESSION

M. Gray called the meeting to order at 3:14 p.m. via conference call / video conference.

Governor Kathy Hochul signed legislation (S.50001 / A.40001) on September 2, 2021 extending virtual access to public meetings under NYS's Open Meetings Law, which allows virtual participation in local government meetings during the COVID-19 pandemic. This meeting is being held electronically via conference call / video conference instead of a public meeting open for the public to attend in person.

2. CHAIRMAN'S REPORT & ACTIVITIES

2a. Agenda Additions / Deletions / Other Business – Nothing at this time.

2b. Minutes: September 9, 2021

P. Zeliff made a motion to approve the September 9, 2021 meeting minutes as presented; the motion was seconded by T. Bender. Roll call resulted as follows:

P. Zeliff -	Yes
M. Gray-	Yes
C. Yunker -	Absent
T. Bender -	Yes

The item was approved as presented.

3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD

3a. Board Self-Evaluation Process/Questionnaire – L. Farrell will provide a copy of the confidential evaluation of board performance questionnaire to the Committee via email. The questionnaire was reviewed and no changes were recommended. Responses should be submitted to the Board Chair. The Board Chair will then compose a summary report, which will be submitted to the ABO by March 31, 2022.

3b. Authority Self-Evaluation of Prior Year Performance – Public Authorities are required to perform a self-evaluation of prior year’s goals/measurements annually. This report shows the results against the goals and measurements that were set for 2021. This report will be posted to the website.

M. Masse stated that the Agency set a goal of capital investment commitment of \$35M for 2021. The actual result from projects was \$58M for 2021. If projects that exceed \$50M in capital investment were included (Plug Power), the total for the year is \$343 million. The Agency also pledged to create 90 jobs from projects in 2021. These projects resulted in 103 jobs pledged in 2021. If projects that exceed \$50M in capital investment were included (Plug Power), the total jobs pledged for the year is 171. M. Masse reviewed, in detail, all agency performance results relative to 2021 goals.

P. Zeliff made a motion to recommend to the full Board the Authority Self-Evaluation of Prior Year Performance as presented; the motion was seconded by T. Bender. Roll call resulted as follows:

P. Zeliff -	Yes
M. Gray-	Yes
C. Yunker -	Absent
T. Bender -	Yes

The item was approved as presented.

3c. Mission Statement & Measurement Report – The Authority’s Board must annually review the authority’s mission statement and performance goals to ensure that its mission has not changed and that the authority’s performance goals continue to support its mission. This report will be posted to the website and submitted into PARIS.

M. Masse stated that the capital investment and job creation goals are based on an average of the last four years of actual pledged capital investment and job creation. Mega projects are removed from this average. M. Masse recommends that the Agency set a goal of capital investment commitment of \$45M for 2022, which does not include any Mega projects (over \$50M capital investment commitment). M. Masse also recommends the Agency set a job creation goal of 90 jobs from projects in 2022, which doesn’t include any mega projects. The other suggested goals are over-arching goals that the entire staff can work towards achieving and are still consistent with the Agency’s mission.

T. Bender made a motion to recommend to the full Board the approval of the Mission Statement & Measurement Report as presented; the motion was seconded by P. Zeliff. Roll call resulted as follows:

P. Zeliff -	Yes
M. Gray-	Yes
C. Yunker -	Absent
T. Bender -	Yes

The item was approved as presented.

4. ADJOURNMENT

As there was no further business, T. Bender made a motion to adjourn at 3:27 p.m., seconded by P. Zeliff, and passed unanimously.