



**GCEDC Board Meeting  
Thursday, March 4, 2021  
Location: Electronically  
4:00 PM**

**GCEDC MINUTES**

**Attendance**

Board Members: C. Yunker, T. Bender, C. Klotzbach, P. Battaglia, P. Zelif, A. Vanderhoof, M. Gray  
Staff: L. Farrell, M. Masse, L. Casey, J. Krencik, S. Hyde, C. Suozzi, P. Kennett  
Guests: D. Cunningham (GGLDC Board Member), S. Noble-Moag (GGLDC Board Member), M. Wiater (GGLDC Board Member), R. Gaenzle (Harris Beach), T. Felton (GGLDC Board Member), M. Landers (County Manager), B. Brophy (VP of Project Development for Plug Power)  
Absent:

**1.0 Call to Order**

P. Zelif called the meeting to order at 4:02 p.m. via conference call / video conference.

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, this Meeting is being held electronically via conference call / video conference instead of a public meeting open for the public to attend in person.

**Presentation** – B. Brophy, VP of Project Development for Plug Power, provided an overview of the company and project. The company is proposing a \$232 million project at the Western New York Science & Technology Advanced Manufacturing Park in the town of Alabama.

The operation will produce green hydrogen using an electrolysis process of water utilizing clean hydropower. The production facility will produce approximately 45 metric tons of liquid hydrogen that produces no pollution and creates essentially no waste. The hydrogen is sold to customers to replace fossil fuels in on-road applications such as heavy-duty freight and forklifts.

In addition, the company is investing \$55,000,000 for the electric 345/115 KV substation in partnership with NYPA/National Grid, which will enable future tenants' access to this 100% renewable energy power source.

The project anticipates adding 68 full-time jobs at an average salary of around \$70,000 plus benefits.

B. Brophy left the meeting at 4:35.

**1.1 Enter Executive Session**

A. Vanderhoof made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 4:36 p.m. for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by P. Battaglia and approved by all members present.

## **1.2 Enter Public Session**

C. Klotzbach made a motion to enter back into public session at 4:55 p.m., seconded by A. Vanderhoof and approved by all members present.

## **2.0 Chairman's Report & Activities**

### **2.1 Upcoming Meetings:**

**Next Scheduled Board Meeting: Thursday, March 25<sup>th</sup> at 4:00 p.m.**

STAMP Committee Meeting: Tuesday, March 23<sup>rd</sup> at 10:30 a.m.

Audit & Finance Committee Meeting: Tuesday, March 25<sup>th</sup> at 3:00 p.m.

CANCELLED: Annual Meeting: Friday, March 5<sup>th</sup> at 12:00 p.m.

**2.2 Agenda Additions / Deletions / Other Business-** Nothing at this time.

### **2.3 Minutes: January 27, 2021 & February 4, 2021**

**C. Klotzbach made a motion to approve the January 27, 2021 & February 4, 2021 minutes as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

P. Battaglia - Yes

T. Bender - Yes

C. Klotzbach - Yes

A. Vanderhoof – Yes

C. Yunker - Yes

P. Zelif - Yes

M. Gray - Yes

**The item was approved as presented.**

## **3.0 Report of Management**

**3.1 Stakeholder Presentation – GLS Site Selectors** Global Location Strategies (GLS), led by President and Founding Principal Didi Caldwell, and the GCEDC will present a "State of Site Selection & the STAMP Mega Site" to a targeted group of GCEDC and STAMP Stakeholders at 11:30 am on Wednesday, April 7.

This event is the capstone to a project by GLS to review the site readiness, marketing, industry targets and site competitiveness of STAMP and will include an overview of the state of site selection followed by findings from the review of STAMP.

This event is organized as a Zoom webinar, with our presenters given more control of the 'room' while welcoming in a larger number of listeners. We will be inviting guests from across our community and state, along with sales and marketing partners, to join us at the event.

**3.2 LandPro Equipment LLC – Final Resolution** - LandPro Equipment LLC will acquire and develop a 14-acre parcel in the town of Batavia, including the construction of a 50,000 square-foot facility for a full-

service John Deere Agriculture and Turf Dealership. 95% of the facility will be used for parts, service, and training, with 5% used for retail.

The company pledges to create 5 new jobs and retain 62 existing jobs as part of the \$9.2 million project. The facility will service a customer base within a 50-mile radius of Batavia, NY and expand workforce training programs for the benefit of the company and Genesee County's workforce.

The project will produce an estimated \$6.3 million in regional and state benefits, including \$3.1 million in estimated temporary (construction) and ongoing payroll including 5 new jobs of \$1.75 million and \$270,000 in property tax revenue.

The company has requested property, sales and mortgage tax abatements totaling \$906,000.

A virtual public hearing regarding the proposed incentives for the project was held on February 24, 2021. No written or oral comments were received.

See the Statement of Compliance of Project Criteria Listed in the Uniform Tax Exemption Policy (UTEP), attached to the minutes for additional Project details.

Resolution No. 03/2021 - 01

RESOLUTION OF THE GENESEE COUNTY INDUSTRIAL DEVELOPMENT AGENCY D/B/A GENESEE COUNTY ECONOMIC DEVELOPMENT CENTER (THE "AGENCY") (i) ACKNOWLEDGING THE PUBLIC HEARING HELD BY THE AGENCY ON FEBRUARY 24, 2021, WITH RESPECT TO THE LANDPRO EQUIPMENT LLC (THE "COMPANY") PROJECT (THE "PROJECT"); (ii) MAKING A DETERMINATION WITH RESPECT TO THE PROJECT PURSUANT TO SEQRA; (iii) APPOINTING THE COMPANY AS AGENT OF THE AGENCY; (iv) AUTHORIZING FINANCIAL ASSISTANCE TO THE COMPANY IN THE FORM OF (A) A SALES AND USE TAX EXEMPTION FOR PURCHASES AND RENTALS RELATED TO THE ACQUISITION, CONSTRUCTION, RECONSTRUCTION, RENOVATION AND EQUIPPING OF THE PROJECT, (B) A REAL PROPERTY TAX ABATEMENT STRUCTURED THROUGH A TAX AGREEMENT, AND (C) A MORTGAGE RECORDING TAX EXEMPTION AS PERMITTED BY LAW; AND (v) AUTHORIZING THE NEGOTIATION, EXECUTION AND DELIVERY OF A PROJECT AGREEMENT, LEASE AGREEMENT, LEASEBACK AGREEMENT, TAX AGREEMENT, MORTGAGE, AND RELATED DOCUMENTS WITH RESPECT TO THE PROJECT.

**T. Bender made a motion to accept final resolution #03/2021-01, authorizing incentives as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

P. Battaglia -	Yes	C. Yunker -	Yes
T. Bender -	Yes	P. Zeff -	Yes
C. Klotzbach -	Yes	M. Gray -	Yes
A. Vanderhoof -	Yes		

**The item was approved as presented.**

**3.3 SL Pembroke, LLC #1 - Initial Resolution** - The company is planning a community solar farm project in the town of Pembroke. The project is a 4MW AC solar generation system that will be interconnected with National Grid.

The project will provide enhanced property tax payments via a 15-year PILOT that are significantly greater than the current agricultural-vacant land value of the project. The project will contribute \$5,500/MWAC + a 2% annual escalator, with the 4 MW AC solar farm generating in excess of \$380,000 in PILOT payments over the 15-year term. The project will also fund a community benefit agreement for workforce development and economic development projects in Genesee County.

The project is aligned with New York's aggressive goals for renewable energy, energy efficiency and greenhouse gas reductions, and offer customers a 10% discount vs average market rates for the generated power.

In addition to these benefits, the project is supporting the continued viability of the agricultural economy in Genesee County.

Resolution No. 03/2021 -02

RESOLUTION OF THE GENESEE COUNTY INDUSTRIAL DEVELOPMENT AGENCY D/B/A GENESEE COUNTY ECONOMIC DEVELOPMENT CENTER (THE "AGENCY") (i) ACCEPTING AN APPLICATION WITH RESPECT TO A CERTAIN PROJECT, (ii) AUTHORIZING A PUBLIC HEARING WITH RESPECT TO THE PROJECT, (iii) DESCRIBING THE FORMS OF FINANCIAL ASSISTANCE BEING CONTEMPLATED BY THE AGENCY WITH RESPECT TO THE PROJECT AND (iv) MAKING A DETERMINATION WITH RESPECT TO THE PROJECT PURSUANT TO SEQRA (AS DEFINED BELOW).

**P. Battaglia made a motion to accept initial resolution #03/2021-02, authorizing the scheduling of a public hearing; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:**

P. Battaglia -	Yes	C. Yunker -	Yes
T. Bender -	Yes	P. Zeff -	Yes
C. Klotzbach -	Yes	M. Gray -	Yes
A. Vanderhoof -	Yes		

**The item was approved as presented.**

**3.4 SL Pembroke, LLC #2 - Initial Resolution** - The company is planning a community solar farm project in the town of Pembroke. The project is a 5MW AC solar generation system that will be interconnected with National Grid.

The project will provide enhanced property tax payments via a 15-year PILOT that are significantly greater than the current agricultural-vacant land value of the project. The project will contribute \$5,500/MWAC + a 2% annual escalator, with the 5 MW AC solar farm generating in excess of \$475,000 in PILOT payments over the 15-year term. The project will also fund a community benefit agreement for workforce development and economic development projects in Genesee County.

The project is aligned with New York's aggressive goals for renewable energy, energy efficiency and greenhouse gas reductions, and offer customers a 10% discount vs average market rates for the generated power.

In addition to these benefits, the project is supporting the continued viability of the agricultural economy in Genesee County.

Resolution No. 03/2021 - 03

RESOLUTION OF THE GENESEE COUNTY INDUSTRIAL DEVELOPMENT AGENCY D/B/A GENESEE COUNTY ECONOMIC DEVELOPMENT CENTER (THE "AGENCY") (i) ACCEPTING AN APPLICATION WITH RESPECT TO A CERTAIN PROJECT, (ii) AUTHORIZING A PUBLIC HEARING WITH RESPECT TO THE PROJECT, (iii) DESCRIBING THE FORMS OF FINANCIAL ASSISTANCE BEING CONTEMPLATED BY THE AGENCY WITH RESPECT TO THE PROJECT AND (iv) MAKING A DETERMINATION WITH RESPECT TO THE PROJECT PURSUANT TO SEQRA (AS DEFINED BELOW).

**T. Bender made a motion to accept initial resolution #03/2021-03, authorizing the scheduling of a public hearing; the motion was seconded by C. Yunker. Roll call resulted as follows:**

P. Battaglia -	Yes	C. Yunker -	Yes
T. Bender -	Yes	P. Zeff -	Yes
C. Klotzbach -	Yes	M. Gray -	Yes
A. Vanderhoof -	Yes		

**The item was approved as presented.**

**3.5 Forefront Power, LLC – Initial Resolution** - The company is planning a community solar farm project in the Town of Elba. The project is a 5 (AC) MW solar generation system that will be interconnected with National Grid.

The project will provide enhanced property tax payments via a 15-year PILOT that are significantly greater than the current agricultural-vacant land value of the project. The project will contribute \$6,000/MWAC + a 2% annual escalator, with the 5 MWAC solar farm generating in excess of \$518,000 in PILOT payments over the 15-year term. The project will also fund a community benefit agreement for workforce development and economic development projects in Genesee County.

The project is aligned with New York's aggressive goals for renewable energy, energy efficiency and greenhouse gas reductions, and offer customers a 10% discount vs average market rates for the generated power.

In addition to these benefits, the project is supporting the continued viability of the agricultural economy in Genesee County.

Resolution No. 03/2021 - 04

RESOLUTION OF THE GENESEE COUNTY INDUSTRIAL DEVELOPMENT AGENCY D/B/A GENESEE COUNTY ECONOMIC DEVELOPMENT CENTER (THE "AGENCY") (i) ACCEPTING AN APPLICATION WITH RESPECT TO A CERTAIN PROJECT (AS DEFINED BELOW, THE "PROJECT"), (ii) AUTHORIZING A PUBLIC HEARING WITH RESPECT TO THE PROJECT, AND (iii) DESCRIBING THE FORMS OF FINANCIAL ASSISTANCE BEING CONTEMPLATED BY THE AGENCY WITH RESPECT TO THE PROJECT.

**C. Yunker made a motion to accept initial resolution #03/2021-04, authorizing the scheduling of a public hearing; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:**

P. Battaglia - Yes  
T. Bender - Yes  
C. Klotzbach - Yes  
A. Vanderhoof – Yes

C. Yunker - Yes  
P. Zelif - Yes  
M. Gray - Yes

**The item was approved as presented.**

**3.6 Plug Power Inc. – Initial Resolution** - The company is proposing a \$232 million project at the Western New York Science & Technology Advanced Manufacturing Park in the town of Alabama.

The operation will produce green hydrogen using an electrolysis process of water utilizing clean hydropower. The production facility will produce approximately 45 metric tons of liquid hydrogen that produces no pollution and creates essentially no waste. The hydrogen is sold to customers to replace fossil fuels in on-road applications such as heavy-duty freight and forklifts.

In addition, the company is investing \$55,000,000 for the electric 345/115 KV substation in partnership with NYPA/National Grid, which will enable future tenants' access to this 100% renewable energy power source.

The project anticipates adding 68 full-time jobs at an average salary of around \$70,000 plus benefits.

Resolution No. 03/2021 - 05

RESOLUTION OF THE GENESEE COUNTY INDUSTRIAL DEVELOPMENT AGENCY D/B/A GENESEE COUNTY ECONOMIC DEVELOPMENT CENTER (THE "AGENCY") (i) ACCEPTING AN APPLICATION WITH RESPECT TO A CERTAIN PROJECT, (ii) AUTHORIZING A PUBLIC HEARING WITH RESPECT TO THE PROJECT, (iii) DESCRIBING THE FORMS OF FINANCIAL ASSISTANCE BEING CONTEMPLATED BY THE AGENCY WITH RESPECT TO THE PROJECT.

**P. Battaglia made a motion to accept initial resolution #03/2021-05, authorizing the scheduling of a public hearing; the motion was seconded by C. Klotzbach. Roll call resulted as follows:**

P. Battaglia - Yes  
T. Bender - Yes  
C. Klotzbach - Yes  
A. Vanderhoof – Yes

C. Yunker - Yes  
P. Zelif - Yes  
M. Gray - Yes

**The item was approved as presented.**

#### **4.0 Audit & Finance Committee**

**4.1 Investment Report** - The Investment Report summarizes the GCEDC's bank balances, general ledger balances and interest income at 12/31/20. The report will be submitted into PARIS and posted on the website.

This was recommended for approval by the Committee.

**M. Gray made a motion to approve the Investment Report as presented; the motion was seconded by T. Bender. Roll call resulted as follows:**

P. Battaglia - Yes  
T. Bender - Yes  
C. Klotzbach - Yes  
A. Vanderhoof – Yes

C. Yunker - Yes  
P. Zelif - Yes  
M. Gray - Yes

**The item was approved as presented.**

**4.2 Procurement Report**– Public authorities are required to report all procurement transactions active during the reporting period that have an actual or estimated value of \$5,000 or more. This report will be submitted into the PARIS system and posted on the website.

This was recommended for approval by the Committee.

**M. Gray made a motion to approve the Procurement Report as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

P. Battaglia - Yes  
T. Bender - Yes  
C. Klotzbach - Yes  
A. Vanderhoof – Yes

C. Yunker - Yes  
P. Zelif - Yes  
M. Gray - Yes

**The item was approved as presented.**

**4.3 Pyramid Brokerage Agreement for Apple Tree Acres** – The Committee asked J. Maurer (Pyramid Brokerage) to consider an amendment to the terms of the exclusive agreement that was included in the Committee and Board packets. If a lead for the property (Tax ID# 13-1-59.211) is generated by the GCEDC that is brought to fruition by Pyramid Brokerage, the company will receive a broker fee / commission of 6% as opposed to 10%.

This was recommended for approval by the Committee.

**M. Gray made a motion to approve the Pyramid Brokerage Agreement for Apple Tree Acres pending the revision to the agreement discussed above; the motion was seconded by T. Bender. Roll call resulted as follows:**

P. Battaglia - Yes  
T. Bender - Yes  
C. Klotzbach - Yes  
A. Vanderhoof – Yes

C. Yunker - Yes  
P. Zelif - Yes  
M. Gray - Yes

**The item was approved as presented.**

**4.4. Park Strategies Contract** - The GCEDC government relations contract with Fred Hiffa and Megan Osika from Park Strategies provides the GCEDC with lobbying services on a variety of issues critical to growing economic development in Genesee County. Park Strategies has been effective in helping to advance the mission of the WNY STAMP site with state level stakeholders, as well as assisting the agency access funding opportunities for site infrastructure. Park Strategies works directly with the GCEDC to formulate strategies that maximize our efforts to build-out WNY STAMP, and to attract major investment to the site. Park Strategies also ensures that the WNY STAMP project remains at the top of mind with New York State Legislators, as well as with our Federal representatives in the US Congress and the US Senate. Other services provided by Park Strategies include monitoring of legislation and the

New York State budget bills, research and reporting on bill status and activity, advocacy and weekly update calls with the GCEDC.

The contract's cost was anticipated and contained in the 2021 budget.

The Committee recommended approval of a renewal of services for the April 1, 2021 – March 31, 2022 period at \$1,500 per month (\$18,000 annually).

**P. Zeliff made a motion to approve the renewal of the Park Strategies contract for lobbying services in the amount of \$18,000; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

P. Battaglia -	Yes	C. Yunker -	Yes
T. Bender -	Yes	P. Zeliff -	Yes
C. Klotzbach -	Yes	M. Gray -	Yes
A. Vanderhoof -	Yes		

**The item was approved as presented.**

## **5.0 Governance & Nominating Committee – C. Yunker**

**5.1 Local Labor Policy** – Facilities construction of more than \$5 million in capital investment is subject to the GCEDC's Local Labor Policy. Staff has discussed whether "facilities" is applicable to solar projects. There is a wide range of capital investment for varying sized solar projects. Staff recommends that solar projects should not fall under the \$5 million facilities description. Rather, solar projects that are greater than 5 MW (AC) would be subject to the Local Labor Policy. Most of the community solar projects are between 2-5 MW (AC). The Local Labor Policy will also include language that states "The GCEDC may require an outside consultant of their choosing be hired by the Project to assist in reviewing any waiver requests that may be submitted."

This was recommended for approval by the Committee.

**C. Yunker made a motion to approve the revised Local Labor Policy as presented; the motion was seconded by T. Bender. Roll call resulted as follows:**

P. Battaglia -	Yes	C. Yunker -	Yes
T. Bender -	Yes	P. Zeliff -	Yes
C. Klotzbach -	Yes	M. Gray -	Yes
A. Vanderhoof -	Yes		

**The item was approved as presented.**

## **6.0 STAMP Committee – P. Zeliff**

**6.1 Lewiston Road Purchase Resolution** – During the course of finalizing the design and engineering of the 6 mgd water coming to the STAMP site from Niagara County, the hydraulic analysis stated that a pump station would be needed to keep the water moving at a sufficient pressure and that pump station would need to be located near the Genesee/Niagara County line. When analyzing the properties in the area, there was a very limited number of options as a lot of the land in that area is owned by the USFWS or NYSDEC, which would take years to secure and become costly for any potential wetland impacts. It was noticed that there was one residence, 805 Lewiston Road, that was currently listed for sale on Zillow.



The list price was \$69,900. The GCEDC made an offer of \$52,500. The owner countered with \$57,500 which is what staff is seeking approval on today. The house is currently vacant.

Fund commitment: \$57,500 (plus or minus any closing adjustments) for the acquisition to be covered under the \$33 million. The not to exceed amount of \$7,250 for closing costs and legal fees is listed in the authorizing resolution.

This was recommended for approval by the Committee.

Resolution No. 03/2021 - 06

RESOLUTION (i) TAKING OFFICIAL ACTION TOWARD AND APPROVING THE ACQUISITION FOR ECONOMIC DEVELOPMENT PURPOSES OF THE REAL PROPERTY WITH THE TAX MAP PARCEL NO. 6.-1-8.12 AND ANY IMPROVEMENTS THEREON LOCATED IN GENESEE COUNTY, NEW YORK AND LOCATED AT 805 LEWISTON ROAD, ALABAMA, NEW YORK (THE "PROPERTY"), (ii) AUTHORIZING THE EXECUTION AND DELIVERY OF A PURCHASE CONTRACT AND RELATED DOCUMENTS WITH RESPECT TO THE ACQUISITION OF THE PROPERTY ("CONTRACT"), (iii) AUTHORIZING THE EXPENDITURE OF THE NECESSARY FUNDS OF THE AGENCY WITH RESPECT TO THE ACQUISITION OF THE PROPERTY, AND (iv) AUTHORIZING THE TAKING OF OTHER ACTION IN CONNECTION THEREWITH.

**P. Zelif made a motion to approve the purchase of 805 Lewiston Road for STAMP for \$57,500 plus any closing adjustments and legal fees not to exceed \$7,250 associated with the purchase; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:**

P. Battaglia -	Yes	C. Yunker -	Yes
T. Bender -	Yes	P. Zelif -	Yes
C. Klotzbach -	Yes	M. Gray -	Yes
A. Vanderhoof -	Yes		

**The item was approved as presented.**

**6.2 PSA Project Gateway Resolution** – The GCEDC has received a Purchase and Sale Agreement from a potential project to acquire approximately 29.884 acres for tax parcel 10.-1-41 and part of 10.-1-42 for \$2,091,880 as well as a right of first refusal on 26.764 acres of tax parcel 10.-1-43.12.

Fund commitment: Legal fees to Harris Beach not to exceed \$25,000 based on time and billing for the transaction.

This was recommended for approval by the Committee.

Resolution No. 03/2021 – 07

RESOLUTION OF THE GENESEE COUNTY INDUSTRIAL DEVELOPEMNT AGENCY D/B/A GENESEE COUNTY ECONOMIC DEVELOPMENT CENTER AUTHORIZING (i) THE SALE OF CERTAIN AGENCY OWNED REAL PROPERTY TO PLUG POWER INC., OR ITS PERMITTED ASSIGNS (ii) THE EXECUTION OF A PURCHASE AND SALE AGREEMENT, AND (iii) A DEED, AND RELATED DOCUMENTS IN

CONNECTION WITH THE CLOSING OF THE PURCHASE AND SALE OF  
THE REAL PROPERTY.

**P. Zeliff made a motion to approve the Resolution #03/2021-07 as presented; the motion was seconded by C. Klotzbach. Roll call resulted as follows:**

P. Battaglia -	Yes	C. Yunker -	Yes
T. Bender -	Yes	P. Zeliff -	Yes
C. Klotzbach -	Yes	M. Gray -	Yes
A. Vanderhoof -	Yes		

**The item was approved as presented.**

**6.3 Phillips Lytle Contract** - The GCEDC Board at the meeting on February 4<sup>th</sup>, 2021 approved an increase in our professional services legal engagement with Phillips Lytle as described below. **As an update**, we have proceeded with active engagement as approved. However, as a point of clarification, at this juncture, the effort being expended is more related to negotiations assistance and the formulation of a "STAMP Main Substation Development Agreement" among four involved parties and their responsibilities as it relates to the ownership, operations and maintenance, funding and engineering, procurement and construction of the substation supporting its implementation (within the framework as described below). The legal effort supporting detailed regulatory engagement of the PSC is being de-emphasized at this time.

**From 2/4/21 Board Meeting Packet:** 6.1 STAMP Main Substation – Phillips Lytle proposal (professional services – see attached): This proposal from Phillips Lytle is to provide legal, regulatory, and overall planning support from their energy law and consulting practice at Phillips Lytle. This is to foster completion of the design and engineering of the STAMP Main substation and related interconnection studies as well as to advance necessary ownership, operations and maintenance, regulatory and pricing models to enable the bidding, construction and operations of the 345kV to 115kV main substation at STAMP. Cost: not to exceed \$40,000.

No action was taken. For informational purposes only, S. Hyde clarified services that are being provided through this contract. This contract was previously approved at the February 4, 2021 Board meeting.

**7.0 Employment & Compensation – T. Bender**

**7.1 Nothing at this time.**

**8.0 Housing Committee – P. Battaglia**

**8.1 Nothing at this time.**

**9.0 Other Business**

**10.0 Adjournment**

As there was no further business, P. Battaglia made a motion to adjourn at 5:22 p.m., which was seconded by M. Wiater and passed unanimously.