



Tuesday, December 5, 2017
Governance & Nominating Committee Meeting – GCEDC
Andrews Conference Room – Suite 106
11:30 a.m.

MINUTES

ATTENDANCE

Committee Members: J. Rizzo, P. Zelif, C. Yunker
 GCEDC/GGLDC Board Members:
 Staff: L. Farrell, M. Masse, E. Richardson, P. Kennett
 Guests:
 Absent: P. Battaglia

1. CALL TO ORDER / ENTER PUBLIC SESSION

J. Rizzo called the meeting to order at 11:39 p.m. in the Andrews Conference Room.

2. CHAIRMAN'S REPORT & ACTIVITIES

2a. Agenda Additions / Other Business – Nothing at this time.

2b. Minutes: October 5, 2017

P. Zelif made a motion to approve the October 5, 2017 meeting minutes as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:

P. Zelif	Yes
J. Rizzo	Yes
C. Yunker	Yes
P. Battaglia	Absent

The item was approved as presented.

3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD

3a. Annual Project Performance – Revised Cover Letter – M. Masse reviewed a draft letter with the Committee as requested at the last Governance & Nominating Committee meeting. The letter is a reminder to companies that the Committee will be completing an annual review of all projects, paying close attention to job creation goals. It also reminds companies about the reasons for recapture / cancellation of benefits. This letter will be sent out annually with the Annual Project Report.

4. ADJOURNMENT

As there was no further business, P. Zelif made a motion to adjourn at 12:05 p.m., seconded by C. Yunker, and passed unanimously.