



Monday, July 9, 2018
STAMP Committee Meeting - GCEDC
Andrews Conference Room
3:00 pm

MINUTES

ATTENDANCE

Committee Members: P. Battaglia, P. Zelif, C. Yunker
GCEDC / GGLDC Board Members:
Staff: M. Masse, E. Richardson, S. Hyde
Guests:
Absent:

1. Call to Order / Enter Public Session

P. Zelif called the meeting to order at 3:00 p.m. in the Andrews Conference Room.

2. Executive Session

P. Battaglia made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 3:00 p.m., for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by C. Yunker and approved by all members present.

Re-Enter Public Session

P. Battaglia made a motion to enter back into public session at 3:40 p.m., seconded by C. Yunker and approved by all.

3. Chairman's Report & Activities

3a. Agenda Additions / Other Business – Nothing at this time.

3b. Minutes: June 5, 2018

P. Battaglia made a motion to approve the minutes from June 5, 2018; the motion was seconded by C. Yunker. Roll call resulted as follows:

P. Zeliff - Yes
P. Battaglia - Yes
C. Yunker - Yes

The item was approved as presented.

4. Discussions / Official Recommendations to the Board:

4a. \$33M STAMP Grant Draw Review YTD – M. Masse reminded the Committee that the imprest account has been set up and on January 12, 2018 Empire State Development (ESD) deposited \$15,100,934 into the account. The first four Grant Utilization Request Forms (GURF) have been submitted and authorization has been received to release those funds.

4b. Town of Alabama Invoice – Road & Road Infrastructure Costs- The GCEDC has completed the site plan approval of design and engineering of the roadway, including storm water maintenance. The Town of Alabama hired Wendel Engineering to review the plans and recommend any actions to the Planning Board. The Planning Board approved the project. While reviewing the internal accounting regarding the bills, the Town found a bill that had not been sent over to the GCEDC for reimbursement. Since the road site plan review was not included in the reimbursement agreement, the GCEDC approved these bills as they were sent over. The GCEDC has received the final invoice in connection with this review in the amount of \$284.94.

P. Battaglia made a motion to approve reimbursement to the Town of Alabama for \$284.94 for road infrastructure expenses related to STAMP; the motion was seconded by C. Yunker. Roll call resulted as follows:

P. Zeliff - Yes
P. Battaglia - Yes
C. Yunker - Yes

The item was approved as presented.

4c. Construction Update - M. Masse shared that Phase I water is 90% complete, Phase II water is 32% complete, the Pembroke Line is 45% and National Grid is set to start the utility pole relocation on August 1st.

5. Adjournment

As there was no further business, P. Battaglia made a motion to adjourn at 3:48 p.m., seconded by C. Yunker and passed unanimously.