



GCEDC STAMP Committee Meeting
Thursday, May 2, 2019
Innovation Zone Conference Room
3:00 p.m.

MINUTES

ATTENDANCE

Committee Members: P. Battaglia, A. Vanderhoof, C. Yunker
GCEDC / GGLDC Board Members:
Staff: M. Masse, E. Richardson, S. Hyde, J. Krencik, L. Farrell, C. Suozzi
Guests: J. Macaluso (GCEDC Consultant), J. Gsell (Genesee County)
Absent: P. Zelif

1. Call to Order / Enter Public Session

P. Battaglia called the meeting to order at 3:00 p.m. in the Innovation Zone.

2. Executive Session

A. Vanderhoof made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 3:00 p.m., for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
2. The proposed acquisition, sale or lease of real property or the proposed acquisition or securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

The motion was seconded by C. Yunker and approved by all members present.

J. Gsell joined the meeting at 3:09 p.m.

Re-Enter Public Session

C. Yunker made a motion to enter back into public session at 3:14 p.m., seconded by A. Vanderhoof and approved by all.

3. Chairman's Report & Activities

3a. Agenda Additions / Other Business – Nothing at this time.

3b. Minutes: March 7, 2019

P. Battaglia suggested amending the meeting minutes to say the that intermunicipal agreement was tabled. This item went to the full board meeting for approval and did not come back to the Committee. P. Battaglia thought that amending the language in the minutes would provide additional clarification.

C. Yunker made a motion to approve the minutes from March 7, 2019 with the suggested change; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

P. Zelif - Absent
P. Battaglia - Yes
C. Yunker - Yes
A. Vanderhoof- Yes

The item was approved as presented.

4. Discussions / Official Recommendations to the Board:

4a. \$33M STAMP Grant Draw Review YTD – M. Masse reviewed with the Committee the status of the ESD \$33M grant. The first 14 Grant Utilization Request Forms (GURF) have been submitted and authorization has been received to release those funds. The requests have taken approx. 3-5 days to receive approval. The staff will be preparing GURF #15 in the next week or so.

4b. Construction Update – M. Masse shared that Phase 1 and 2 of the water projects should be closed out soon. The road widening project will hopefully be completed by Memorial Day. Bids also went out this past week for the Pembroke line project.

4c. Dedication of Waterlines to the Town of Alabama – The GCEDC would like to dedicate the remainder of the Phase II water lines to the Town of Alabama per the map provided to the Committee.

C. Yunker made a motion to recommend approval of the dedication of the remainder of the Phase II water lines to the Town of Alabama; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

P. Zelif - Absent
P. Battaglia - Yes
C. Yunker - Yes
A. Vanderhoof- Yes

The item was approved as presented.

4d. Survey for Entrance Roadway – As the road construction / widening project is nearing completion, the GCEDC intends to dedicate the main entrance road to Genesee County. In order to complete the dedication, the GCEDC needs to have a survey completed, along with a legal description and subdivision map to create a new parcel that the County would accept. The GCEDC sought two quotes from surveyors for this project. The quotes received are as follows:

1. Frandina Engineering and land Surveying (Certified NYS MWBE) - \$6,200
2. Welch & O'Donoghue Land Surveyors - \$4,200

M. Masse recommends contracting with Welch & O'Donoghue for an amount of \$4,200.

C. Yunker made a motion to recommend approval of a surveying contract with Welch & O'Donoghue in the amount of \$4,200; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

P. Zeff - Absent
P. Battaglia - Yes
C. Yunker - Yes
A. Vanderhoof- Yes

The item was approved as presented.

4e. Extension of Barn Lease Agreement – One of the local farmers rented the barn at the STAMP site to store some farm equipment over the winter. He has asked to extend the lease for another twelve months to April 30, 2020. All other terms, including \$200/month rent, would remain the same.

P. Battaglia suggested the new lease agreement expire December 31, 2019. After that we can get him on an annual lease if he desired to renew the lease again.

A. Vanderhoof made a motion to recommend approving the lease agreement through December 31, 2019 with Norm Geiss; the motion was seconded by C. Yunker. Roll call resulted as follows:

P. Zeff - Absent
P. Battaglia - Yes
C. Yunker - Yes
A. Vanderhoof- Yes

The item was approved as presented.

4f. Dan's Hauling – Change Order – The GCEDC awarded a bid to Dan's Hauling & Demolition, Inc. for the demolition of 6 houses and 1 barn, along with asbestos remediation within five of the structures as identified on the pre-demolition asbestos study on October 2, 2018. The company has demolished all of the houses and barn, and has removed three of the basements, backfilled and seeded. When they went to remove the three remaining basements, they noticed black tar around the foundation, that was below ground level, and not visible. This tar was tested and found to contain asbestos which now increases the cost of demolition as to the removal of the foundation that has to go to certain landfills that are licensed to receive asbestos material. This was not included in the original scope of work as it was not known at the time bids were submitted. The contractor is requesting a change order in an amount not to exceed \$20,000 to complete work.

C. Yunker made a motion to recommend approval of the change order to the contract with Dan's Hauling for \$20,000 for a total contract amount not to exceed \$342,250.00 as presented; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

P. Zeff - Absent
P. Battaglia - Yes
C. Yunker - Yes
A. Vanderhoof- Yes

The item was approved as presented.

5. Adjournment

As there was no further business, A. Vanderhoof made a motion to adjourn at 3:27 p.m., seconded by P. Battaglia and passed unanimously.