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GCEDC STAMP Committee Meeting

Tuesday, March 23, 2021

Location: Electronically

10:30 a.m.

MINUTES

ATTENDANCE

Committee Members:

C. Yunker, P. Zelif, A. Vanderhoof

Staff:

M. Masse, L. Casey, J. Krencik, C. Suozzi, S. Hyde, P. Kennett

Guests:

R. Crossen (Town of Alabama Supervisor), T. Carpenter (Clark Patterson Lee)

Absent:

1. Call to Order / Enter Public Session

P. Zelif called the meeting to order at 10:33 a.m. via conference call / video conference.

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, this Meeting is being held electronically via conference call instead of a public meeting open for the public to attend in person.

1a. Executive Session

A. Vanderhoof made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 10:34 a.m., for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by C. Yunker and approved by all members present.

1b. Re-Enter Public Session

A. Vanderhoof made a motion to enter back into public session at 10:51 a.m., seconded by C. Yunker and approved by all.

2. Chairman's Report & Activities

2a. Agenda Additions / Other Business – Nothing at this time.

2b. Minutes: March 2, 2021

C. Yunker made a motion to approve the March 2, 2021 minutes; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

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P. Zelif - Yes
C. Yunker - Yes
A. Vanderhoof- Yes

The item was approved as presented.

3. Discussions / Official Recommendations to the Board:

3a. Award of Contract for Force Main Part A & Part B – A total of two (2) bids were received for Contract A: Central Area, which consists of installing 15,500 LF of 20-inch force main via directional drilling method, along NYS Route 63 through the U.S. Fish and Wildlife Service Refuge. Due to regulatory agency requirements, this contract has very restrictive timelines. The work must be substantially complete within 70 days. No work may take place within the Refuge between April 1 and July 15. Work may only take place between Oak Orchard Creek and Fletcher Chapel Road (5,900 LF in Contract A) between August 15 and October 31.

The low bid for Contract A: Central Area was submitted by G. DeVincentis & Son Construction Co., Inc. of Binghamton, New York in the amount of \$9,777,000. We have reviewed their qualifications and have discussed their bid in detail. We feel the bid received is a true representation of the costs to complete this project and that the contractor is qualified to complete the contract.

A total of six (6) bids were received for Contract B: North Area, which consists of installing 18,300 LF of 18-inch and 20-inch force main via open cut (14,400 LF) and directional drilling (3,900 LF) methods, along NYS Route 63, from the northern Refuge boundary to the Oak Orchard discharge location north of Shelby Center. Due to regulatory agency requirements, this contract has restrictive timelines. The work must be substantially complete within 180 days. Work may only take place between Oak Orchard Creek and Fletcher Chapel Road (1,800 LF in Contract B) between August 15 and October 31.

The low bid for Contract B: North Area was submitted by Highlander Construction, Inc. of Memphis, New York in the amount of \$5,193,445.00. We have reviewed their qualifications and have discussed their bid in detail. We feel the bid received is a true representation of the costs to complete this project and that the contractor is qualified to complete the contract.

Fund commitment: Not to exceed \$9,777,000 covered under the \$33 million.

C. Yunker made a motion to recommend to the full Board tabling Contract B until the May meeting and acceptance of the bid received from G. DeVincentis & Son Construction Co., Inc, not to exceed \$9,777,000, for Contract A, contingent upon 1) contract approval from NYS Empire State Development, and 2) engineering approval of the subcontractor for Contract A; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

P. Zelif - Yes
C. Yunker - Yes
A. Vanderhoof- Yes

The item was approved as presented.

3b. CPL Contract for Construction Inspection of Force Main – The GCEDC has received a construction inspection and inspection proposal for the construction of a 20-inch force main transmission

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line along Route 77 through the USFWS refuge. The contract is broken down into three tasks, with project management at \$76,000, and contract administration of \$178,000 which will be billed as a lump sum percentage of completion. The third task, construction inspection services, will be billed on an hourly basis with a not to exceed amount of \$306,000.

Fund commitment: Not to exceed \$560,000 covered under the \$33 million.

C. Yunker made a motion to recommend to the full Board the approval of the Clark Patterson Lee Contract for the construction inspection of the force main as presented; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

P. Zelif - Yes
C. Yunker - Yes
A. Vanderhoof- Yes

The item was approved as presented.

3c. CPL Contract for Final Engineering, Bidding & Construction Inspection for Roadway & Water Main Extension - The GCEDC has received a final engineering, bidding and construction inspection proposal for the extension of a 12-inch water main transmission line from Route 77 along STAMP Drive and Crosby Road, as well as the rebuild of a portion of Crosby Road from STAMP Drive south. This will be necessary infrastructure to support a project at STAMP.

Fund Commitment: Not to exceed \$75,000 covered under the \$33 million.

C. Yunker made a motion to recommend to the full Board the approval of the final engineering, bidding and construction proposal from Clark Patterson Lee as presented; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

P. Zelif - Yes
C. Yunker - Yes
A. Vanderhoof- Yes

The item was approved as presented.

3d. Partner Fee Agreement Renewal (Gary Homonai) - Gary Homonai, a Professional Business Development Consultant, would like to renew the agreement with the GCEDC to market the STAMP site. The terms and conditions have not changed. The GCEDC is currently working with Gary Homonai on a project.

A. Vanderhoof made a motion to recommend to the full Board the renewal of the partner fee agreement with Gary Homonai as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:

P. Zelif - Yes
C. Yunker - Yes
A. Vanderhoof- Yes

The item was approved as presented.

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4. Adjournment

As there was no further business, A. Vanderhoof made a motion to adjourn at 11:45 a.m., seconded by C. Yunker and passed unanimously.