



Thursday, October 4, 2018
GCEDC- Innovation Zone Conference Room, Suite 107
Employment & Compensation Committee Meeting
3:30 p.m.

MINUTES

ATTENDANCE

Committee Members: T. Bender, A. Vanderhoof, M. Gray
Agency Members: P. Zelif
Staff: S. Hyde, E. Richardson, M. Masse, L. Farrell, P. Kennett, J. Krencik
Guests:
Absent: P. Battaglia

1. Call to Order / Enter Public Session

T. Bender called the meeting to order at 3:32 p.m. in the GCEDC Innovation Zone Conference Room.

2. Chairman’s Report & Activities

2a. Agenda Addition / Deletions / Other Business –

2b. Minutes: January 11, 2018

M. Gray made a motion to approve the January 11, 2018 Minutes; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

T. Bender - Yes
P. Battaglia - Absent
M. Gray - Yes
A. Vanderhoof- Yes

3. Discussions / Official Recommendations to the Board:

3a. Sexual Harassment Policy – Under the New NY Labor Law Section 201-g, all employers in New York State (regardless of size) are required to adopt anti-sexual harassment policies and training programs that meet or exceed the requirements in model documents issued by the Department of Labor (DOL). The law states that employees must adopt a policy by October 9, 2018.

A draft policy was issued at the end of August, with the DOL asking for comments on the draft to be submitted by September 12th.

The DOL issued a final policy this week, with minor changes to the one provided in the meeting materials.

T. Bender suggested that the policy replace the Board Chair with Employment & Compensation Committee Chair for the person to receive reports/complaints.

M. Gray made a motion to recommend approval of the Sexual Harassment Policy as discussed; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

T. Bender - Yes
P. Battaglia - Absent
M. Gray - Yes
A. Vanderhoof- Yes

5. ADJOURNMENT

As there was no further business, M. Gray made a motion to adjourn at 3:37 p.m., seconded by A. Vanderhoof and passed unanimously.