



GCEDC Governance & Nominating Committee Meeting
Thursday, May 7, 2020
Location: Electronically
3:00 p.m.

MINUTES

ATTENDANCE

Committee Members: P. Battaglia, P. Zeliff, C. Yunker, A. Young
Staff: S. Hyde, L. Farrell, M. Masse, P. Kennett, L. Casey, J. Krencik, C. Suozzi
Guests: S. Noble-Moag (GGLDC Board Member), G. Torrey (GGLDC Board Member)
Absent:

1. CALL TO ORDER / ENTER PUBLIC SESSION

C. Yunker called the meeting to order at 3:00 p.m. via conference call / video conference.

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo’s Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, this Meeting is being held electronically via conference call / video conference instead of a public meeting open for the public to attend in person.

1a. Executive Session:

A. Young made a motion to enter executive session at 3:01 p.m. under the Public Officers Law, Article 7, Open Meetings Law Section 105 for the following reasons, seconded by P. Battaglia and approved by all members present:

“The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.”

1b. Re-Enter Public Session – P. Battaglia made a motion to enter back into public session at 3:20 p.m., seconded by P. Zeliff and approved by all members present.

2. CHAIRMAN’S REPORT & ACTIVITIES

2a. Agenda Additions / Deletions / Other Business – Nothing at this time.

2b. Minutes: March 5, 2020

A. Young made a motion to approve the March 5, 2020 meeting minutes as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:

P. Zeliff - Yes
A. Young- Yes

C. Yunker - Yes
P. Battaglia - Yes

The item was approved as presented.

3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD

3a. GGLDC Board Member Appointment – C. Yunker’s term ends 6/30/2020 and is coterminous with his term on the GCEDC Board. A new appointment will need to be made.

3b. Officer Appointments – Tabled until next month.

3c. Authorized to Request Information Regarding Bank Accounts – L. Farrell shared that she and P. Kennett need to be authorized to request information regarding the bank accounts. No changes to this authorization are being suggested at this time.

P. Battaglia made a motion to recommend approval of the authorized individuals to obtain bank account information as presented; the motion was seconded by P. Zelif. Roll call resulted as follows:

P. Zelif - Yes
A. Young- Yes
C. Yunker - Yes
P. Battaglia - Yes

The item was approved as presented.

3d. Authorized Signers of Agreements, Contracts, etc. – L. Farrell shared that currently the authorized signers of agreements, contracts, etc. are the Chair (per Bylaws), Vice Chair (per Bylaws), President & CEO (Per Bylaws), Sr. VP of Operations and VP of Business Development. No changes are being suggested at this time.

P. Zelif made a motion to recommend approval of the Authorized Signers of Contracts, Agreements, etc. as presented; the motion was seconded by A. Young. Roll call resulted as follows:

P. Zelif - Yes
A. Young- Yes
C. Yunker - Yes
P. Battaglia - Yes

The item was approved as presented.

3e. Annual Project Performance Review– All projects that receive financial assistance are required to report certain information about their project’s performance, including total jobs, on an annual basis to the GCEDC. This information is then reported into the Public Authorities Reporting Information System (PARIS). M. Masse stated that the performance review had been provided to the Committee previously. He asked the Committee to share any comments or statements. C. Yunker stated that we acknowledge that we have reviewed all projects and their current state, while also taking into consideration the current economic environment as a result of the coronavirus.

4. **ADJOURNMENT**

As there was no further business, P. Battaglia made a motion to adjourn at 3:34 p.m., seconded by A. Young, and passed unanimously.