



Friday, October 23, 2015
STAMP Committee Meeting - GCEDC
GCEDC Conference Room
10:30 am
MINUTES

ATTENDANCE

Committee Members:

P. Zelif, R. Cianfrini, J. Rizzo, P. Battaglia

GCEDC / GGLDC Board Members:

Staff:

S. Hyde, M. Masse, C. Suozzi, R. Tabelski

Guests:

T. Carpenter (Clark Patterson Lee), R. Henry (Clark Patterson Lee), A. Walters (Phillips Lytle), S. Hess (CC Environment & Planning), J. Gsell (Genesee County), J. Sage (Town of Alabama), K. Fisher (Town of Alabama), R. Gilbert (Town of Alabama), V. Kropf (Batavia Daily News)

Absent:

1. Call To Order / Enter Public Session

P. Battaglia called the meeting to order at 10:38 a.m. in the Conference Room of the Genesee County Economic Development Center.

2. Executive Session

R. Cianfrini made a motion to enter into the executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 10:38 pm, for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
2. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

The motion was seconded by J. Rizzo and approved by all members present.

J. Sage, K. Fisher and R. Gilbert joined the meeting at 11:25am.

P. Zelif joined the meeting at 11:34am.

Re-Enter Public Session

P. Zelif made a motion to enter back into public session at 12:02 p.m., seconded by R. Cianfrini and approved by all.

V. Kropf joined the meeting at 12:03pm.

3. Chairman's Report & Activities

3a. Agenda Additions / Other Business – Nothing at this time.

3b. Minutes: August 27, 2015

R. Cianfrini made a motion to approve the Minutes from August 27, 2015; the motion was seconded by P. Battaglia. Roll call resulted as follows:

P. Zelif - Yes
J. Rizzo - Yes
R. Cianfrini - Yes
P. Battaglia - Yes

The item was approved as presented.

4. Discussions / Official Recommendations to the Board:

4a. Town of Alabama: Reimbursement of Legal Fees - \$6,581.25 - M. Masse shared with the Committee an invoice for reimbursement of \$6,581.25. He shared that this item is up for approval at the next GGLDC Board Meeting but wished to share it with the GCEDC STAMP Committee. Based on contracts that have been completed at this time, there is space under the \$2M STAMP X544 grant to cover these expenses.

4b. CC Environment & Planning: Archeological Survey - \$30,400 – M. Masse shared with the Committee a proposal for completion of archeological survey of Parcels 3, 4,5,6,7 and 23 located at the STAMP site. This proposal also includes completion of a Phase I reconnaissance survey for Parcel 15. He shared that this item is up for approval at the next GGLDC Board Meeting but wished to share it with the GCEDC STAMP Committee. Based on contracts that have been completed at this time, there is space under the \$2M STAMP X544 grant to cover this contract.

4c. Tech Team Contracts – M. Masse shared with the Committee proposals from the Tech Team to begin design, engineering, permitting of infrastructure and completion of environmental SEQR work. Those proposals include proposals not to exceed \$252,000 for CC Environment & Planning, not to exceed \$425,000 for Phillips Lytle and not to exceed \$591,000, \$956,000 and \$795,000 for Clark Patterson Lee.

J. Rizzo stated that since the Board turned over in recent years, he would like to make sure that the Procurement Policy has been followed in the original engagement of these professional service firms.

P. Battaglia shared that the staff should make sure that the final resolutions note that two of the proposals are contracts and that the legal proposal is actually a letter of engagement, not a contract.

J. Rizzo made a motion to recommend authorizing the GCEDC Chair to execute the contracts and the engagement letter upon notice of approval of funding from ESD to the full Board; the motion was seconded by R. Cianfrini. Roll call resulted as follows:

P. Zelif - Yes
J. Rizzo - Yes
R. Cianfrini - Yes
P. Battaglia - Yes

The item was approved as presented.

Adjournment

As there was no further business, R. Cianfrini made a motion to adjourn at 12:10 p.m., seconded by J. Rizzo and passed unanimously.