



Meeting Agenda – Employment & Compensation Committee
 Genesee County Economic Development Center
 Thursday, December 5, 2019, 3:00 p.m.
 Location: Innovation Zone Conference Room, Suite 107

Page #’s	Topic	Discussion Leader	Desired Outcome
	1. Call to Order – Enter Public Session 1a. Executive Session: Motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105 for the following reasons: 1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. 1b. Enter Public Session	T. Bender	Vote
2-3	2. Chairman’s Report & Activities 2a. Agenda Addition / Deletions / Other Business 2b. Minutes: November 5, 2019	T. Bender	Vote
	3. Discussions / Official Recommendations to the Board: None.		
	4. Adjournment	T. Bender	Vote



Tuesday, November 5, 2019
 GCEDC – Innovation Zone Conference Room
 GCEDC Employment & Compensation Committee Meeting
 2:00 p.m.

MINUTES

ATTENDANCE

Committee Members: T. Bender, P. Battaglia (Video Conference), M. Gray, A. Vanderhoof
 Agency Members:
 Staff: S. Hyde, L. Farrell, L. Casey
 Guests: Steve DePerrior (Burke Group), T. Felton (GGLDC Board Member)
 Absent:

1. Call to Order / Enter Public Session

T. Bender called the meeting to order at 2:00 p.m. in the GCEDC Innovation Zone Conference Room.

1a. Executive Session:

M. Gray made a motion to enter executive session at 2:00 p.m. under the Public Officers Law, Article 7, Open Meetings Law Section 105 for the following reasons, seconded by A. Vanderhoof and approved by all members present:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

L. Farrell and L. Casey left the meeting at 2:02 p.m.

1b. Re-Enter Public Session – M. Gray made a motion to enter back into public session at 3:05 p.m., seconded by A. Vanderhoof and approved by all members present.

L. Farrell and L. Casey rejoined the meeting at 3:05 p.m.

2. Chairman's Report & Activities

2a. Agenda Addition / Deletions / Other Business – Nothing at this time.

2b. Minutes: September 23, 2019

M. Gray made a motion to approve the September 23, 2019 Minutes; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

- T. Bender - Yes
- P. Battaglia - Yes (Video Conference)
- M. Gray - Yes
- A. Vanderhoof- Yes

The item was approved as presented.

3. Discussions / Official Recommendations to the Board:

3a. Health Insurance Discussion – The Committee reviewed health insurance plan options for 2020. Guidance was provided to staff to move forward with the proposed plan suggested by Tompkins Financial Employee Benefits Specialist.

3b. Standard Work Day Resolution for Employees – Entities that are members of the New York State and Local Retirement System are required to establish a standard workday, which is used to determine service credit. Titles and positions have changed since the last time this was approved, so an updated Standard Work Day Resolution for Employees is being brought forward. This form does not get submitted but must be kept on file and made available to the Retirement System upon request.

The CEO, CFO and Sr. VP of Operations positions were previously listed on a separate resolution titled "Standard Work Day and Reporting Resolution for Elected and Appointed Officials". Separate reporting is no longer required for these positions, so all positions are now listed on this one resolution. The GCEDC's standard work day is listed as 7 hours in the Personnel Administrative Guidelines last revised and updated in January 2017.

L. Farrell requested that the Committee recommend approval of the Standard Work Day Resolution for Employees to the full Board.

M. Gray made a motion to recommend approval of the Standard Work Day Resolution for Employees to the full Board; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

- T. Bender - Yes
- P. Battaglia - Yes (Video Conference)
- M. Gray - Yes
- A. Vanderhoof- Yes

4. ADJOURNMENT

As there was no further business, M. Gray made a motion to adjourn at 3:12 p.m., seconded by A. Vanderhoof and passed unanimously.