



**GCEDC STAMP Committee Meeting**  
**Tuesday, March 24<sup>th</sup>, 2020**  
**Location: Electronically**  
**10:30 a.m.**

**MINUTES**

**ATTENDANCE**

Committee Members: P. Battaglia, C. Yunker, A. Vanderhoof, P. Zelif  
Staff: L. Farrell, M. Masse, L. Casey, J. Krencik, C. Suozzi, S. Hyde, P. Kennett  
Guests:  
Absent:

**1. Call to Order / Enter Public Session**

P. Zelif called the meeting to order at 10:31 a.m. via conference call.

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo’s Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, this Meeting is being held electronically via conference call instead of a public meeting open for the public to attend in person.

**2. Executive Session**

No motion was made to enter Executive Session.

**3. Chairman’s Report & Activities**

**3a. Agenda Additions / Other Business**

**P. Battaglia made a motion to add “Partner Fee Agreement” as agenda item 4c, the motion was seconded by A. Vanderhoof. Roll call resulted as follows:**

P. Zelif - Yes  
P. Battaglia - Yes  
C. Yunker - Yes  
A. Vanderhoof- Yes

**The item was approved as presented.**

**3b. Minutes: February 6, 2020**

**C. Yunker made a motion to approve the minutes from February 6, 2020; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

P. Zelif - Yes  
P. Battaglia - Yes  
C. Yunker - Yes  
A. Vanderhoof- Yes

**The item was approved as presented.**

**4. Discussions / Official Recommendations to the Board:**

**4a. Monroe County Water Authority Main Extension Agreement (MCWA)** – MCWA has submitted an agreement for engineering, construction and repair deposit associated with the construction of the transmission main in the Town of Pembroke. MCWA is the retail provider of water in the Town of Pembroke. This contract will only cover work that is completed in the Town of Pembroke.

Fund Commitment: The \$6,911.20 is covered under the \$4 million County funds.

**A. Vanderhoof made a motion to recommend to the full Board approval of the Monroe County Water Authority Main Extension Agreement as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

P. Zelif - Yes  
P. Battaglia - Yes  
C. Yunker - Yes  
A. Vanderhoof- Yes

**The item was approved as presented.**

**4b. Award of Contract – Phase IV Water – Pembroke Line** – Three bids were received for the STAMP Offsite Water Main Phase IV Project. Morsch Pipeline, Inc submitted the lowest bid (Base Bid B outlined in the packet on page 16 & 17) in the amount of \$2,220,743.00. This is covered under the \$4 million County funds.

**P. Battaglia made a motion to recommend to the full Board acceptance of the Morsch Pipeline bid for the STAMP Offsite Water Main Phase IV Project; the motion was seconded by C. Yunker. Roll call resulted as follows:**

P. Zelif - Yes  
P. Battaglia - Yes  
C. Yunker - Yes  
A. Vanderhoof- Yes

**The item was approved as presented.**

**4c. Partner Fee Agreement** – Gary Homonai, a Professional Business Development Consultant, would like to enter into an agreement with the GCEDC to market the STAMP site. After reviewing the partner fee agreement, Committee members expressed concern that Gary Homonai could be classified as an

employee of the GCEDC as opposed to an independent contractor. The Committee requested changes to the language in order to clarify “employee” versus “contractor” status in the agreement.

**P. Zelif made a motion to recommend to the full Board approval of the partner fee agreement pursuant to changes made to the language; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

P. Zelif - Yes  
P. Battaglia - Yes  
C. Yunker - Yes  
A. Vanderhoof- Yes

**The item was approved as presented.**

### **5. Adjournment**

As there was no further business, P. Battaglia made a motion to adjourn at 10:45 a.m., seconded by C. Yunker and passed unanimously.