



**Thursday, June 25, 2015**  
**Upstate MedTech Centre Innovation Zone – Suite 107**  
**Governance & Nominating Committee Meeting - GCEDC**  
**11:00 am**  
**MINUTES**

**ATTENDANCE**

Committee Members:

W. Hinchey, M. Wiater, J. Rizzo, C. Yunker, R. Cianfrini

Staff:

S. Hyde, L. Farrell, M. Masse, P. Kennett, R. Tabelski, C. Suozzi

Guests:

T. Felton (GGLDC Board Chair), S. Noble-Moag (GGLDC Board Member),  
H. Upson (GGLDC Board Member), P. Battaglia, R. Endress (Harris Beach),  
Tracey Turner (The Batavian), Mike Nolan (WROTBC), Paul Mrozek (The  
Daily News), Mike Pettinella (Buffalo News)

Absent:

**CALL TO ORDER / ENTER PUBLIC SESSION**

W. Hinchey called the meeting to order at 11:00 a.m. in the Upstate MedTech Centre Innovation Zone Conference Room.

**CHAIRMAN'S REPORT & ACTIVITIES**

**2A. AGENDA ADDITIONS / OTHER BUSINESS**

**Executive Session** – J. Rizzo made a motion to enter into the executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 11:00 am, for the following reasons:

- To discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by R. Cianfrini and approved by all members present.

**Re-Enter Public Session** - C. Yunker made a motion to enter back into public session at 11:17 a.m., seconded by M. Wiater and approved by all members present.

Tracey Turner, Mike Nolan, Paul Mrozek, and Mike Pettinella joined the meeting at 11:17am.

**DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD**

**3A. ACCEPTANCE OF P. ZELIFF'S RESIGNATION FROM GGLDC BOARD** – L. Farrell shared that T. Felton received a resignation notice from P. Zelif in regard to his position on the GGLDC Board.

**C. Yunker made a motion to approve acceptance of P. Zelif's resignation from the GGLDC Board; the motion was seconded by J. Rizzo. Roll call resulted as follows:**

W. Hinchey - Yes  
M. Wiater - Yes  
J. Rizzo - Yes  
R. Cianfrini - Yes  
C. Yunker - Yes

**The item was approved as presented.**

**3B. APPOINTMENT OF GCEDC BOARD MEMBER TO GGLDC BOARD -** L. Farrell shared that because of P. Zeliff's resignation from the GGLDC Board there is now a vacancy that must be filled with a GCEDC Board Member to maintain a majority.

J. Rizzo stated that if there must be five GCEDC Board Members also serving on the GGLDC Board, and P. Zeliff is no longer an option, then that leaves R. Cianfrini and the newly appointed GCEDC Board Member.

R. Cianfrini stated that his position has not changed and he still does not wish to serve on the GGLDC Board.

L. Farrell shared that typically the Board Chair would get in touch with the Board Member and discuss this with them, however with W. Hinchey's term ending and no new Board Chair appointed at this time she wanted to bring it forward to the Committee today so that it wouldn't fall through the cracks.

S. Hyde shared that he usually meets with newly appointed Board Members and does a "101" with them about the GCEDC. He offered to discuss serving on the GGLDC Board with M. Gray to see if he is interested.

**3C. APPOINTMENT OF INDEPENDENT BOARD MEMBER TO GGLDC –** L. Farrell reminded the Board that the GGLDC is in need of an independent Board Member. This independent member is appointed by the GCEDC.

J. Rizzo suggested that given the amount of turn over on the GGLDC Board in the past year the Board could consider appointing W. Hinchey to serve as an independent member. He wondered if this would offend the County in anyway given the term limits that have been set.

R. Cianfrini does not feel as though that would offend the County in any way. He also mentioned that the County has two names of individuals that were interested in serving on the GCEDC Board. It might be a good idea to take those names into consideration as well.

P. Battaglia thought it might be a good idea to offer the full Board the opportunity to submit a name or two to be reviewed by the Governance Committee at the July meeting.

L. Farrell shared that typically the staff works with the Chair on something like collecting names for a new independent Board Member. Given that W. Hinchey's term is ending, the staff would be more than willing to assist the Board in any way.

J. Rizzo suggested scheduling the next Governance & Nominating Committee meeting in advance of the day of the regular Board meeting or with enough lead time to adequately discuss the needed items. He also suggested that the Board members send their independent Board Member suggestions to L. Farrell so she can compile a list to be provided to the Committee at the next meeting for review.

**3D. REMINDER: NEXT SCHEDULED GOVERNANCE COMMITTEE MEETING – JULY 9<sup>TH</sup>**

### **ADJOURNMENT**

As there was no further business, C. Yunker made a motion to adjourn at 11:45 a.m., seconded by M. Wiater and passed unanimously.