

**GCEDC Governance & Nominating Committee Meeting
Thursday, May 2, 2019
Innovation Zone Conference Room
3:45 p.m.**

MINUTES

ATTENDANCE

Committee Members: P. Battaglia, C. Yunker, A. Young
GCEDC/GGLDC Board Members:
Staff: S. Hyde, L. Farrell, M. Masse, E. Richardson, P. Kennett, C. Suozzi
Guests: A. Vanderhoof (GCEDC Board Member), J. Gsell (Genesee County)
Absent: P. Zelif

1. CALL TO ORDER / ENTER PUBLIC SESSION

C. Yunker called the meeting to order at 3:45 p.m. in the Andrews Conference Room.

2. CHAIRMAN'S REPORT & ACTIVITIES

2a. Agenda Additions / Deletions / Other Business – C. Yunker suggested that the executive session and item 3e. Annual Project Performance Review be removed from the agenda. Some meetings were rescheduled due to lack of quorums, so in the essence of time the Annual Project Performance Review discussion will be moved to next month.

2b. Minutes: February 5, 2019

A. Young made a motion to approve the February 5, 2019 meeting minutes as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:

P. Zelif -	Absent
A. Young-	Yes
C. Yunker -	Yes
P. Battaglia -	Yes

The item was approved as presented.

3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD

3a. GGLDC Board Member Appointment – C. Yunker shared that P. Battaglia's reappointment to the GCEDC is scheduled to be discussed and approved at the next Genesee County Ways and Means Committee meeting. He also had the opportunity to discuss reappointment to the GGLDC board with Tom Felton.

C. Yunker recommends reappointing P. Battaglia and T. Felton to the GGLDC Board for another 6-year term.

A. Young made a motion to recommend approval to reappoint P. Battaglia and T. Felton to the GGLDC Board for another 6-year term; the motion was seconded by P. Battaglia. Roll call resulted as follows:

P. Zelif -	Absent
A. Young-	Yes
C. Yunker -	Yes
P. Battaglia -	Yes

The item was approved as presented.

3b. Officer Appointments – The Committee requested that this item be tabled until the next Governance & Nominating Committee meeting.

3c. Authorized to Request Information Regarding Bank Accounts – L. Farrell shared that she and P. Kennett are not authorized bank account signers, but need authorization to request information regarding the bank accounts.

P. Battaglia made a motion to recommend approval of the authorized individuals to obtain bank account information as presented; the motion was seconded by A. Young. Roll call resulted as follows:

P. Zelif -	Absent
A. Young-	Yes
C. Yunker -	Yes
P. Battaglia -	Yes

The item was approved as presented.

3d. Authorized signer of Agreements, Contracts, etc. – L. Farrell shared that currently the authorized signers of agreements, contracts, etc. are the Chair (per Bylaws), Vice Chair (per Bylaws), President & CEO (Per Bylaws), Sr. VP of Operations and VP of Business Development. No changes are being suggested at this time.

P. Battaglia made a motion to recommend approval of the Authorized Signers of Contracts, Agreements, etc. as presented; the motion was seconded by A. Young. Roll call resulted as follows:

P. Zelif -	Absent
A. Young-	Yes
C. Yunker -	Yes
P. Battaglia -	Yes

The item was approved as presented.

3e. Annual Project Performance Review – Removed

3f. Local Labor Reporting Results – M. Masse provided the Committee with a 2018 local labor utilization summary report. Based on the reporting reviewed by the GCEDC, HP Hood (the only project in 2018 required to report local labor utilization), has met the requirement of 90% local labor.

3g. Pricing Policy Revision – M. Masse presented a change to the GCEDC's Pricing and Fee Policy specifically related to the transfer or assignment of a PILOT. The policy currently is silent to charging fees to transfer or assign a company's PILOT. The suggested language would allow the GCEDC to calculate a fee based on a number of factors such as purchase price of the facility, what the purchaser will use the facility for, the remaining term and savings of the PILOT, and any other pertinent information that the Board feels is necessary.

A. Young made a motion to recommend amending the policy as suggested; the motion was seconded by P. Battaglia. Roll call resulted as follows:

P. Zeliff -	Absent
A. Young-	Yes
C. Yunker -	Yes
P. Battaglia -	Yes

The item was approved as presented.

4. ADJOURNMENT

As there was no further business, P. Battaglia made a motion to adjourn at 4:03 p.m., seconded by A. Young, and passed unanimously.