



Thursday, November 5, 2009
4:00 p.m. – GCEDC Conference Room

MINUTES

ATTENDANCE

Agency Members: J. Andrews, J. Vincent, H. Upson, W. Hinchey
Staff: S. Hyde, S. Lockwood, S. Cook, P. Kennett, C. Suozzi, L. Farrell, C. Zambito
Guests: Paul Mrozack (Batavia Daily News)
Absent: M. Gerber, L. Benton, J. Fulmer

CALL TO ORDER / ENTER PUBLIC SESSION

J. Andrews called the meeting to order at 5:33 p.m. in the Conference Room of the Genesee County Economic Development Center

CONSENT ITEMS

2a. Acceptance of Mike Gerber's Resignation – Mike Gerber sent a letter of resignation as board member of the GCEDC given that he has moved out of the area to accept a new position as CEO of Farmer Mac in Washington D.C.

2b. Contract with Consultant / Steve Lockwood – Steve Hyde requested to retain Steve Lockwood as a consultant through 12/31/09. There is a continued need for grant writing services et. al. given multiple grant applications in process with National Grid and the Office of Community Renewal. It is proposed that he would work a maximum of 30 hours per week, at an hourly rate based upon current compensation package plus employer FICA costs converted to an hourly rate.

2c. Approval of Board Meeting minutes for 10/10/09

2d. GCFC Resolution – C. Zambito asked the board to approve a resolution appointing John Andrews and James Vincent to the Genesee County Funding Corporation board of directors.

Resolution 11/2009-01

Where as the Genesee County Legislature has ordered the creation of the Genesee County Funding Corporation (GCFC) via Resolution #339 on October 20, 2009.

And Where as the Genesee County Industrial Development Agency (GCIDA) d/b/a Genesee County Economic Development Center (GCEDC), has been charged with naming two board members, to serve at its pleasure on the GCFC Board.

Be it now Resolved that the GCEDC hereby appoints John Andrews of 25 Woodcrest Drive in Batavia, and James Vincent of 5992 Tower Hill Road in Byron to the GCFC Board.

J. Vincent made a motion to approve the Consent items, the motion was seconded by H. Upson. Roll call resulted as follows:

J. Andrews -	Yes	M. Gerber -	Absent
L. Benton -	Absent	H. Upson -	Yes
W. Hinchey -	Yes	J. Vincent -	Yes
J. Fulmer -	Absent		

The Consent Items were approved as presented.

J. Vincent left the meeting at 5:35

5:35 Break for Dinner

EXECUTIVE SESSION

W. Hinchey made a motion to enter into executive session under the Public Officers Law, Article 7, Open Meeting Law Section 105, paragraph d, at 6:05 p.m., for the following reasons:

1. To discuss the financial history of particular corporations

The motion was seconded by J. Vincent and approved by members.

J. Vincent made a motion to leave the executive session at 6:45pm, seconded by H. Upson and approved by all.

RE-ENTER PUBLIC SESSION

Genesee County Economic Development Center

One Mill Street, Batavia, New York 14020

585-343-4866 Fax: 585-343-0848 Toll Free: 1-877-343-4866
Email: gcedc@gcedc.com Web: www.gcedc.com

W. Hinchey made a motion to enter back into public session at 6:45p.m., seconded by J. Vincent and approved by all.

OPERATIONS

4a. GCEDC Budget Outlook – L. Farrell distributed and reviewed the Budget Outlook for the GCEDC.

REAL ESTAE DEVELOPMENT / MANAGEMENT / INDUSTRY SOLUTIONS

7a. Genesee Valley Agri-Business Park / Land Separation – The County Highway Department has funding to hook the Highway Garage into the public sewer system. The most timely and cost effective way to achieve this is by hooking up to the infrastructure in the Genesee Valley Agri-Business Park. In order to do this, a portion of land located between the Park and the Highway Garage on Cedar Street must be purchased. This land is owned by Don Partridge and is available through an established land option dated April 28, 2008 between the GCEDC/GGLDC and Mr. Partridge. The purchase will allow for the installation of infrastructure while leaving enough land for a future roadway extension.

EMPIRE ZONE / FINANCING GRANTS

8a. Genesee County Funding Corp. (GCFC) – Discussed and approved above.

MARKETING / WORKFORCE / COMMUNITY DEVELOPMENT

9a. iSci Update – Through the collaborative efforts of teachers and schools in the GLOW Region, Genesee Community College, the University at Buffalo and the Genesee County Economic Development Center, more students and teachers have been exposed to the “Life Science” industries, opening the doors to the exciting careers right here in Western New York.

Highlights of some activities to date supported by the iSciWNY brand, and activities in process, include:

- Over 50 GLOW science teachers have participated in workshops at the University of Buffalo and the University of Rochester. Teachers were exposed to life science companies in our area and have received instruction in activities they can bring back to their schools.
- Over 2,000 GLOW high school students have gained career awareness through the iSciWNY website.
- Over 100 GLOW teachers and counselors have received iSciWNY website training.
- Over 200 GLOW students have earned college credits in GCC’s *Introduction to Biotechnology* course.
- 12 of our GLOW high schools will be offering *Introduction to Biotechnology* this school year. They include: Alexander, Attica, Avon, Batavia, Geneseo, Leroy, Lyndonville, Monroe, Notre Dame, Oakfield-Alabama, Perry and York.
- The iSciWNY website (operational since January) was officially launched on October 6th in an event at the UB’s Center of Excellence in Bioinformatics and the Life Sciences.

Remembering that career and workforce development is a process and not an event, the goals remain the same:

- Create awareness for students of the career opportunities in the life sciences
- Educate science teachers on the wide range of companies already in our area
- Provide teachers with the knowledge and tools to expose students to the merger of science and technology
- Create a pipeline of high tech workers that will bring good paying jobs and careers to our region!

9b. Outreach – C. Zambito has been busy doing iSci outreach programs at the Batavia Rotary and GCC, along with Buffalo East and STAMP Project informational sessions (outreach programs) at the Town of Pembroke, the Town of Alabama, and the Pembroke board of education.

9c. Ag Park Ground Breaking – The Genesee Valley Agri-Business Park Ground Breaking Ceremony will be held on Tuesday, November 10, 2009 at 10:00am at the Kennedy Building of the Genesee County Fair Grounds.

9d. DePaul – C. Zambito distributed a letter to the editor that he wrote to help to explain the PILOT program, specifically the DePaul project PILOT. He anticipates it to be in the paper shortly.

POLICY ISSUES / HUMAN RESOURCES / OTHER BUSINESS

10a. Unitree Collection – Unitree was a tenant of One Mill Street prior to the sale of the building and are delinquent on February’s lease payment, they currently they owe \$1,493.86. The company has been sent numerous notices and Boylan’s Law Office has sent a collection letter on our behalf. The Company has since dissolved and is no longer in business. C. Suozzi asked the board how they felt he should proceed with the collection process.

J. Andrews suggested that he go online to the NYS Department of State and see if we are listed as a creditor (agent to service). He also noted that he couldn’t see paying an attorney too much money if the possibility of a return was not there.

10b. Holiday Reception - The Holiday Reception will be held on December 10th at Terry Hills from 5:00 – 7:00.

ADJOURNMENT

As there was no further business, W. Hinchey made a motion to adjourn at 7:05 p.m., seconded by H. Upson and passed unanimously.

Future Meetings:

Thursday, December 5th - 4:00 pm, GCEDC Conference Room
Thursday, December 10^h - Holiday Reception
5:00 pm, Terry Hills