



**Tuesday, August 25, 2009**  
**8:00 a.m. – GCEDC Conference Room**

## MINUTES

### ATTENDANCE

Agency Members: J. Andrews, J. Vincent, H. Upson, W. Hinchey, L. Benton, \*J. Fulmer  
Staff: S. Hyde, S. Lockwood, S. Cook, P. Kennett, C. Suozzi, L. Farrell, C. Zambito  
Guests: J. Gsell (GC Manager), Paul Mrozack (Batavia Daily News)  
Absent: M. Gerber

### CALL TO ORDER / ENTER PUBLIC SESSION

J. Andrews called the meeting to order at 8:02 a.m. in the Conference Room of the Genesee County Economic Development Center

### EXECUTIVE SESSION

H. Upson made a motion to enter into executive session under the Public Officers Law, Article 7, Open Meeting Law Section 105, paragraph d, at 8:02 a.m., for the following reasons:

1. To discuss possible litigation

The motion was seconded by J. Vincent and approved by members.

\* J. Fulmer arrived for the meeting at 8:22 a.m.

### RE-ENTER PUBLIC SESSION

L. Benton made a motion to enter back into public session at 8:33 a.m., seconded by H. Upson and approved by all.

### OPERATIONS

**4a. GCEDC 2010 Budget** – S. Cook reviewed the budget and a power point presentation of the budget with the board noting the following:

- Budget assumptions are conservative due to uncertainty of the level of economic recovery in 2010
- The budget is balanced
- “Hold-the-Line” Funding request to Genesee County (since 2006)
- Controlled departmental expenditures, keep costs in line
- Ops Strategic Reserve is at \$300K
- Sale Leaseback Fees Tied to Budget \$288K
- Continued focus on Workforce Development initiatives funded by Department of Labor Grant (2nd straight year)
- Real Estate Development & Management – Sale of 3 Acres, Apple Tree Acres \$55K Acre = \$165K.
- RLF #1 – De-federalized funds migrate to GGLDC via grant agreement with Genesee County Legislature
- RLF #2 - Process to de-federalize loan funds commences 1st quarter. Approx. \$375K migrates to GGLDC via grant agreement with Genesee county Legislature
- GCEDC continues to support the Genesee Gateway Local Development Corporation, our real estate development entity, and continues to work to increase project volume through our marketing partners (GRE & BNE)
- Marketing efforts will continue to focus on upgrading park signage and visibility while upgrading marketing collateral. Attempts to extend our marketing partners will continue with additional FAM (Familiarization) tours. In addition, through a strategic marketing initiative, the GCEDC plans to attend a few trade shows within its identified strategic industries.
- The budget does not include Empire State Development revenue to support local administration of the Empire Zone as New York State is proposing changes that may end the program as of June 30, 2010.

- As Administrative Entity, GCEDC supports Zone administrative costs estimated at \$81,936

J. Andrews asked S. Cook to keep payroll increases in line with the County.

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#### **Genesee County Economic Development Center**

One Mill Street, Batavia, New York 14020

585-343-4866 Fax: 585-343-0848 Toll Free: 1-877-343-4866  
Email: gcedc@gcedc.com Web: www.gcedc.com

**CONSENT ITEMS**

**10a. GCEDC 2010 Budget (discussed above 4a)** – S. Cook asked the board to approve the GCEDC budget for 2010 as presented and reviewed.

**J. Fulmer made a motion to approve the Consent Item, the motion was seconded by H. Upson. Roll call resulted as follows:**

J. Andrews -	Yes	M. Gerber -	Absent
L. Benton -	Yes	H. Upson -	Yes
W. Hinchey -	Yes	J. Vincent -	Yes
J. Fulmer -	Yes		

**The Consent Item was approved as presented.**

**10b. Approval of Board Meeting Minutes for 8/6, 7/14, 7/2**

**L. Benton made a motion to approve the Consent Item, the motion was seconded by J. Vincent. Roll call resulted as follows:**

J. Andrews -	Yes	M. Gerber -	Absent
L. Benton -	Yes	H. Upson -	Yes
W. Hinchey -	Yes	J. Vincent -	Yes
J. Fulmer -	Yes		

**The Consent Item was approved as presented.**

**ADJOURNMENT**

As there was no further business, J. Fulmer made a motion to adjourn at 8:54 a.m., seconded by L. Benton and passed unanimously.

**Future Meetings:**

Thursday, September 3<sup>rd</sup> - 4:00 pm, GCEDC Conference Room