



**GGLDC Governance & Nominating Committee Meeting**  
**Thursday, June 4, 2020**  
**Location: Electronically**  
**3:00 p.m.**

**MINUTES**

**ATTENDANCE**

Committee Members: S. Noble-Moag, C. Yunker, G. Torrey, D. Cunningham

Staff: S. Hyde, L. Farrell, M. Masse, P. Kennett, L. Casey, J. Krencik

Guests: P. Battaglia (GCEDC/GGLDC Board Member), P. Zelif (GCEDC/GGLDC Board Member),  
A. Young (GCEDC/GGLDC Board Member)

Absent:

**1. CALL TO ORDER / ENTER PUBLIC SESSION**

S. Noble-Moag called the meeting to order at 3:48 p.m. via conference call / video conference.

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, this Meeting is being held electronically via conference call / video conference instead of a public meeting open for the public to attend in person.

**2. CHAIRMAN'S REPORT & ACTIVITIES**

**2a. Agenda Additions / Other Business – Nothing at this time.**

**2b. Minutes: May 7, 2020**

**G. Torrey made a motion to approve the May 7, 2020 meeting minutes as presented; the motion was seconded by D. Cunningham. Roll call resulted as follows:**

D. Cunningham - Yes  
G. Torrey - Yes  
C. Yunker - Yes  
S. Noble-Moag - Yes

**The item was approved as presented.**

**3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD**

**3a. Officer Appointments –** The current slate of officers is set to expire on June 30<sup>th</sup>. It is suggested to appoint the following slate of officers:

Chair / President / CEO - D. Cunningham  
Vice-Chair - T. Felton  
Treasurer - G. Torrey  
Secretary - S. Noble-Moag

**C. Yunker made a motion to recommend to the full Board the Slate of Officers as presented; the motion was seconded by G. Torrey. Roll call resulted as follows:**

- D. Cunningham - Yes
- G. Torrey - Yes
- C. Yunker - Yes
- S. Noble-Moag - Yes

**The item was approved as presented.**

**3b. Procurement Policies and Procedures -** L. Farrell shared that this policy is required to be reviewed annually. There are no changes being recommended.

**D. Cunningham made a motion to recommend to the full Board the approval of the Procurement Policies and Procedures as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

- D. Cunningham - Yes
- G. Torrey - Yes
- C. Yunker - Yes
- S. Noble-Moag - Yes

**The item was approved as presented.**

**3c. Investment Policy –** L. Farrell shared that this policy is required to be reviewed annually. There are no changes being recommended.

**D. Cunningham made a motion to recommend to the full Board the approval of the Investment Policy as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

- D. Cunningham - Yes
- G. Torrey - Yes
- C. Yunker - Yes
- S. Noble-Moag - Yes

**The item was approved as presented.**

**3d. Disposition of Property Guidelines –** L. Farrell shared that this policy is required to be reviewed annually. There are no changes being recommended.

**D. Cunningham made a motion to recommend to the full Board the approval the Disposition of Property Guidelines as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

- D. Cunningham - Yes
- G. Torrey - Yes
- C. Yunker - Yes
- S. Noble-Moag - Yes

**The item was approved as presented.**

**3e. Governance & Nominating Committee Charter –** L. Farrell shared that this charter is required to be reviewed annually.

**D. Cunningham made a motion to recommend to approve the Governance & Nominating Committee Charter as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

D. Cunningham - Yes  
G. Torrey - Yes  
C. Yunker - Yes  
S. Noble-Moag - Yes

**The item was approved as presented.**

**3f. Code of Ethics** – L. Farrell shared that the Committee requested this policy be reviewed annually. No changes are being recommended.

**3g. Committee Self- Evaluation** - This discussion occurred in conjunction with the GCEDC Governance & Nominating discussion regarding the Committee Self-Evaluation.

**4. ADJOURNMENT**

As there was no further business, C. Yunker made a motion to adjourn at 3:52 p.m., seconded by G. Torrey, and passed unanimously.