



**GGLDC Governance & Nominating Committee Meeting**  
**Thursday, February 3, 2022**  
**Location: Electronically**  
**3:00 p.m.**

**MINUTES**

**ATTENDANCE**

Committee Members: S. Noble-Moag, G. Torrey, D. Cunningham  
Staff: S. Hyde, L. Farrell, M. Masse, P. Kennett, L. Casey, J. Krencik  
Guests: T. Bender (GCEDC/GGLDC Board Member), M. Gray (GCEDC Board Member)  
P. Zeliff (GCEDC/GGLDC Board Member)  
Absent: C. Yunker

**1. CALL TO ORDER / ENTER PUBLIC SESSION**

S. Noble-Moag called the meeting to order at 3:06 p.m. via conference call / video conference.

Governor Kathy Hochul signed legislation (S.50001 / A.40001) on September 2, 2021 extending virtual access to public meetings under NYS's Open Meetings Law, which allows virtual participation in local government meetings during the COVID-19 pandemic. This meeting is being held electronically via conference call / video conference instead of a public meeting open for the public to attend in person.

**2. CHAIRMAN'S REPORT & ACTIVITIES**

**2a. Agenda Additions / Other Business –**

**D. Cunningham made a motion to approve the agenda as presented; the motion was seconded by G. Torrey. Roll call resulted as follows:**

P. Zeliff -	Yes
M. Gray -	Yes
C. Yunker -	Absent
T. Bender -	Yes

**The item was approved as presented.**

**2b. Minutes: July 1, 2021**

**D. Cunningham made a motion to approve the July 1, 2021 meeting minutes as presented; the motion was seconded by G. Torrey. Roll call resulted as follows:**

D. Cunningham -	Yes
G. Torrey -	Yes
C. Yunker -	Absent
S. Noble-Moag -	Yes

The item was approved as presented.

**3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD**

**3a. Board Self Evaluation Process / Questionnaire** - L. Farrell will provide a copy of the confidential evaluation of board performance questionnaire to the Committee via email. The questionnaire was reviewed, and no changes were recommended. Responses should be submitted to the Board Chair. The Board Chair will then compose a summary report, which will be submitted to the ABO by March 31, 2022.

**3b. Authority Self Evaluation of Prior Year Performance** - Public Authorities are required to perform a self-evaluation of prior year's goals/measurements annually. This report shows the results against the goals and measurements that were set for 2021. This report will be submitted into PARIS.

**G. Torrey made a motion to recommend to the full Board approval of the Authority Self-Evaluation of Prior Year Performance as presented; the motion was seconded by D. Cunningham. Roll call resulted as follows:**

D. Cunningham -	Yes
G. Torrey -	Yes
C. Yunker -	Absent
S. Noble-Moag -	Yes

The item was approved as presented.

**3c. Mission Statement and Measurement Report** – The Authority's Board must annually review the authority's mission statement and performance goals to ensure that its mission has not changed and that the authority's performance goals continue to support its mission. This report will be posted to the website and submitted into PARIS.

The Committee recommends striking the word "other" from the #1 measurement listed under 2022 Measurements.

**D. Cunningham made a motion to recommend to the full Board approval of the Mission Statement and Measurement Report with the above-mentioned amendment; the motion was seconded by G. Torrey. Roll call resulted as follows:**

D. Cunningham -	Yes
G. Torrey -	Yes
C. Yunker -	Absent
S. Noble-Moag -	Yes

The item was approved as presented.

P. Zeliff joined at 3:13 p.m.

**4. ADJOURNMENT**

As there was no further business, D. Cunningham made a motion to adjourn at 3:13 p.m., seconded by G. Torrey, and passed unanimously.