



GCEDC Governance & Nominating Committee Meeting
Thursday, February 4, 2021
Location: Electronically
2:30 p.m.

MINUTES

ATTENDANCE

Committee Members: P. Zeliff, C. Yunker, M. Gray, T. Bender
Staff: S. Hyde, L. Farrell, M. Masse, P. Kennett, L. Casey, J. Krencik, C. Suozzi
Guests: S. Noble-Moag (GGLDC Board Member), G. Torrey (GGLDC Board Member),
D. Cunningham (GGLDC Board Member)
Absent:

1. CALL TO ORDER / ENTER PUBLIC SESSION

C. Yunker called the meeting to order at 2:30 p.m. via conference call / video conference.

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo’s Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, this Meeting is being held electronically via conference call / video conference instead of a public meeting open for the public to attend in person.

1a. Executive Session: Nothing at this time.

2. CHAIRMAN’S REPORT & ACTIVITIES

2a. Agenda Additions / Deletions / Other Business – Nothing at this time.

2b. Minutes: June 4, 2020

P. Zeliff made a motion to approve the June 4, 2020 meeting minutes as presented; the motion was seconded by M. Gray. Roll call resulted as follows:

P. Zeliff -	Yes
M. Gray-	Yes
C. Yunker -	Yes
T. Bender -	Yes

The item was approved as presented.

3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD

3a. Board Self-Evaluation Process/Questionnaire – L. Farrell will provide a copy of the confidential evaluation of board performance questionnaire to the Committee via email. The questionnaire was reviewed and no changes were recommended. Responses should be submitted to the Board Chair. The Board Chair will then compose a summary report, which will be submitted to the ABO by March 31, 2021.

3b. Authority Self-Evaluation of Prior Year Performance – L. Farrell shared that Public Authorities are required to perform a self-evaluation of prior year’s goals/measurements annually. This report shows the results against the goals and measurements that were set for 2020. This report will be submitted into PARIS.

M. Masse stated that the Agency set a goal of capital investment commitment of \$32M for 2020. The actual result from projects was \$83M for 2020. The Agency also pledged to create 90 jobs from projects in 2020. These projects resulted in 78 jobs pledged in 2020 but did not include jobs related to the Rochester Regional Health bond transaction because they failed to report. M. Masse reviewed, in detail, all agency performance results relative to 2020 goals.

P. Zeliff made a motion to recommend to the full Board approval of the Authority Self-Evaluation of Prior Year Performance; the motion was seconded by M. Gray. Roll call resulted as follows:

P. Zeliff -	Yes
M. Gray-	Yes
C. Yunker -	Yes
T. Bender -	Yes

The item was approved as presented.

3c. Mission Statement & Measurement Report – L. Farrell shared that the Authority’s Board must annually review the authority’s mission statement and performance goals to ensure that its mission has not changed and that the authority’s performance goals continue to support its mission. This report will be posted to the website and submitted into PARIS.

M. Masse stated that the capital investment and job creation goals are based on an average of the last four years of actual pledged capital investment and job creation. Mega projects are removed from this average. M. Masse recommends that the Agency set a goal of capital investment commitment of \$35M for 2021, which does not include any Mega projects (over \$50M capital investment commitment). M. Masse also recommends the Agency set a job creation goal of 90 jobs from projects in 2021. The other suggested goals are over-arching goals that the entire staff can work towards achieving and are still consistent with the Agency’s mission.

M. Gray made a motion to recommend approval of the Mission Statement & Measurement Report with the amendment that the capital investment commitment excludes any Mega project(s); the motion was seconded by P. Zeliff. Roll call resulted as follows:

P. Zeliff -	Yes
M. Gray-	Yes
C. Yunker -	Yes
T. Bender -	Yes

The item was approved as presented.

4. ADJOURNMENT

As there was no further business, T. Bender made a motion to adjourn at 2:51 p.m., seconded by P. Zeliff, and passed unanimously.