



**Thursday, March 3, 2016  
Upstate MedTech Centre – Suite 107  
5:30 PM**

**GGLDC MINUTES**

**Attendance**

Board Members: C. Yunker, J. Rizzo, P. Battaglia, S. Noble-Moag, M. Wiater, H. Upson  
Staff: S. Hyde, M. Masse, L. Farrell, P. Kennett, E. Richardson, R. Tabelski, C. Suozzi  
Guests: M. Davis (GCEDC Board Member), P. Zelif (GCEDC Board Member), R. Gaenzle (Harris Beach), R. Endress (Harris Beach), Mike Pettinella (Buffalo News), Ginny Kropf (The Daily News)  
Absent: T. Felton, M. Gray

**1.0 Call to Order / Enter Public Session**

H. Upson called the meeting to order at 5:35 p.m. in the Upstate MedTech Centre Innovation Zone conference room.

**2.0 Chairman’s Report and Activities**

**2.1 Upcoming Meetings** – H. Upson reviewed the upcoming meetings with the Board.

Next Scheduled Board Meeting: Thursday, March 24<sup>th</sup> at 4:00pm  
Audit & Finance Committee Meeting: Tuesday, March 24<sup>th</sup> at 3:00pm  
Governance & Nominating Committee Meeting: Thursday, March 24<sup>th</sup> at 3:45pm

**2.2 Agenda Additions/ Deletions / Other Business**

**2.3 February 4, 2016 Minutes**

**W. Hinchey made a motion to approve the February 4, 2016 Minutes; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

T. Felton -	Absent	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Absent
W. Hinchey -	Yes		

**The item was approved as presented.**

**3.0 Report of Management**

**3.1 Nothing at this time.**

**4.1 Audit & Finance Committee**

H. Upson shared that the Audit & Finance Committee met on Thursday, March 3<sup>rd</sup> and discussed the following items:

**4.1 LeRoy LLC Micropolitan Loan Request** – M. Masse shared that LeRoy New York, LLC is seeking a \$75,000 loan from the Batavia Micropolitan Area Community Redevelopment Loan Fund to acquire an existing building on Main Street in LeRoy, and to renovate the top two floors into three market rate apartments.

The Audit & Finance Committee recommended approval of a \$75,000 loan from the Batavia Micropolitan Area Community Redevelopment Loan Fund with an amortization over 10 years to LeRoy LLC.

**W. Hinchey made a motion to approve the LeRoy LLC Micropolitan Loan Request; the motion was seconded by C. Yunker. Roll call resulted as follows:**

T. Felton -	Absent	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Absent
W. Hinchey -	Yes		

**The item was approved as presented.**

**4.2 Clark Patterson Lee Contract – Town of Pembroke Waste Water Treatment Facility Expansion** – M. Masse shared that the current Waste Water Treatment Facility located in the Village of Corfu is near its permitted treatment capacity. In order to be ready for future growth, both at our Buffalo East Tech Park and within the Town of Pembroke, there needs to be a plan in place to meet those needs. Clark Patterson Lee (CPL) has prepared a proposal that will do preliminary design and permitting on an expansion package wastewater treatment plant so that when funds become available, the project could go to bid for construction. The total contract is for \$189,950 and we are requesting that the GGLDC Board approve supporting 50% of this contract with a not to exceed amount of \$100,000. The Town of Pembroke will support the other half of the contract.

The Audit & Finance Committee recommended approval of supporting 50% of the Clark Patterson Lee Contract for the Town of Pembroke Waste Water Treatment Facility Expansion not to exceed \$100,000.

**P. Zeliff made a motion to approve the Clark Patterson Lee Contract; the motion was seconded by S. Noble-Moag. Roll call resulted as follows:**

T. Felton -	Absent	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Absent
W. Hinchey -	Yes		

**The item was approved as presented.**

## **5.0 Governance & Nominating Committee**

**5.1 Nothing at this time.**

## **6.0 Other Business**

**6.1 Nothing at this time.**

**7.0 Adjournment** - As there was no further business, W. Hinchey made a motion to adjourn at 5:45 p.m., which was seconded by S. Noble-Moag and passed unanimously.