

**GCEDC Governance & Nominating Committee Meeting  
Thursday, March 5, 2020  
Innovation Zone Conference Room  
3:00 p.m.**

**MINUTES**

**ATTENDANCE**

Committee Members: P. Battaglia, P. Zelif, C. Yunker, A. Young  
Staff: S. Hyde, L. Farrell, M. Masse, P. Kennett, L. Casey  
Guests: S. Noble-Moag (GGLDC Board Member), D. Cunningham (GGLDC Board Member)  
Absent:

**1. CALL TO ORDER / ENTER PUBLIC SESSION**

C. Yunker called the meeting to order at 3:00 p.m. in the Upstate MedTech Centre Innovation Zone conference room.

**2. CHAIRMAN'S REPORT & ACTIVITIES**

**2a. Agenda Additions / Deletions / Other Business – Nothing at this time.**

**2b. Minutes: June 3, 2019**

**P. Zelif made a motion to approve the June 3, 2019 meeting minutes as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

P. Zelif -	Yes
A. Young-	Yes
C. Yunker -	Yes
P. Battaglia -	Yes

**The item was approved as presented.**

**3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD**

**3a. Board Self Evaluation Process –** L. Farrell provided a copy of the confidential evaluation of board performance questionnaire to the Committee via email. There were no changes to the questionnaire from the previous year. Responses should be submitted to the Board Chair. The Board Chair will then compose a summary report, which will be submitted to PARIS by March 31, 2020.

**3b. Authority Self-Evaluation of Prior Year Performance –** L. Farrell shared that Public Authorities are required to perform a self-evaluation of prior year's goals/measurements annually. This report shows the results against the goals and measurements that were set for 2019. This report will be submitted into PARIS.

M. Masse stated that the Agency set a goal of capital investment commitment of \$32 million for 2019. The actual result from projects was over \$61M for 2019. The Agency also pledged to create 90 jobs from projects in 2019. These projects resulted in over 200 jobs pledged in 2019. All other goals and results are listed in the documentation provided in the Board packet.

**A. Young made a motion to recommend to the full Board approval of the Authority Self-Evaluation of Prior Year Performance as presented; the motion was seconded by P. Zelif. Roll call resulted as follows:**

P. Zelif -	Yes
A. Young-	Yes
C. Yunker -	Yes
P. Battaglia -	Yes

**The item was approved as presented.**

**3c. Mission Statement & Measurement Report –** L. Farrell shared that the Authority’s Board must annually review the authority’s mission statement and performance goals to ensure that its mission has not changed and that the authority’s performance goals continue to support its mission. This report will be posted to the website and submitted into PARIS.

M. Masse added that the capital investment and job creation goals are based on an average of the last four years of actual pledged capital investment and job creation. Mega projects and one-time larger projects were removed from this average. The other suggested goals are over-arching goals that the entire staff can work towards achieving and are still consistent with the Agency’s mission.

**P. Battaglia made a motion to recommend approval of the Mission Statement & Measurement Report as presented; the motion was seconded by P. Zelif. Roll call resulted as follows:**

P. Zelif -	Yes
A. Young-	Yes
C. Yunker -	Yes
P. Battaglia -	Yes

**The item was approved as presented.**

**3d. Pricing Policy Revision –** The GCEDC has a standard pricing policy that charges either a \$500 or \$1,000 administration fee for each year of benefit. The GCEDC staff has proposed changes to the pricing policy that would exempt solar farm projects of 5mW DC or less from this administrative fee.

The Committee did not support the revised pricing policy as presented. No motion was made.

**3e. GGLDC Board Member – Term End Date–**The Committee recommends reappointing S. Noble-Moag to the GGLDC Board for another 6-year term beginning June 2020.

**P. Battaglia made a motion to recommend reappointing S. Noble-Moag to the GGLDC Board for another 6-year term beginning June 2020; the motion was seconded by A. Young. Roll call resulted as follows:**

P. Zelif -	Yes
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A. Young- Yes  
C. Yunker - Yes  
P. Battaglia - Yes

**The item was approved as presented.**

**4. ADJOURNMENT**

As there was no further business, P. Battaglia made a motion to adjourn at 3:24 p.m., seconded by P. Zeliff, and passed unanimously.