



**Thursday, August 2, 2018  
Upstate MedTech Centre – Innovation Zone  
4:00 PM**

**GGLDC MINUTES**

**Attendance**

Board Members: T. Felton, C. Yunker D. Cunningham, P. Battaglia, T. Bender, M. Wiater, S. Noble-Moag

Staff: S. Hyde, M. Masse, L. Farrell, E. Richardson, P. Kennett, C. Suozzi

Guests: M. Gray (GCEDC Board Member), A. Vanderhoof (GCEDC Board Member), Brian Quinn (Daily News)

Absent: G. Torrey

**1.0 Call to Order**

T. Felton called the meeting to order at 4:07 p.m. in the Upstate MedTech Centre Innovation Zone conference room.

**2.0 Chairman’s Report and Activities**

**2.1 Upcoming Meetings:**

**Next Scheduled Board Meeting: Thursday, September 6<sup>th</sup> at 4:00 p.m.**  
Audit & Finance Committee Meeting: Tuesday September 4<sup>th</sup> at 8:30 a.m.

**2.2 Agenda Additions/Deletions/Other Business –**

**T. Felton asked the Board to add item 4.4 Sale of Top Soil at the Ag Park to the agenda; the motion was seconded by C. Yunker. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
T. Bender -	Yes	C. Yunker -	Yes
G. Torrey -	Absent		
M. Wiater -	Yes		

**The item was approved as presented.**

**2.3 Minutes: July 9, 2018**

**D. Cunningham made a motion to approve the July 9, 2018 meeting minutes as with the requested change; the motion was seconded by T. Bender. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
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D. Cunningham -	Yes	P. Battaglia -	Yes
T. Bender -	Yes	C. Yunker -	Yes
G. Torrey -	Absent		
M. Wiater -	Yes		

**The item was approved as presented.**

### **3.0 Report of Management**

#### **3.1 Nothing at this time.**

### **4.0 Audit & Finance Committee**

**4.1 June 2018 Financial Statements** - The June 2018 financial statements were reviewed with the Committee. A brief overview was given. All expenditures are in line with the budget, except as noted. This was recommended for approval by the Committee.

**S. Noble-Moag made a motion to approve the June 2018 Financial Statements as presented; the motion was seconded by M. Waite. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
T. Bender -	Yes	C. Yunker -	Yes
G. Torrey -	Absent		
M. Wiater -	Yes		

**The item was approved as presented.**

**4.2 Workforce Development Consulting Contract – John Jakubowski** – J. Jakubowski has provided a consulting agreement for the period of August 15, 2018 – August 14<sup>th</sup>, 2019 to perform the following:

1. Perform consulting services to assist in the development and implementation of workforce development programs and training initiatives relative to the goals of the Company and its affiliates.
2. Consult with the VP of Business Development of the GCEDC and staff relative to the application, development and deployment of its workforce programs.
3. Consult with educational institutions who may serve as partners in development, implementation and delivery of training programs. Specifically, interface with Genesee Community College and its BEST Center, other institutions of higher learning, the Genesee Valley Educational Partnership and local secondary schools as appropriate.
4. Provide consulting services as requested by the GCEDC/GGLDC.

The total contract amount is not to exceed \$29,800 in total between the GCEDC and GGLDC. The contract will be funded by the GGLDC Strategic Investment funds unless other funds become available in the GCEDC.

The Committee recommends this for approval.

**D. Cunningham made a motion to approve a contract with John Jakubowski for Workforce Development consulting services, not to exceed \$29,800; the motion was seconded by S. Noble-Moag. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
T. Bender -	Yes	C. Yunker -	Yes
G. Torrey -	Absent		
M. Wiater -	Yes		

**The item was approved as presented.**

**4.3 First Wave Technologies Restructuring** – First Wave Technologies is requesting that the GGLDC Board approve the following two items in connection with their reorganization:

1. Reorganization Approval Letter
2. Pledge Agreement

Harris Beach has reviewed these documents and is comfortable with the Board signing if approved.

It has been requested that First Wave Technologies be responsible for any legal fees incurred by the Agency related to the review and signing of these documents.

**S. Noble-Moag made a motion to approve signing the Reorganization Approval Letter and Pledge Agreement related to the First Wave Technologies Loan; the motion was seconded by D. Cunningham. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
T. Bender -	Yes	C. Yunker -	Yes
G. Torrey -	Absent		
M. Wiater -	Yes		

**The item was approved as presented.**

**4.4 Sale of Topsoil at Ag Park** - There is approx. 2,000 cubic yards of unscreened top soil at the Ag Park that was left over from a temporary parking lot that was created during the construction of the former Mueller Quaker Dairy plant. Zoladz Construction Co. would like to purchase the tops soil for \$2.00 per cubic yard for use at the HP Hood plant.

**M. Wiater made a motion to approve the sale of unscreened top soil to Zoladz Construction Co., for \$2.00 per cubic yard; the motion was seconded by T. Bender. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
D. Cunningham -	Yes	P. Battaglia -	Yes
T. Bender -	Yes	C. Yunker -	Yes
G. Torrey -	Absent		
M. Wiater -	Yes		

The item was approved as presented.

**5.0 Governance & Nominating Committee**

**5.1 Noting at this time.**

**6.0 Other Business**

**6.1 Nothing at this time.**

**7.0 Adjournment**

As there was no further business, M. Waiter made a motion to adjourn at 4:13 p.m., which was seconded by S. Noble-Moag and passed unanimously.