



**Thursday, July 14, 2016  
Upstate MedTech Centre – Suite 107  
5:30 PM**

**GGLDC MINUTES**

**Attendance**

Board Members: T. Felton, P. Battaglia, S. Noble-Moag, M. Wiater, W. Hinchey, M. Gray, J. Rizzo, H. Upson, C. Yunker  
Staff: S. Hyde, M. Masse, L. Farrell, P. Kennett, E. Richardson  
Guests: P. Zelif (GCEDC Board Member), M. Davis (GCEDC Board Member), J. Krencik (Daily News), R. Gaenzle (Harris Beach), E. Wells (e3communications)  
Absent:

**1.0 Call to Order / Enter Public Session**

T. Felton called the meeting to order at 5:32 p.m. in the Upstate MedTech Centre Innovation Zone conference room.

**2.0 Chairman’s Report and Activities**

**2.1 Upcoming Meetings** – T. Felton reviewed the upcoming meeting dates with the Board.

Next Scheduled Board Meeting: Thursday, August 4<sup>th</sup> at 4:00pm – **Discussed possibly moving time to 3:00pm**  
Audit & Finance Committee Meeting: Tuesday, August 2<sup>nd</sup> at 3:00pm – **Discussed moving time to 9:00am**

**2.2 Agenda Additions/ Deletions / Other Business** – T. Felton asked the Board to remove item 3.1 CH4Biogas Purchase & Sale Agreement from the agenda.

**W. Hinchey made a motion to remove item 3.1 CH4Biogas Purchase & Sale Agreement from the agenda; the motion was seconded by S. Noble-Moag. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Yes
W. Hinchey -	Yes		

**The item was approved as presented.**

**2.3 June 2, 2016 Minutes**

**W. Hinchey made a motion to approve the June 2, 2016 Minutes; the motion was seconded by H. Upson. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Yes
W. Hinchey -	Yes		

**The item was approved as presented.**

### **3.0 Report of Management**

**3.1 Nothing at this time.**

### **4.1 Audit & Finance Committee**

T. Felton shared that the Audit & Finance Committee met Tuesday, July 12<sup>th</sup>. They discussed and recommended the following items:

**4.1 May 2016 Financial Statements** – T. Felton shared that all expenditures are in line with the budget except as noted.

**W. Hinchey made a motion to approve the May 2016 Financial Statements; the motion was seconded by M. Gray. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Yes
W. Hinchey -	Yes		

**The item was approved as presented.**

### **5.0 Governance & Nominating Committee**

**5.1 Nothing at this time.**

### **6.0 Other Business**

**6.1 Nothing at this time.**

**7.0 Adjournment** - As there was no further business, S. Noble-Moag made a motion to adjourn at 5:40 p.m., which was seconded by W. Hinchey and passed unanimously.