



Tuesday, May 30, 2017
STAMP Committee Meeting - GCEDC
Andrews Conference Room
10:00 am

MINUTES

ATTENDANCE

Committee Members: J. Rizzo, P. Battaglia, C. Yunker, P. Zeliff
GCEDC / GGLDC Board Members:
Staff: S. Hyde, M. Masse, C. Suozzi, E. Richardson, R. Tabelski
Guests: T. Carpenter (Clark Patterson Lee), J. Krencik (Batavia Daily News)
Absent:

1. Call to Order / Enter Public Session

P. Zeliff called the meeting to order at 10:05 a.m. in the Andrews Conference Room.

2. Executive Session

P. Battaglia made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 10:05 a.m., for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by C. Yunker and approved by all members present.

Re-Enter Public Session

P. Battaglia made a motion to enter back into public session at 10:45a.m., seconded by J. Rizzo and approved by all.

R. Tabelski (GCEDC) and J. Krencik (The Batavia Daily News) entered the meeting at 10:45 a.m.

3. Chairman's Report & Activities

3a. Agenda Additions / Other Business – Nothing at this time.

3b. Minutes: May 2, 2017 -

C. Yunker made a motion to approve the minutes from May 2, 2017; the motion was seconded by P. Battaglia. Roll call resulted as follows:

P. Zeliff -	Yes
J. Rizzo -	Yes
P. Battaglia -	Yes
C. Yunker -	Yes

The item was approved as presented.

4. Discussions / Official Recommendations to the Board:

4a. \$33M STAMP Grant Draw Review YTD – M. Masse shared with the Committee an analysis of the \$33M STAMP Grant Draws. Draw #1, Draw #2 and Draw #5 have been received in full and Draw #3 and Draw #4 have been received less interest expense. Draws #7 and #8 have been submitted and are awaiting reimbursement. All expenses are paid using the Line of Credit with KeyBank (formerly First Niagara) and repaid once the reimbursements are received from NYS. This will be reviewed again next month per the request of the Committee. He noted that Draw #6 was received in full after this analysis was disbursed.

4b. Phase I Water Project – Recommendation of Award – M. Masse introduced T. Carpenter from Clark Patterson Lee (CPL) to share information about the recommendation for award. T. Carpenter shared that bids for the STAMP Offsite Water Main Phase I

project were opened on April 13, 2017. A total of six bids were received. The low bidder was LeChase Construction Services with a Base Bid amount of \$3,180,609.40. CPL has reviewed their qualifications and has discussed their bid in detail. CPL feels that the bid received is a true representation of the costs to complete this project and that the contractor is qualified to complete the contract.

As the Committee is aware, LeChase Construction Services originally made a bid withdrawal request, based on a couple errors in their bid. However, they are now comfortable with honoring their original bid and have rescinded the withdrawal request.

The Bid documents included an Alternate Bid to remove the Pressure Reducing Valves (PRVs) from the Pressure Reducing Valve Vaults as a potential cost saving measure. CPL does not recommend accepting the Alternate Bid since the savings is only \$14,132.

Clark Patterson Lee recommends that the GCEDC accept the bid received from LeChase Construction Services for a Base Bid amount of \$3,180,609.40, contingent upon contract approval from NYS Empire State Development (ESD).

C. Yunker: How long will it take to receive contract approval from ESD?

M. Masse: It should not take long as I have been working with ESD on this process already. ESD has attended the bid opening and I don't foresee that receiving approval will be a long process.

P. Battaglia made a motion to recommend accepting the bid received from LeChase Construction Services for a Base Bid amount of \$3,180,609.40, contingent upon contract approval from ESD; the motion was seconded by J. Rizzo. Roll call resulted as follows:

P. Zeff -	Yes
J. Rizzo -	Yes
P. Battaglia -	Yes
C. Yunker -	Yes

The item was approved as presented.

Adjournment

As there was no further business, P. Battaglia made a motion to adjourn at 10:52 a.m., seconded by C. Yunker and passed unanimously.