



Meeting Agenda – STAMP Committee
 Genesee County Economic Development Center
 Monday, July 9, 2018
 Location: GCEDC Conference Room; 3:00 p.m.

Page #s	Topic	Discussion Leader	Desired Outcome
	1. Call to Order – Enter Public Session	P. Zeliff	
	2a. Executive Session Motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105 for the following reasons: 1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. 2b. Enter Public Session	P. Zeliff	Vote
2-3	3. Chairman's Report & Activities 3a. Agenda Additions / Other Business 3b. Minutes: June 5, 2018	P. Zeliff	
4	4. Discussions / Official Recommendations to the Board: 4a. \$33M STAMP Grant Draw Review YTD	M. Masse	Discussion
5-7	4b. Town of Alabama Invoice – Road & Road Infrastructure Costs	M. Masse	Disc / Vote
8	4c. Construction Update	M. Masse	Discussion
	5. Adjournment	P. Zeliff	Vote



Tuesday, June 5, 2018
STAMP Committee Meeting - GCEDC
Andrews Conference Room
11:30 am

MINUTES

ATTENDANCE

Committee Members: P. Battaglia, P. Zelif, J. Rizzo
 GCEDC / GGLDC Board Members:
 Staff: M. Masse, E. Richardson, C. Suozzi
 Guests:
 Absent: C. Yunker

1. Call to Order / Enter Public Session

P. Zelif called the meeting to order at 11:30 a.m. in the Andrews Conference Room.

2. Executive Session

P. Battaglia made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 11:30 a.m., for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by J. Rizzo and approved by all members present.

Re-Enter Public Session

J. Rizzo made a motion to enter back into public session at 12:05 p.m., seconded by P. Battaglia and approved by all.

3. Chairman's Report & Activities

3a. Agenda Additions / Other Business – Nothing at this time.

3b. Minutes: May 1, 2018

P. Battaglia made a motion to approve the minutes from May 1, 2018; the motion was seconded by J. Rizzo. Roll call resulted as follows:

P. Zelif - Yes
J. Rizzo - Yes
P. Battaglia - Yes
C. Yunker - Absent

The item was approved as presented.

4. Discussions / Official Recommendations to the Board:

4a. \$33M STAMP Grant Draw Review YTD – M. Masse reminded the Committee that the imprest account has been set up and on January 12, 2018 Empire State Development (ESD) deposited \$15,100,934 into the account. The first three Grant Utilization Request Forms (GURF) have been submitted and authorization has been received to release those funds.

5. Adjournment

As there was no further business, P. Battaglia made a motion to adjourn at 12:06 p.m., seconded by J. Rizzo and passed unanimously.

3a

\$33M STAMP Grant Activity Review YTD

	GURF #1	GURF #2	GURF #3	GURF #4
Total Draw Amount:				
Total GURF Amount:	\$ 2,999,107.37	\$ 643,284.54	\$ 679,892.91	\$ 443,881.72
Date of ESD request:	2/21/2018	3/21/2018	5/7/2018	6/11/2018
Date ESD funds were Approved:	3/5/2018	4/3/2018	5/17/2018	6/21/2018
Cumulative Amount of Grant Funds Expended:				
Grant Amount:	\$ 33,000,000.00			
Request in Process:	\$ (9,665,231.86)			
Grant Balance Remaining:	\$ -	\$ 23,334,768.14		

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**STAMP Committee
July 9th, 2018**

Reimbursement to Town of Alabama for site plan review of roadway

Discussion: The GCEDC had completed the site plan approval of design and engineering of the roadway, including stormwater maintenance. The Town of Alabama hired Wendel Engineering to review the plans and recommend any actions to the Planning Board. The Planning Board approved the project. While reviewing the internal accounting regarding the bills, the Town found a bill that had not been sent over to the GCEDC for reimbursement. Since the road site plan review was not included in the reimbursement agreement, the GCEDC approved these bills as they were sent over. The GCEDC has received the attached final invoice in connection with this review in the amount of \$284.94.

Fund commitment: The \$284.94 is covered under the existing \$33 million NYESD grant and is within budget of the Road Way construction line item.

Committee action request: Recommend approval to the full Board to pay \$284.94 to the Town of Alabama.



TOWN OF ALABAMA

2218 Judge Road, Oakfield, NY 14125

November 13, 2017

GCEDC
99 MEDTECH DRIVE
SUITE 106
BATAVIA, NY 14020

-TO-

TOWN OF ALABAMA
2218 JUDGE ROAD
OAKFIELD, NEW YORK 14125

Wendel Bill Dated 10/11/17	\$284.94
Inv. #347601, Road and Road Infrastructure	
Copy of bill attached	

TOTAL BALANCE DUE TOWN OF ALABAMA	\$284.94
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PAID
CHECK # _____
DATE _____
ACCOUNT # _____
MATH CHECKED _____
OK TO PAY *MMY* _____

Telephone (585) 948-9341

Fax (585) 948-9423



Alabama (T)
 2218 Judge Road
 Oakfield NY 14215
 Attn: Supervisor Janet Sage

Invoice # : 347601
 Project : 436005
 Project Name : Alabama (T)
 Code Review
 Invoice Date : 10/11/2017

For Professional Services Rendered through 05/10/2017.

Phase	Fee	Percent Complete	Spent To Date	Previous Billing	This Bill
Road & Road Infrastructure	\$ 21,340.00	96%	\$ 20,557.94	\$ 20,273.00	\$ 284.94

Amount Due This Invoice ** 284.94

*A 11440.45
 #274*

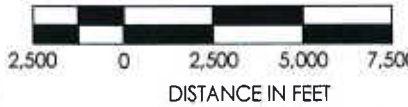
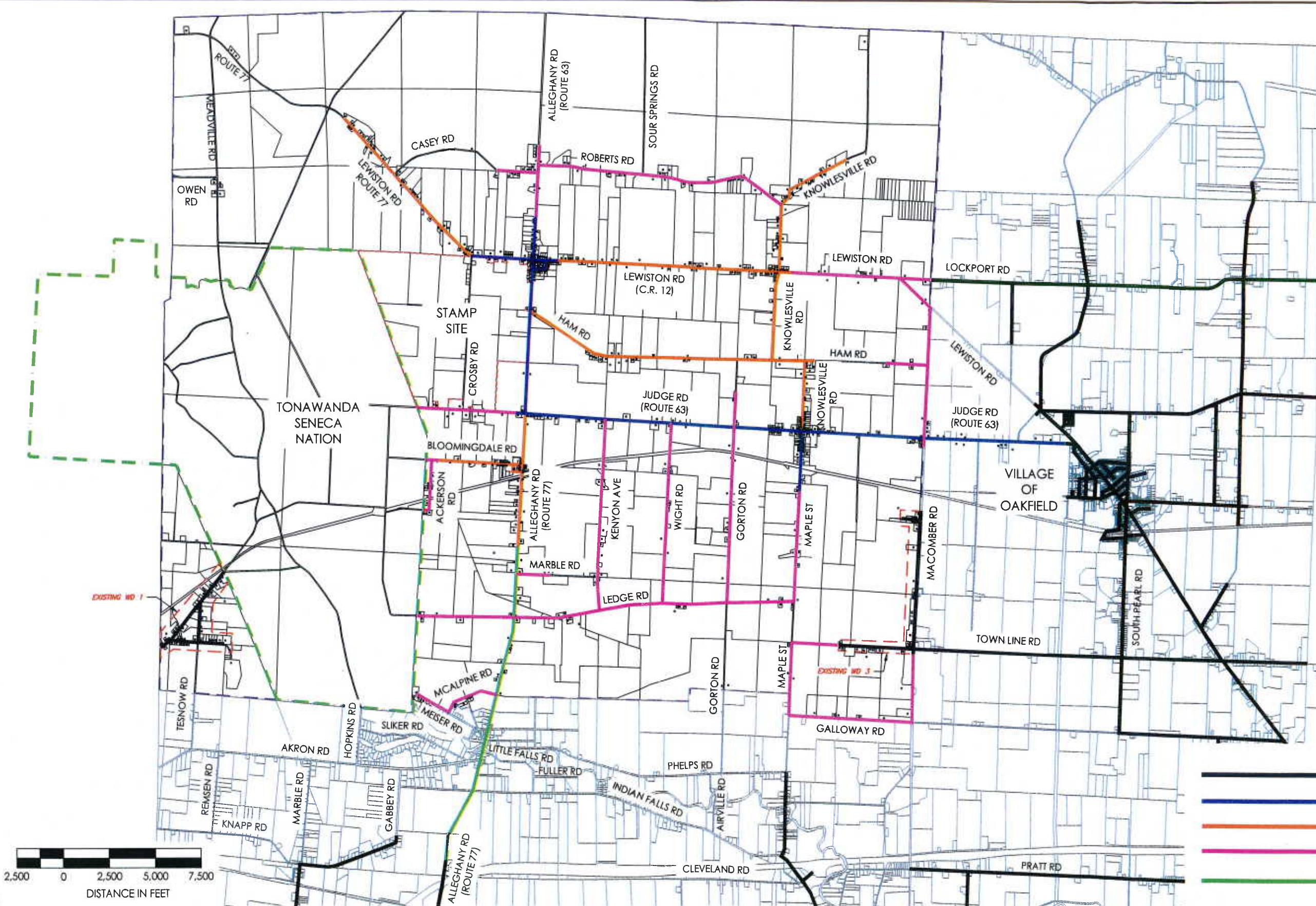
Thank you for selecting Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC for your professional services.
 If you have any questions regarding this invoice, please contact our office

Wendel

Michael F. Leydecker
 Project Manager

Please Remit Payments To:
 Wendel
 Centerpointe Corporate Park
 375 Essjay Road, Suite 200
 Williamsville, NY 14221

Referenced Drawings: None
 Drawing Name: J:\PROJECTS\GEO\CLARKPATT\Stamp\Alabama Water Projects 2016\09_12.dwg
 Date last accessed: 11/11/2016 11:00 AM
 Date last plotted: 11/15/2016 11:39 AM
 Plotted By: Don Inanna



- EXISTING WATER
- PHASE 1 WATER - 92%
- PHASE 2 WATER - 3%
- PHASE 3 WATER - N/A
- PEMBROKE LINE 45% designed

REVISIONS				
NO.	DATE	BY	CHECKED	DESCRIPTION



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 ROCHESTER, NEW YORK 14604
 TEL (800) 274-9000
 FAX (585) 232-5836
 www.clarkpatterson.com

TOWN OF ALABAMA
 TOWN OF ALABAMA GENESEE COUNTY NEW YORK STATE

DATE: 7/29/16
 DRAWN: DGI
 DESIGNED: JED
 CHECKED: TAC
 SCALE: 1"=2,500'

TOWN OF ALABAMA WATER DISTRICT No. 2
PROJECT PHASING MAP

PROJECT NUMBER
 12498.20
 DRAWING NUMBER
FIG-1

40

8