ATTENDANCE
Committee Members: T. Bender, P. Battaglia (Video Conference), A. Vanderhoof, M. Gray
Agency Members:
Staff: S. Hyde, L. Farrell, L. Casey
Guests:
Absent:

1. **Call to Order / Enter Public Session**

   T. Bender called the meeting to order at 2:06 p.m. in the GCEDC Innovation Zone Conference Room.

   **1a. Executive Session:**

   A. Vanderhoof made a motion to enter executive session at 2:07 p.m. under the Public Officers Law, Article 7, Open Meetings Law Section 105 for the following reasons, seconded by P. Battaglia and approved by all members present:

   1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

   L. Farrell and L. Casey left the meeting at 2:07 p.m.; S. Hyde left the meeting at 2:12 p.m.

   **1b. Re-Enter Public Session** – P. Battaglia made a motion to enter back into public session at 2:23 p.m., seconded by A. Vanderhoof and approved by all members present.

   L. Farrell, L. Casey and S. Hyde rejoined the meeting at 2:23 p.m.

2. **Chairman’s Report & Activities**

   **2a. Agenda Additions / Deletions / Other Business**

   **2b. Minutes: December 5, 2019 & December 17, 2019**

   M. Gray made a motion to approve the December 5, 2019 and December 17, 2019 Minutes; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:
T. Bender - Yes
P. Battaglia- Yes (Video Conference)
M. Gray- Yes
A. Vanderhoof- Yes

The item was approved as presented.

3. **Discussions / Official Recommendations to the Board:**

3a. **CEO Merit / COLA Recommendation** –

M. Gray made a motion to recommend to the full Board the approval of a CEO Merit Adjustment; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

T. Bender - Yes
P. Battaglia- Yes (Video Conference)
M. Gray- Yes
A. Vanderhoof- Yes

The item was approved as presented.

4. **ADJOURNMENT**

As there was no further business, A. Vanderhoof made a motion to adjourn at 2:27 p.m., seconded by M. Gray and passed unanimously.