



**Thursday, August 4, 2016
Upstate MedTech Centre – Suite 107
3:35 PM**

GGLDC MINUTES

Attendance

Board Members: T. Felton, P. Battaglia, S. Noble-Moag, M. Gray, H. Upson, C. Yunker
Staff: S. Hyde, M. Masse, L. Farrell, P. Kennett, E. Richardson, C. Suozzi, R. Tabelski
Guests: P. Zelif (GCEDC Board Member)
Absent: W. Hinchey, J. Rizzo, M. Wiater

1.0 Call to Order / Enter Public Session

T. Felton called the meeting to order at 3:45 p.m. in the Upstate MedTech Centre Innovation Zone conference room.

2.0 Chairman’s Report and Activities

2.1 Upcoming Meetings – T. Felton reviewed the upcoming meeting dates with the Board.

Next Scheduled Board Meeting: Thursday, September 1st at 4:00pm
Audit & Finance Committee Meeting: Tuesday, August 30th at 9:00am

2.2 Agenda Additions/ Deletions / Other Business – Nothing at this time.

2.3 July 14, 2016 Minutes

M. Gray made a motion to approve the July 14, 2016 Minutes; the motion was seconded by C. Yunker. Roll call resulted as follows:

| | | | |
|--------------|--------|-----------------|-----|
| T. Felton - | Yes | S. Noble-Moag - | Yes |
| M. Wiater - | Absent | P. Battaglia - | Yes |
| H. Upson - | Yes | C. Yunker - | Yes |
| J. Rizzo - | Absent | M. Gray - | Yes |
| W. Hinchey - | Absent | | |

The item was approved as presented.

3.0 Report of Management

3.1 Nothing at this time.

4.1 Audit & Finance Committee

T. Felton shared that the Audit & Finance Committee met Tuesday, August 2nd. They discussed and recommended the following items:

4.1 June 2016 Financial Statements – T. Felton shared that all expenditures are in line with the budget except as noted.

T. Felton made a motion to approve the June 2016 Financial Statements; the motion was seconded by P. Battaglia. Roll call resulted as follows:

| | | | |
|--------------|--------|-----------------|-----|
| T. Felton - | Yes | S. Noble-Moag - | Yes |
| M. Wiater - | Absent | P. Battaglia - | Yes |
| H. Upson - | Yes | C. Yunker - | Yes |
| J. Rizzo - | Absent | M. Gray - | Yes |
| W. Hinchey - | Absent | | |

The item was approved as presented.

4.2 John Jakubowski Contract – T. Felton shared that this contract for workforce development services from August 15, 2016 – August 15, 2017 will not exceed \$29,800 between the GCEDC and the GGLDC. The Committees recommendation was subject to legal review of the contract.

M. Masse shared that the contract has been reviewed by Harris Beach and a few minor changes have been made that will not affect the terms of the contract.

T. Felton made a motion to approve the contract with John Jakubowski for workforce development consulting services not to exceed \$29,800; the motion was seconded by S. Noble-Moag. Roll call resulted as follows:

| | | | |
|--------------|--------|-----------------|-----|
| T. Felton - | Yes | S. Noble-Moag - | Yes |
| M. Wiater - | Absent | P. Battaglia - | Yes |
| H. Upson - | Yes | C. Yunker - | Yes |
| J. Rizzo - | Absent | M. Gray - | Yes |
| W. Hinchey - | Absent | | |

The item was approved as presented.

5.0 Governance & Nominating Committee

5.1 Nothing at this time.

6.0 Other Business

6.1 Nothing at this time.

7.0 Adjournment - As there was no further business, S. Noble-Moag made a motion to adjourn at 3:50 p.m., which was seconded by C. Yunker and passed unanimously.