



Thursday, August 4, 2016
Upstate MedTech Centre – Suite 107
3:00 PM

GCEDC MINUTES

Attendance

Board Members: P. Battaglia, M. Gray, C. Yunker, P. Zeliff

Staff: S. Hyde, L. Farrell, M. Masse, E. Richardson, P. Kennett, C. Suozzi, R. Tabelski

Guests: T. Felton (GGLDC Board Member), S. Noble-Moag (GGLDC Board Member), H. Upson (GGLDC Board Member)

Absent: M. Wiater, J. Rizzo, M. Davis

1.0 Call to Order / Enter Public Session

P. Battaglia called the meeting to order at 3:00 pm in the Upstate MedTech Centre Innovation Zone conference room.

1.1 Executive Session

P. Zeliff made a motion to enter into the executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 3:00 pm, for the following reasons:

- To discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

The motion was seconded by C. Yunker and approved by all members present.

1.2 Re-Enter Public Session

P. Zeliff made a motion to enter back into public session at 3:40 p.m., seconded by M. Gray and approved by all members present.

2.0 Chairman's Report & Activities

2.1 Upcoming Meetings – P. Battaglia reviewed the upcoming meeting dates with the Board.

Next Scheduled Board Meeting: Thursday, September 1st at 4:00pm
STAMP Committee Meeting: Thursday, August 25th at 8:00am
Audit & Finance Committee Meeting: Tuesday, August 30th at 9:00am

2.2 Agenda Additions / Deletions / Other Business – Nothing at this time.

2.3 July 14, 2016 Minutes

P. Zeliff made a motion to approve the July 14, 2016 Minutes; the motion was seconded by C. Yunker. Roll call resulted as follows:

P. Battaglia -	Yes	C. Yunker -	Yes
M. Wiater -	Absent	P. Zeliff -	Yes
M. Davis -	Absent	M. Gray -	Yes
J. Rizzo -	Absent		

The item was approved as presented.

3.0 Report of Management

3.1 Nothing at this time.

4.0 Audit & Finance Committee

M. Gray shared that the Audit & Finance Committee met on Tuesday, August 2nd. They discussed and recommended the following items:

4.1 June 2016 Financial Statements – M. Gray informed the Board that all expenditures are in line with the budget except as noted. He added that the Agency collected the second half of Alpina’s Project Participation Fee for their 2016 project.

M. Gray made a motion to approve the June 2016 Financial Statements; the motion was seconded by P. Zelif. Roll call resulted as follows:

P. Battaglia -	Yes	C. Yunker -	Yes
M. Wiater -	Absent	P. Zelif -	Yes
M. Davis -	Absent	M. Gray -	Yes
J. Rizzo -	Absent		

The item was approved as presented.

4.2 John Jakubowski Contract – M. Gray shared that this contract for workforce development services from August 15, 2016 – August 15, 2017 will not exceed \$29,800 between the GCEDC and the GGLDC. The Committees recommendation was subject to legal review of the contract.

M. Masse shared that the contract has been reviewed by Harris Beach and a few minor changes have been made that will not affect the terms of the contract.

M. Gray made a motion to approve the contract with John Jakubowski for workforce development consulting services not to exceed \$29,800; the motion was seconded by P. Zelif. Roll call resulted as follows:

P. Battaglia -	Yes	C. Yunker -	Yes
M. Wiater -	Absent	P. Zelif -	Yes
M. Davis -	Absent	M. Gray -	Yes
J. Rizzo -	Absent		

The item was approved as presented.

5.0 Governance & Nominating Committee

5.1 Nothing at this time.

6.0 STAMP Committee

6.1 Nothing at this time.

7.0 Employment & Compensation Committee

7.1 Nothing at this time.

8.0 Adjournment

As there was no further business, C. Yunker made a motion to adjourn at 3:45 p.m., which was seconded by M. Gray and passed unanimously.