



Tuesday, March 1, 2016
Governance & Nominating Committee Meeting – GCEDC
Innovation Zone Conference Room
4:30 pm
MINUTES

ATTENDANCE

Committee Members: J. Rizzo, P. Battaglia, M. Wiater
GCEDC/GGLDC Board Members: P. Zeliff
Staff: S. Hyde, L. Farrell, M. Masse, E. Richardson
Guests:
Absent: C. Yunker

CALL TO ORDER / ENTER PUBLIC SESSION

J. Rizzo called the meeting to order at 4:49 p.m. in the GCEDC Innovation Zone Conference Room.

CHAIRMAN’S REPORT & ACTIVITIES

2a. Agenda Additions / Other Business – No additions to the agenda were made.

2b. Minutes: February 2, 2016

C. Yunker made a motion to approve the February 2, 2016 Minutes; the motion was seconded by M. Wiater. Roll call resulted as follows:

M. Wiater -	Yes
J. Rizzo -	Yes
C. Yunker -	Absent
P. Battaglia -	Yes

The item was approved as presented.

DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD

J. Rizzo wanted to discuss the items in a different order than on the agenda.

3a. Mission Statement & Measurement Report – L. Farrell shared that the Authority’s Board must annually review the authority’s mission statement and performance results to ensure that its mission has not changed and that the authority’s performance goals continue to support its mission. The 2016 organizational goals have already been reviewed with the Board. This report will be submitted to the ABO.

L. Farrell asked the Committee to recommend to the full Board for approval, the Mission Statement & Measurement Report.

P. Battaglia made a motion to recommend the Mission Statement & Measurement Report; the motion was seconded by M. Wiater. Roll call resulted as follows:

M. Wiater - Yes
J. Rizzo - Yes
C. Yunker - Absent
P. Battaglia - Yes

The item was approved as presented.

3b. Authority Self – Evaluation of Prior Year Performance - L. Farrell shared that Public Authorities are required to perform a self-evaluation of prior year's goals/measurements annually. These have previously been reviewed by the Board and are formalized here. This report will be submitted to the ABO.

L. Farrell asked the Committee to recommend to the full Board for approval, the Authority Self-Evaluation of Prior Year Performance.

P. Battaglia made a motion to recommend the Authority Self-Evaluation of Prior Year Performance; the motion was seconded by M. Wiater. Roll call resulted as follows:

M. Wiater - Yes
J. Rizzo - Yes
C. Yunker - Absent
P. Battaglia - Yes

The item was approved as presented.

3e. Code of Ethics – M. Masse shared that Harris Beach has drafted a generic letter that they would like to send to the Office of the New York State Comptroller stating that they represent an IDA and are requesting a legal opinion as to whether the two different fact patterns would constitute a prohibited conflict of interest pursuant to section 801 of the General Municipal Law (GML). Harris Beach is looking for any feedback from the Committee before mailing the request.

J. Rizzo asked the Committee members to review the draft and give any feedback to Mark or Lezlie by Thursday.

3d. Cancelling of PILOT Process – M. Masse shared that at the last meeting, the Committee discussed the cancellation of PILOTs and the process involved. He reached out to County Real Property which stated that in essence, if you cancel a PILOT after March 1st, the company would pay the normal PILOT payment for the upcoming tax cycle and then would make up the difference in following year. The property would go back on the taxable side of the tax rolls, they would recalculate and reassess the property and re-levy the property the following year. Based on this information, the cancellation of a PILOT before or after March 1st is irrelevant.

J. Rizzo shared that the Committee can conclude that there is no reason for the Agency to change the dates that project information is collected and reviewed with the Board.

3c. Board Self – Evaluation Results – P. Battaglia shared that he has received self-evaluation forms from 5 of the 7 Board members so far. He pointed out that there are a few areas that could use some improvement. The timeliness of receiving materials and adequate opportunity to discuss items prior to a decision being made is one area that could use some improvement. This self-evaluation is a tool that the Board and Staff can use constructively so that we can make positive changes for the future instead of just doing it because it is required by the Authorities Budget Office. He will

try and collect the self-evaluation forms from the remaining Board members, re-summarize and email back out to the Committee.

J. Rizzo suggested bringing the results to the full Board for a quick review at the March 24th Board meeting.

Enter Executive Session – P. Battaglia made a motion to enter into the executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 5:01 p.m. for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by M. Wiater and approved by all members present.

ADJOURNMENT

As there was no further business, P. Battaglia made a motion to adjourn at 5:07 p.m., seconded by M. Wiater, and passed unanimously.