



Tuesday, October 3, 2017
STAMP Committee Meeting - GCEDC
Andrews Conference Room
10:30 am

MINUTES

ATTENDANCE

Committee Members: P. Battaglia, C. Yunker, P. Zeliff, J. Rizzo
GCEDC / GGLDC Board Members:
Staff: M. Masse, E. Richardson, S. Hyde, R. Tabelski
Guests:
Absent:

1. Call to Order / Enter Public Session

P. Zeliff called the meeting to order at 10:35 a.m. in the Andrews Conference Room.

2. Executive Session

P. Battaglia made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 10:35 a.m., for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by C. Yunker and approved by all members present.

J. Rizzo left the meeting at 11:15 a.m.

Re-Enter Public Session

C. Yunker made a motion to enter back into public session at 11:23 a.m., seconded by P. Battaglia and approved by all.

3. Chairman's Report & Activities

3a. Agenda Additions / Other Business – Nothing at this time.

3b. Minutes: September 5, 2017

C. Yunker made a motion to approve the minutes from September 5, 2017; the motion was seconded by P. Battaglia.

Roll call resulted as follows:

P. Zelif - Yes
J. Rizzo - Absent
P. Battaglia - Yes
C. Yunker - Yes

The item was approved as presented.

4. Discussions / Official Recommendations to the Board:

4a. \$33M STAMP Grant Draw Review YTD – M. Masse shared with the committee an analysis of the \$33M STAMP Grant Draws. Draws #1-10 have been received in full. Draws #11, 12 and 13 have been submitted and are awaiting reimbursement. All expenses are paid using the Line of Credit with Key Bank and repaid once the reimbursements are received from NYS. This will be reviewed again next month per the request of the Committee. L. Farrell and M. Masse are working with the State to set up an imprest account to save on interest and unused fees charged by the bank related to the line of credit.

4b. Construction Update – M. Masse shared that as part of the Offsite Water Project (Phase I) the water line is installed on Lewiston road, the pressure reducing vault at Knowlesville Rd is installed and waiting on parts to finalize installation and the Maple St. water line has been installed. The project is approx. 22% complete.

The STAMP main access roadway is approx. 50% complete. The box culvert has been installed, grout and water proofing is being done with backfill to follow. Road repair and undercut will commence next week.

4c. Design and Engineering Proposal – 115kV Line Re-Route – M. Masse shared that as the GCEDC continues to see interest from large companies that would occupy the main manufacturing campus at STAMP, it has become apparent that we should accelerate our timeline for the relocation of the existing 115kv line that bisects the site. On January 14, 2016 the GCEDC Board approved a contract with O'Brien & Gere in the amount of \$133,400 that would be for the design and engineering for transmission line 112 radial tap. The GCEDC has received a quote to complete the line re-route design and engineering around the western edge of the STAMP site to connect back to the 115kV line at the north end of the site.

M. Masse asked the Committee to recommend approval to increase the contract with O'Brien & Gere for a total contract amount of \$245,000 for Design and Engineering for Re-Routing Transmission Line 112. This expenditure will be funded by the \$33M ESD grant.

P. Battaglia made a motion to recommend approval of increasing a contract with O'Brien & Gere for Design and Engineering for Re-Routing Transmission Line 112 to an amount not to exceed \$245,000 as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:

P. Zeff - Yes
J. Rizzo - Absent
P. Battaglia - Yes
C. Yunker - Yes

The item was approved as presented.

4d. Design and Engineering Proposal – Water Line (Pembroke Line) – M. Masse shared as part of the overall water supply to the STAMP site, the GCEDC has received a proposal from Clark Patterson Lee for design and engineering of 16,900 linear feet of a 12-inch water main. This connection will close the “loop” from where the Town of Alabama’s water project ends, to an existing pipe just past the Thruway in Pembroke. This connection will enable an additional 600,000 to 800,000 gallons per day (gpd) of water to be supplied to the STAMP site. This is part of the County’s original Phase II water project.

M. Masse asked the Committee to recommend approval of a contract with Clark Patterson Lee for design and engineering not to exceed \$275,000. This expenditure will be covered by funds secured in connection with a Community Benefit agreement signed with Empire Pipeline.

C. Yunker made a motion to recommend approval of a contract with Clark Patterson Lee for Design and Engineering of the Water Line (Pembroke Line) not to exceed \$275,000 as presented; the motion was seconded by P. Zeff. Roll call resulted as follows:

P. Zeff - Yes
J. Rizzo - Absent
P. Battaglia - Abstain
C. Yunker - Yes

This item will be brought forward to the full Board with no recommendation from the Committee.

4e. Proposal for Phase III Archeological Work – M. Masse shared that in March of this year, the GCEDC approved a contract with CC Environment & Planning to prepare a Data Recover Plan (DRP) based on the results of the Phase IIB archeological work completed. That plan reviewed the information gathered at the site, and based on those findings, identifies which of those sites would require Phase III archeological work. Phase III consists of removal of all potential artifacts from the areas identified and compliance with section 106 of the National Historic Preservation Act. Once Phase III work has been completed, this will be the final archeological work required on the site.

M. Masse asked the Committee to recommend approval of a contract with CC Environment & Planning for Phase III Archeological Data Recovery Investigation for STAMP not to exceed \$246,369. This expenditure will be funded by the \$33M ESD grant.

C. Yunker made a motion to recommend approval of a contract with CC Environment & Planning for Phase III Archeological Data Recovery Investigation not to exceed \$246,369 as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:

P. Zeff - Yes
J. Rizzo - Absent
P. Battaglia - Yes
C. Yunker - Yes

4f. Cost to File Easements for Water Project – M. Masse shared as a part of the cost of construction of the Phase I water project, the Town of Alabama has asked the GCEDC to reimburse them for the costs related to the Genesee County Clerk's fees for filing the easements in the amount of \$140. These are the final costs related to the Phase I water easement filings. This will be covered under the \$33M ESD grant.

C. Yunker made a motion to recommend approval for the to reimburse the Town of Alabama for Costs related to Filing Easements for the Water Project as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:

P. Zeff - Yes
J. Rizzo - Absent
P. Battaglia - Yes
C. Yunker - Yes

4g. Archeological Monitor from the Seneca Nation – M. Masse shared as part of the archeological work that is performed at the STAMP site, the Tonawanda Seneca Nation has a monitor on site to help identify any of the artifacts that are found. They charge a flat rate per hour, and the GCEDC is looking for an approval to pay up to \$12,000 for the monitor. This expenditure will be funded by the \$33M ESD grant.

C. Yunker made a motion to recommend approval of up to \$12,000 for an Archeological Monitor from the Seneca Nation related to Phase III archeological work as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:

P. Zeff - Yes
J. Rizzo - Absent
P. Battaglia - Yes
C. Yunker - Yes

5. Adjournment

As there was no further business, C. Yunker made a motion to adjourn at 11:40 a.m., seconded by P. Battaglia and passed unanimously.