



Thursday, July 2, 2015
STAMP Committee Meeting - GCEDC
GCEDC Conference Room
2:00 pm
MINUTES

ATTENDANCE

Committee Members: P. Zelif, R. Cianfrini, J. Rizzo
GCEDC / GGLDC Board Members: C. Yunker
Staff: S. Hyde, M. Masse, L. Farrell, E. Richardson, C. Suozzi
Guests: J. Gsell (Genesee County)
Absent:

1. Call To Order / Enter Public Session

P. Zelif called the meeting to order at 2:10 p.m. in the Conference Room of the Genesee County Economic Development Center.

2. Executive Session

R. Cianfrini made a motion to enter into the executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 2:10 pm, for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
2. Discussions regarding proposed, pending or current litigation.

The motion was seconded by J. Rizzo and approved by all members present.

Re-Enter Public Session

J. Rizzo made a motion to enter back into public session at 2:47 p.m., seconded by R. Cianfrini and approved by all.

3. Chairman's Report & Activities

3a. Agenda Additions / Other Business – Nothing at this time.

3b. Minutes: April 30, 2015

R. Cianfrini made a motion to approve the Minutes from April 30, 2015; the motion was seconded by J. Rizzo. Roll call resulted as follows:

P. Zelif - Yes
J. Rizzo - Yes
R. Cianfrini - Yes

The item was approved as presented.

4. Discussions / Official Recommendations to the Board:

4a. Reimbursement of Legal Fees: Town of Alabama - \$1,856.25 – M. Masse shared with the board an invoice for reimbursement of \$1,856.25. He shared that this item is up for approval at the next GGLDC Board Meeting but wished to share it with the GCEDC STAMP Committee. Based on contracts that have been completed at this time, there is space under the \$2M grant to include these expenses.

4b. Watts Engineering: Environmental Soil Investigation – Parcel 10.-1-32.12 – M. Masse shared that during the completion of a Phase I Environmental Site Assessment on parcel 10.-1-32.12 we became aware that the parcel was used as a Petroleum Contaminated Soil Bio-Treatment Area. The current land owner had some contaminated soil at an unrelated location, that soil was dug up, treated and spread out on this parcel over 15 years ago. This process was monitored and reviewed by the NYS Department of Environmental Conservation. Upon completion, the NYSDEC closed out the report on this project. As a result of this information, we are looking to have some limited confirmatory soil sampling be performed to ensure there was no residual contamination at the property.

M. Masse asked the Committee to recommend approval of a contract with Watts Engineering to complete the additional soil sampling and testing not to exceed \$8,228, to be reimbursed under NYS ESD Grant award number Z874 and/or X544.

R. Cianfrini made a motion to recommend approval of a contract with Watts Engineering not to exceed \$8,228 as presented; the motion was seconded by J. Rizzo. Roll call resulted as follows:

P. Zeff - Yes
J. Rizzo - Yes
R. Cianfrini - Yes

The item was approved as presented.

4c. Extension of Terms for Loan to GCEDC related to STAMP – M. Masse shared that the GCEDC is looking to extend a \$230,000 loan from the GGLDC that was used to purchase land located within the STAMP site. The loan term would be interest only for an additional 24 months at an interest rate of 3.06%. The loan currently becomes due on August 12, 2015. This item is up for approval at the next GGLDC Board Meeting, but M. Masse wished to share it with the GCEDC STAMP Committee.

4d. Memorandum of Understanding - Village of Medina – M. Masse shared that the memorandum of understanding between the GCEDC and the Village of Medina has been signed by both parties.

4e. Memorandum of Understanding – Village of Oakfield – M. Masse shared that he anticipates the memorandum of understanding between the GCEDC and the Village of Oakfield to be signed shortly.

Adjournment

As there was no further business, R. Cianfrini made a motion to adjourn at 2:57 p.m., seconded by J. Rizzo and passed unanimously.