



**Friday, July 28, 2017**  
**STAMP Committee Meeting - GCEDC**  
**Innovation Zone Conference Room**  
**10:00 am**

**MINUTES**

**ATTENDANCE**

Committee Members: P. Battaglia, C. Yunker, P. Zeliff  
GCEDC / GGLDC Board Members:  
Staff: M. Masse, E. Richardson  
Guests: Karen Yocum (ASI Signage Innovations), Jennifer Cooper (Cooper Sign Company), Paul Dudley (ID Sign Systems), Robert Gage  
Absent: J. Rizzo

**1. Call to Order / Enter Public Session**

P. Zeliff called the meeting to order at 10:30 a.m. in the Andrews Conference Room.

**Presentations:** Karen Yocum from ASI Signage Innovations, Jennifer Cooper (Cooper Sign Company), and Paul Dudley (ID Sign Systems) presented their proposals, individually, for the STAMP main entrance sign to the Committee.

Karen Yocum left the meeting at 10:43am.

Jennifer Cooper left the meeting at 10:56am.

Paul Dudley left the meeting at 11:15am.

**2. Executive Session**

P. Battaglia made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 11:15 a.m., for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by C. Yunker and approved by all members present.

**Re-Enter Public Session**

C. Yunker made a motion to enter back into public session at 11:32a.m., seconded by P. Battaglia and approved by all.

Robert Gage joined the meeting at 11:32am.

Robert Gage discussed with the Committee his proposed revisions to the existing agreement with the GCEDC for engineering consulting services. The work and disbursements associated with the initial five steps of the nine-step NYISO SIS process, including responding to NYISO's requests, have significantly exceeded those levels originally assumed by all parties in the scope of work and "best estimate projects of the required effort and the actual totals". This increase was unforeseen due to the unanticipated amount of work that NYISO required as part of the submission. Robert Gage is requesting an additional 400 hours of work, not to exceed \$40,000, to provide project management services necessary to facilitate and complete the SIS process.

Robert Gage left the meeting at 11:41am.

### **3. Chairman's Report & Activities**

**3a. Agenda Additions / Other Business – None.**

**3b. Minutes: July 11, 2017**

**C. Yunker made a motion to approve the minutes from July 11, 2017; the motion was seconded by P. Battaglia.**

**Roll call resulted as follows:**

|                |        |
|----------------|--------|
| P. Zeff -      | Yes    |
| J. Rizzo -     | Absent |
| P. Battaglia - | Yes    |
| C. Yunker -    | Yes    |

**The item was approved as presented.**

### **4. Discussions / Official Recommendations to the Board:**

**4a. \$33M STAMP Grant Draw Review YTD -** M. Masse shared with the Committee an analysis of the \$33M STAMP Grant Draws. Draw #1 - Draw #7 have been received in full. Draws #8 – Draw #10 have been submitted and are awaiting reimbursement. All expenses are paid using the Line of Credit with KeyBank (formerly First Niagara) and repaid once the reimbursements are received from NYS. This will be reviewed again next month per the request of the Committee.

**4b. Electrical Consultant Contract –** M. Masse shared that on August 8, 2016 the GCEDC approved an agreement with Robert Gage, P.E., PC for consulting services related to the NYISO 345 kV Systems Impact Study for STAMP. The amount of time was an estimate based upon our assumptions of the level of input and services that the GCEDC would be required to provide to NYISO in connection with their SIS study. We are approx. half way through the process, but the amount of input, preparation and review of

drawings required by NYISO has exceeded our estimate, and the GCEDC is seeking to increase Robert Gage's contract by another \$40,000. This increase is based on Robert's best estimate as to what would be required to finish this study. This expenditure would be covered under the \$33M ESD grant.

After a brief discussion, the Committee would like to only increase the existing contract with Robert Gage by 250 hours, not to exceed \$25,000.

**C. Yunker made a motion to recommend increasing the existing contract with Robert Gage by another 250 hours, not to exceed \$25,000; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

P. Zeff - Yes  
J. Rizzo - Absent  
P. Battaglia - Yes  
C. Yunker - Yes

**The item was approved as presented.**

**4c. Entrance Sign Proposals –** M. Masse shared that the GCEDC has asked four sign companies to submit proposals for the design, engineering and construction of a main entrance sign at the STAMP site. Three companies have submitted bids and the fourth declined. The Request for Proposals asked companies to submit a base bid for electric and an alternate bid for solar. The bid results are as follows:

A&B Heritage, Inc. DBA ASI Signage Innovations - \$47,670  
Cooper Sign Company - \$72,500  
ID Sign Systems – base bid (electric) - \$39,916  
- alternate bid (solar) - \$49,798

The Committee reviewed the proposals and chose to accept the alternate bid (solar option) proposed by ID Sign Systems. This bid is contingent upon the company including any costs related to permitting in the bid amount.

This expenditure would be covered under the \$33M ESD grant.

**C. Yunker made a motion to recommend accepting the alternate bid of \$49,798 proposed by ID Sign Systems contingent upon any costs related to permitting being included in the bid amount; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

P. Zeff - Yes  
J. Rizzo - Absent  
P. Battaglia - Yes  
C. Yunker - Yes

**The item was approved as presented.**

**4d. Long-Term Management Plan** – M. Masse shared that as part of the Incentive Zoning Agreement and to satisfy mitigation for potential environmental impacts as proposed during the SEQR review and identified in the Findings Statement, the GCEDC agreed to put together a Long-Term Management Plan to guide management of natural resources and land use on the STAMP site before, during and after development. M. Masse shared that all requested changes made by the Committee at the last meeting have been incorporated.

**P. Battaglia made a motion to recommend approval the Long-Term Management Plan; the motion was seconded by C. Yunker. Roll call resulted as follows:**

P. Zelif - Yes  
J. Rizzo - Absent  
P. Battaglia - Yes  
C. Yunker - Yes

**The item was approved as presented.**

#### **5. Adjournment**

As there was no further business, C. Yunker made a motion to adjourn at 11:52 a.m., seconded by P. Battaglia and passed unanimously.