



**GCEDC STAMP Committee Meeting
Wednesday June 5, 2019
GCEDC Conference Room
10:30 a.m.**

MINUTES

ATTENDANCE

Committee Members: P. Battaglia, A. Vanderhoof, P. Zelif
GCEDC / GGLDC Board Members:
Staff: M. Masse, E. Richardson, S. Hyde, J. Krencik, C. Suozzi
Guests:
Absent: C. Yunker

1. Call to Order / Enter Public Session

P. Zelif called the meeting to order at 10:45 a.m. in the GCEDC Conference Room.

M. Masse requested, due to time restraints, that the Executive Session portion of the meeting be moved to the end of the meeting.

3. Chairman's Report & Activities

3a. Agenda Additions / Other Business – Nothing at this time.

3b. Minutes: May 2, 2019

P. Battaglia made a motion to approve the minutes from May 2, 2019; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

P. Zelif - Yes
P. Battaglia - Yes
C. Yunker - Absent
A. Vanderhoof- Yes

The item was approved as presented.

4. Discussions / Official Recommendations to the Board:

4a. \$33M STAMP Grant Draw Review YTD – M. Masse reviewed with the Committee the status of the ESD \$33M grant. The first 15 Grant Utilization Request Forms (GURF) have been submitted and authorization has been received to release those funds. The requests have taken approx. 3-5 days to receive approval. The staff will be preparing GURF #16 this week.

4b. Construction Update – M. Masse shared that once the STAMP main entrance roadway is dedicated to the County, the stop sign will be put up. Phase 1 and 2 of the water projects are almost completed. We are just now waiting for the restoration work to be finished. An advertisement for the Phase 4 Pembroke Line project has been published. Due to the lack of interest, Clark Patterson Lee has suggested extending the bid opening date and the construction completion date to allow companies to have more time to finish the project. It was assumed that companies may not be interested or available to work on the project considering the tight timelines for completion; requesting that the project be done by the end of 2019.

The infrastructure and design and engineering work for the contracts that were approved on not to exceed amounts based on time and billing are starting to be completed. Once the projects are complete, a final billing and tally of the costs involved are done with some of the contract being done under the award amount. The staff would like to cancel the remaining balance of these contracts and put the remaining funds back into the unallocated line items within the budget. The following contracts are complete:

Seeler Engineering - \$4,245.00 remaining funds.

Legal costs for land donation to NYSDOT - \$12,732.78 remaining funds

NYISO System Impact Study - \$18,793 refund coming back to the GCEDC

4c. Purchase Option – Tax Map #6.-1-72.111 – The GCEDC wants to enter into an option to purchase with a landowner for up to 20 acres of parcel 6.-1-72.111 located just north of the STAMP site. Once the option is signed, the GCEDC will be allowed to complete its due diligence on the site (Phase I environmental, archeological, wetlands, etc.)

The fund commitment for this purchase is \$200,000 (\$10,000/acre) for the land, up to \$7,500 in legal fees, plus closing costs to be covered under the ESD \$33M grant.

P. Battaglia made a motion to recommend approval of the Purchase Option as presented, with costs not to exceed \$200,000 for the land, \$7,500 for legal fees plus closing costs; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

P. Zeff - Yes
P. Battaglia - Yes
C. Yunker - Absent
A. Vanderhoof- Yes

The item was approved as presented.

4d. Phillips Lytle Electrical Legal Project Support for Substation – Phillips Lytle has prepared an Additional Scope of Work as a Supplement to their original engagement letter for STAMP related work. The additional scope of work is specifically for project support for the substation/energy infrastructure strategy.

The contract is not to exceed \$20,000 to be covered under the ESD \$8M grant.

A. Vanderhoof made a motion to recommend approval of a contract with Phillips Lytle, not to exceed \$20,000, for Project Support for Substation/Energy Infrastructure Strategy; the motion was seconded by P. Battaglia. Roll call resulted as follows:

P. Zelif - Yes
P. Battaglia - Yes
C. Yunker - Absent
A. Vanderhoof- Yes

The item was approved as presented.

4e. Black & Veatch Substation and Transmission Line Engineering Contract – Black & Veatch has prepared a proposal that will build on the work that they completed previously on the large 345 kV to 115 kV substation to be located at the north end of the STAMP site and connect to the 345 kV bulk transmission power lines. The NYISO has completed their Systems Impact Study (SIS) on the 245 kV lines and the next step is to move into the Facilities Study for the substation. This scope of work will take the current drawings and design to the substation to the 60% level of completion (will need a confirmed tenant and load information to go beyond 60%), as well as provide support and information regarding the Facilities Study.

The contract is not to exceed \$1,430,636 to be covered under the ESD \$8M grant.

P. Battaglia made a motion to recommend approval of a contract with Black & Veatch, not to exceed \$1,430,636, for Substation and Transmission Line Engineering; the motion was seconded by A. Vanderhoof. Roll call resulted as follows:

P. Zelif - Yes
P. Battaglia - Yes
C. Yunker - Absent
A. Vanderhoof- Yes

The item was approved as presented.

4f. STAMP Main Entrance Road Name – The GCEDC staff has come up with the recommendation of naming the main entrance road “STAMP Drive”.

A. Vanderhoof made a motion to recommend approval of naming the STAMP main entrance road “STAMP Drive”; the motion was seconded by P. Battaglia. Roll call resulted as follows:

P. Zelif - Yes
P. Battaglia - Yes
C. Yunker - Absent
A. Vanderhoof- Yes

The item was approved as presented.

2. Executive Session

P. Battaglia made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 11:11 a.m., for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
2. The proposed acquisition, sale or lease of real property or the proposed acquisition or securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

The motion was seconded by A. Vanderhoof and approved by all members present.

Re-Enter Public Session

P. Battaglia made a motion to enter back into public session at 11:27 p.m., seconded by A. Vanderhoof and approved by all.

5. Adjournment

As there was no further business, A. Vanderhoof made a motion to adjourn at 11:27 a.m., seconded by P. Battaglia and passed unanimously.