



Thursday, February 1, 2018
Governance & Nominating Committee Meeting – GGLDC
Innovation Zone Conference Room – Suite 107
3:30 pm

MINUTES

ATTENDANCE

Committee Members: T. Felton, S. Noble-Moag, G. Torrey
GCEDC/GGLDC Board Members:
Staff: L. Farrell, M. Masse, E. Richardson, P. Kennett, R. Tabela
Guests:
Absent: C. Yunker

1. CALL TO ORDER / ENTER PUBLIC SESSION

T. Felton called the meeting to order at 3:30 p.m. in the Innovation Zone Conference Room.

2. CHAIRMAN'S REPORT & ACTIVITIES

2a. Agenda Additions / Other Business

2b. Minutes: September 7, 2017

S. Noble-Moag made a motion to approve the September 7, 2017 meeting minutes as presented; the motion was seconded by G. Torrey. Roll call resulted as follows:

T. Felton - Yes
G. Torrey - Yes
C. Yunker - Absent
S. Noble-Moag - Yes

The item was approved as presented.

3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD

3a. Board Self-Evaluation Process/Questionnaire – L. Farrell provided a copy of the confidential Evaluation of Board Performance questionnaire and asked the Committee to review. If there are no changes to the questionnaire, the staff will send these out to each Board member requesting that they be submitted to the Board Chair. The Board Chair will then tally the results to be submitted to the ABO and reviewed by the Governance Committee.

S. Noble-Moag requested that a space be provided at the bottom of the questionnaire for members to provide any feedback or comments that may not be directly related to any of the criteria above.

L. Farrell shared that the space will be added, and the questionnaire will be sent out tomorrow.

3b. Authority Self-Evaluation of Prior Year Performance – M. Masse shared that Public Authorities are required to perform a self-evaluation of prior year's goals/measurements annually. This report will be submitted to the ABO. In previous years the Committee/Board has reviewed the Agency's results separately. To streamline the process, the Agency's results are presented using this form.

G. Torrey made a motion to recommend approval of the Authority Self-Evaluation of Prior Year Performance as presented; the motion was seconded by S. Noble-Moag. Roll call resulted as follows:

T. Felton - Yes
G. Torrey - Yes

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C. Yunker - Absent
S. Noble-Moag - Yes

The item was approved as presented.

3c. Mission Statement & Measurement Report – M. Masse shared that the Authority’s Board must annually review the authority’s mission statement and performance goals to ensure that its mission has not changed and that the authority’s performance goals continue to support its mission. This report will be submitted to the ABO.

S. Noble-Moag made a motion to recommend approval of the Mission Statement & Measurement Report as presented; the motion was seconded by G. Torrey. Roll call resulted as follows:

T. Felton - Yes
G. Torrey - Yes
C. Yunker - Absent
S. Noble-Moag - Yes

The item was approved as presented.

4. ADJOURNMENT

As there was no further business, S. Noble-Moag made a motion to adjourn at 3:40 p.m., seconded by G. Torrey, and passed unanimously.