



**Tuesday, December 5, 2017**  
**STAMP Committee Meeting - GCEDC**  
**Andrews Conference Room**  
**10:30 am**

**MINUTES**

**ATTENDANCE**

Committee Members:	P. Zeliff, C. Yunker, J. Rizzo
GCEDC / GGLDC Board Members:	
Staff:	M. Masse, E. Richardson, S. Hyde
Guests:	Adam Walters (Phillips Lytle), J. Gsell (Genesee County)
Absent:	P. Battaglia

**1. Call to Order / Enter Public Session**

P. Zeliff called the meeting to order at 10:35 a.m. in the Andrews Conference Room.

**2. Executive Session**

J. Rizzo made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 10:35 a.m., for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by C. Yunker and approved by all members present.

**Re-Enter Public Session**

C. Yunker made a motion to enter back into public session at 11:26 a.m., seconded by J. Rizzo and approved by all.

**3. Chairman's Report & Activities**

**3a. Agenda Additions / Other Business** – Nothing at this time.

**3b. Minutes: October 3, 2017**

**C. Yunker made a motion to approve the minutes from October 3, 2017; the motion was seconded by J. Rizzo.**

**Roll call resulted as follows:**

P. Zelif - Yes  
J. Rizzo - Yes  
P. Battaglia - Absent  
C. Yunker - Yes

**The item was approved as presented.**

#### **4. Discussions / Official Recommendations to the Board:**

**4a. \$33M STAMP Grant Draw Review YTD** – M. Masse informed the Committee that the Agency has received draws #1-12; draw #13 is still in process. L. Farrell and M. Masse have been working with the State to set up an imprest account to save on interest expense related to the line of credit. An amended Grant Disbursement Agreement has been executed to allow for this, so we are now just waiting for the initial deposit into the imprest account.

**4b. Construction Update** – M. Masse shared briefly that the road construction has been paused for the winter and the water project is still moving forward.

**4c. Seneca Nation Monitor – Phase II** – M. Masse shared as part of the Phase II archeological work that was completed at the STAMP site, the Tonawanda Seneca Nation had a monitor on site to help identify any of the artifacts that were found. They charge a flat rate per hour, and the GCEDC is looking for an approval to pay a total of \$9,800 for the monitor. The Board had originally approved \$7,500 on October 26, 2016 for the Phase II work. Upon completion of the Phase II work the final amount due was \$9,800 based on the days of field work, so we are seeking approval of the additional \$2,300. This expenditure is to be covered under the \$33M ESD Grant.

**C. Yunker made a motion to recommend approval of reimbursing the Seneca Nation for an on-site monitor for Phase II for a total of \$9,800; the motion was seconded by J. Rizzo. Roll call resulted as follows:**

P. Zelif - Yes  
J. Rizzo - Yes  
P. Battaglia - Absent  
C. Yunker - Yes

**The item was approved as presented.**

**4d. National Grid Pole Relocation – Route 63/77 Turn Lane** – M. Masse shared as part of the main entrance road, Route 63/77 widening and turn lane construction, it is necessary to relocate 9 existing distribution poles and overhead conductor along the west side of Alleghany Road. National Grid has provided an electric service proposal to do the work in the amount of \$133,696.01. This expenditure is to be covered under the \$33M ESD Grant.

**C. Yunker made a motion to recommend approval of the National Grid Pole Relocation service proposal not to exceed \$133,696.01 as presented; the motion was seconded by J. Rizzo. Roll call resulted as follows:**

P. Zeff - Yes  
J. Rizzo - Yes  
P. Battaglia - Absent  
C. Yunker - Yes

**The item was approved as presented.**

**4e. 345/115 kV Substation Design Proposal** – At the October 26<sup>th</sup> meeting the Board authorized the execution of a contract to complete “4 key deliverables: 1) Development of a Conceptual Design package for the substation, 2) Development of a Level 1 preliminary engineering, permitting and construction schedule, 3) Development of Equipment (transformers, breakers) procurement specifications and standards, 4) Develop an updated cost estimate for the substation based on the conceptual design package.” At a not to exceed cost of \$250,000 to Burns and McDonald. Prior to execution of the contract, a call was held to confirm the scope of work and deliverables. At that time, it was noted that the proposal was not complete, and needed revision. The GCEDC decided that while the proposal was being revised, that we should seek another quote from another vendor.

**C. Yunker made a motion to recommend retracting the Board’s approval of the 345/115 kV Substation Design Proposal with Burns and McDonald as previously presented; the motion was seconded by J. Rizzo. Roll call resulted as follows:**

P. Zeff - Yes  
J. Rizzo - Yes  
P. Battaglia - Absent  
C. Yunker - Yes

**The item was approved as presented.**

**C. Yunker made a motion to recommend approval of a 345/115 kV Substation Design Proposal with Black & Veatch not to exceed \$210,450.00 as presented; the motion was seconded by J. Rizzo. Roll call resulted as follows:**

P. Zeff - Yes  
J. Rizzo - Yes  
P. Battaglia - Absent  
C. Yunker - Yes

**The item was approved as presented.**

## **5. Adjournment**

As there was no further business, C. Yunker made a motion to adjourn at 11:36 a.m., seconded by J. Rizzo and passed unanimously.