



**Thursday, October 1, 2015**  
**Upstate MedTech Centre – Suite 107**  
**5:30 PM**

**GGLDC MINUTES**

**Attendance**

Board Members: T. Felton, M. Wiater, J. Rizzo, P. Battaglia, C. Yunker, S. Noble-Moag, H. Upson, W. Hinchey  
Staff: S. Hyde, M. Masse, L. Farrell, C. Suozzi, P. Kennett, E. Richardson, R. Tabelski  
Guests: R. Gaenzle (Harris Beach), R. Endress (Harris Beach), P. Mrozek (The Daily News)  
Absent: M. Gray

**Call to Order / Enter Public Session**

T. Felton called the meeting to order at 5:33p.m. in the Upstate MedTech Centre Innovation Zone conference room.

**2.0 Chairman's Report and Activities**

**2.1 Upcoming Meetings** – T. Felton reviewed the upcoming meetings with the Board.

**2.2 Agenda Additions/ Deletions / Other Business** – Nothing at this time.

**P. Battaglia left the room.**

**2.3 September 3, 2015 Minutes**

**S. Noble-Moag made a motion to approve the September 3, 2015 Minutes; the motion was seconded by H. Upson. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Absent
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Absent
W. Hinchey -	Yes		

**The item was approved as presented.**

**3.0 Report of Management**

**3.1 Nothing at this time.**

**4.1 Audit & Finance Committee**

**4.1 August 2015 Financial Statements** – T. Felton shared that the financial statements were reviewed by the Audit & Finance Committee on September 28, 2015 and are recommended for Board approval. L. Farrell noted that all expenditures are in line with the budget, except as noted.

T. Felton shared that the Audit & Finance Committee recommends approval of the August 2015 Financial Statements.

**C. Yunker made a motion to approve the August 2015 Financial Statements; the motion was seconded by W. Hinchey. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Absent
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Absent
W. Hinchey -	Yes		

**The item was approved as presented.**

**P. Battaglia returned to the meeting.**

**4.2 Ag Park Grant Agreement: NYS DOT Rail Grant (Contingent Upon GVT Match)** – T. Felton shared that the Audit & Finance Committee reviewed a grant agreement with NYS DOT for railroad work in the Ag Park. The grantee match has been committed by the Genesee Valley Transportation (GVT), as stated in their letter to the agency. This project will not cost the GGLDC any money, but the agency will facilitate the grant.

T. Felton shared that the Audit & Finance Committee recommends approval of the grant agreement with NYS DOT contingent upon a match from Genesee Valley Transportation.

**P. Battaglia made a motion to approve the grant agreement with NYS DOT contingent upon a match from Genesee Valley Transportation; the motion was seconded by S. Noble-Moag. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Absent
W. Hinchey -	Yes		

**The item was approved as presented.**

**4.3 2016 Genesee County Mowing Contract** – T. Felton shared that the Audit & Finance Committee reviewed a contract with the Genesee County Highway Department for mowing services at the corporate parks for 2016. The cost is slightly higher than last years, but is still very reasonable for the services that they provide.

T. Felton shared that the Audit & Finance Committee recommends approval of a contract with Genesee County Highway Department for 2016 mowing services at the corporate parks not to exceed \$10,000.

**J. Rizzo made a motion to approve a contract with Genesee County Highway Department for 2016 mowing services at the corporate parks not to exceed \$10,000; the motion was seconded by W. Hinchey. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Absent
W. Hinchey -	Yes		

**The item was approved as presented.**

**4.4 Lease Rates for 2016** – T. Felton shared that the Audit & Finance committee reviewed lease rates for agricultural leases for 2016.

T. Felton shared that the Audit & Finance Committee recommends approval of a lease rate of \$100.00 per acre for Boxler Dairy, \$20.00 per acre for Anita Goras and \$60 per acre for Bob Wood.

**C. Yunker made a motion to approve the Lease Rates for 2016 as presented; the motion was seconded by H. Upson. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Absent

W. Hinchey - Yes

**The item was approved as presented.**

## **5.0 Governance & Nominating Committee**

**5.1 Procurement Policy** – L. Farrell shared that the Governance & Nominating Committee reviewed and recommended the Procurement Policy on July 8<sup>th</sup> and is now coming to the full Board for approval. This policy is reviewed on an annual basis and has no recommended changes.

**S. Noble Moag made a motion to approve the Procurement Policy as presented; the motion was seconded by P. Battaglia. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Absent
W. Hinchey -	Yes		

**The item was approved as presented.**

**5.2 Investment Policy** – L. Farrell shared that the Governance & Nominating Committee reviewed and recommended the Investment Policy on July 8<sup>th</sup> and is now coming to the full Board for approval. This policy is reviewed on an annual basis and has no recommended changes.

**H. Upson made a motion to approve Investment Policy as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Absent
W. Hinchey -	Yes		

**The item was approved as presented.**

**5.3 Disposition of Real Property Guidelines** – L. Farrell shared that the Governance & Nominating Committee reviewed and recommended the Disposition of Real Property Guidelines on July 8<sup>th</sup> and is now coming to the full Board for approval. This policy is reviewed on an annual basis and has no recommended changes.

**S. Noble-Moag made a motion to approve the Disposition of Real Property Guidelines as presented; the motion was seconded by C. Yunker. Roll call resulted as follows:**

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Yes
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Absent
W. Hinchey -	Yes		

**The item was approved as presented.**

## **6.0 Other Business**

**6.1 Nothing at this time.**

**7.0 Adjournment** - As there was no further business, W. Hinchey made a motion to adjourn at 5:42 p.m., which was seconded by P. Battaglia and passed unanimously.