



**Tuesday, February 28, 2017**  
**STAMP Committee Meeting - GCEDC**  
**Andrews Conference Room**  
**11:00 am**

**MINUTES**

**ATTENDANCE**

Committee Members:	P. Zelif, J. Rizzo, P. Battaglia
GCEDC / GGLDC Board Members:	
Staff:	S. Hyde, M. Masse, C. Suozzi, E. Richardson
Guests:	A. Walters (Phillips Lytle), J. Gsell (Genesee County Manager)
Absent:	C. Yunker

**1. Call to Order / Enter Public Session**

P. Zelif called the meeting to order at 11:00 am in the Andrews Conference Room.

**2. Executive Session**

P. Battaglia made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 11:00 am, for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The motion was seconded by J. Rizzo and approved by all members present.

**Re-Enter Public Session**

J. Rizzo made a motion to enter back into public session at 11:46 a.m., seconded by P. Battaglia and approved by all.

**3. Chairman's Report & Activities**

**3a. Agenda Additions / Other Business** – Nothing at this time.

**3b. Minutes: January 31, 2017** -

**P. Battaglia made a motion to approve the Minutes from January 31, 2017; the motion was seconded by J. Rizzo. Roll call resulted as follows:**

P. Zelif -	Yes
J. Rizzo -	Yes
P. Battaglia -	Yes
C. Yunker -	Absent

The item was approved as presented.

**4. Discussions / Official Recommendations to the Board:**

**4a. \$33M STAMP Grant Draw Review YTD** – M. Masse shared with the Committee an analysis of the \$33M STAMP Grant Draws. Draw #1 and Draw #2 have been received in full and Draw #3 has been received less interest expense. Draws #4, #5 and #6 have been submitted and are awaiting reimbursement. All expenses are paid using the Line of Credit with KeyBank (formerly First Niagara) and repaid once the reimbursements are received from NYS. This will be reviewed again next month per the request of the Committee.

**4b. Park Branding Information for Signage –** M. Masse shared that the GCEDC is currently looking at putting up a main entrance sign at the STAMP site along the new access road that will be constructed this summer. In December of 2011, CH2MHill had put together a branding package that shows the potential for the three different types of signage and related accents at the site.

After a brief discussion, the Committee agreed that Option 1 was their preference. It remains in line with how the park is currently being branded.

**P. Battaglia made a motion to recommend approval for the park branding signage (option 1); the motion was seconded by J. Rizzo. Roll call resulted as follows:**

P. Zelif -	Yes
J. Rizzo -	Yes
P. Battaglia -	Yes
C. Yunker -	Absent

**The item was approved as presented.**

**4c. Donation of Property to NYSDOT for Right of Way (ROW) (widening of main entrance on Route 77/63) –** M. Masse shared that the GCEDC is currently working through the approval process with NYSDOT for the main entrance road at STAMP. This project will require Route 77/63 to be widened to a point where it will be outside of NYSDOT's existing ROW. In order to complete the project, NYSDOT is requesting that the GCEDC donate the property to NYSDOT so they can expand their ROW to cover road widening and associated shoulder slopes. There are a few documents that are required to be completed along with a title search and discharge of any mortgages with NYS. The GCEDC is estimating these costs not to exceed \$20,000 for services performed by Phillips Lytle, Frontier Abstract, and any legal firms doing work on behalf of Call Farms and the Town of Alabama who are being asked to donate property on the other side of Route 77/63.

**J. Rizzo made a motion to recommend approval of the Donation of Property to NYSDOT for the Right of Way (widening of main entrance on Route 77/63); the motion was seconded by Paul Battaglia. Roll call resulted as follows:**

P. Zelif -	Yes
J. Rizzo -	Yes
P. Battaglia -	Yes
C. Yunker -	Absent

**The item was approved as presented.**

## **Adjournment**

As there was no further business, J. Rizzo made a motion to adjourn at 11:55 a.m., seconded by P. Battaglia and passed unanimously.