



Thursday, May 5, 2016
Upstate MedTech Centre – Suite 107
5:30 PM

GGLDC MINUTES

Attendance

Board Members: T. Felton, J. Rizzo, S. Noble-Moag, M. Wiater, H. Upson, W. Hinchey, M. Gray, C. Yunker
Staff: S. Hyde, M. Masse, L. Farrell, P. Kennett, E. Richardson, R. Tabelski, C. Suozzi
Guests: P. Zelif (GCEDC Board Member)
Absent: P. Battaglia

1.0 Call to Order / Enter Public Session

T. Felton called the meeting to order at 5:34 p.m. in the Upstate MedTech Centre Innovation Zone conference room.

2.0 Chairman’s Report and Activities

2.1 Upcoming Meetings – T. Felton reviewed the upcoming meetings with the Board.

Next Scheduled Board Meeting: Thursday, June 2nd at 4:00pm
Audit & Finance Committee Meeting: Tuesday, May 31st at 3:00pm
Governance & Nominating Committee Meeting: Thursday, June 2nd at 3:00pm

2.2 Agenda Additions/ Deletions / Other Business

2.3 March 24, 2016 Minutes

S. Noble-Moag made a motion to approve the March 24, 2016 Minutes; the motion was seconded by M. Wiater. Roll call resulted as follows:

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Absent
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Yes
W. Hinchey -	Yes		

The item was approved as presented.

3.0 Report of Management

3.1 Nothing at this time.

4.1 Audit & Finance Committee

T. Felton shared that the Audit & Finance Committee met this afternoon. They discussed and recommended the following items:

4.1 1st Quarter Financial Statements – T. Felton shared that all expenditures are in line with the budget except as noted.

W. Hinchey made a motion to approve the 1st Quarter Financial Statements; the motion was seconded by H. Upson. Roll call resulted as follows:

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Absent
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Yes
W. Hinchey -	Yes		

The item was approved as presented.

4.2 Mowing Contracts – Parks – T. Felton shared that the Committee reviewed several bids for mowing of the business parks that the GGLDC owns. These parks include Gateway II and Buffalo East Tech Park. It is expected that this contract will not exceed \$4,000.

W. Hinchey made a motion to approve a contract with Scalia’s Landscaping for mowing not to exceed \$4,000; the motion was seconded by M. Gray. Roll call resulted as follows:

T. Felton -	Yes	S. Noble-Moag -	Yes
M. Wiater -	Yes	P. Battaglia -	Absent
H. Upson -	Yes	C. Yunker -	Yes
J. Rizzo -	Yes	M. Gray -	Yes
W. Hinchey -	Yes		

The item was approved as presented.

T. Felton disclosed that his place of employment does business with Scalia’s Landscaping.

H. Upson disclosed that his business sells supplies to Scalia’s Landscaping.

5.0 Governance & Nominating Committee

5.1 Nothing at this time.

6.0 Other Business

6.1 Nothing at this time.

7.0 Adjournment - As there was no further business, W. Hinchey made a motion to adjourn at 5:39 p.m., which was seconded by H. Upson and passed unanimously.