



**Thursday, March 8, 2018  
Upstate MedTech Centre – Innovation Zone  
4:00 PM**

**GGLDC MINUTES**

**Attendance**

- Board Members: D. Cunningham, P. Battaglia (via video conference), M. Wiater, G. Torrey, T. Bender
- Staff: S. Hyde, M. Masse, L. Farrell, E. Richardson, R. Tabelski, P. Kennett, C. Suozzi
- Guests: A. Young (GCEDC Board Member), J. Gsell (Genesee County), J. Krencik (Daily News)
- Absent: J. Rizzo, C. Yunker, T. Felton, S. Noble-Moag

**1.0 Call to Order**

**1.1 Enter Public Session**

D. Cunningham called the meeting to order at 5:51 p.m. in the Upstate MedTech Centre Innovation Zone conference room.

**2.0 Chairman’s Report and Activities**

- 2.1 Upcoming Meetings** – D. Cunningham reviewed the upcoming meeting dates with the Board.  
**GCEDC Annual Meeting: Friday, March 9<sup>th</sup> at 12:00 p.m.**  
**Board Meeting: Thursday, March 29<sup>th</sup> at 4:00 p.m.**  
 Audit & Finance Committee Meeting: Thursday, March 29<sup>th</sup> at 3:00 p.m.

**2.2 Agenda Additions/Deletions/Other Business –**

**P. Battaglia made a motion to add item 6.1 Parking Lot at Ag Park to the agenda; the motion was seconded by M. Wiater. Roll call resulted as follows:**

T. Felton -	Absent	S. Noble-Moag -	Absent
D. Cunningham -	Yes	P. Battaglia -	Yes (video conference)
T. Bender -	Yes	C. Yunker -	Absent
J. Rizzo -	Absent	G. Torrey -	Yes
M. Wiater -	Yes		

**The item was approved as presented.**

### 2.3 Minutes: January 11, 2018

**M. Wiater made a motion to approve the January 11, 2018 meeting minutes as presented; the motion was seconded by T. Bender. Roll call resulted as follows:**

T. Felton -	Absent	S. Noble-Moag -	Absent
D. Cunningham -	Yes	P. Battaglia -	Yes (video conference)
T. Bender -	Yes	C. Yunker -	Absent
J. Rizzo -	Absent	G. Torrey -	Yes
M. Wiater -	Yes		

**The item was approved as presented.**

### 3.0 Report of Management

#### 3.1 Nothing at this time.

### 4.0 Audit & Finance Committee

**4.1 Investment Report (PARIS Reporting)** - L. Farrell shared that this report summarizes the Agency's bank balances and interest income at 12/31/17. This is being recommended by the Audit & Finance Committee for approval.

**D. Cunningham made a motion to approve the Investment Report as presented; the motion was seconded by G. Torrey. Roll call resulted as follows:**

T. Felton -	Absent	S. Noble-Moag -	Absent
D. Cunningham -	Yes	P. Battaglia -	Yes (video conference)
T. Bender -	Yes	C. Yunker -	Absent
J. Rizzo -	Absent	G. Torrey -	Yes
M. Wiater -	Yes		

**The item was approved as presented.**

**4.2 Procurement Report (PARIS Reporting)** - L. Farrell shared that this report summarizes a list of contracts and payments that the Board has approved throughout the year. It's a summary of all expenditures to any one vendor aggregating more than \$5,000 during the 2017 calendar year. This is being recommended by the Audit & Finance Committee for approval.

**D. Cunningham made a motion to approve the Procurement Report as presented; the motion was seconded by T. Bender. Roll call resulted as follows:**

T. Felton -	Absent	S. Noble-Moag -	Absent
D. Cunningham -	Yes	P. Battaglia -	Yes (video conference)
T. Bender -	Yes	C. Yunker -	Absent
J. Rizzo -	Absent	G. Torrey -	Yes
M. Wiater -	Yes		

**The item was approved as presented.**

### 5.0 Governance & Nominating Committee

#### 5.1 Nothing at this time

## **6.0 Other Business**

**6.1 Parking Lot at Ag Park** – M. Masse shared that Haskell Engineering asked to use a temporary parking lot across from the HP Hood plant for construction workers to park on during construction at the site. This was done once before. An insurance certificate and indemnity agreement would be required for any company to use this lot for parking.

**P. Battaglia made a motion to approve allowing the use of the parking lot for construction workers contingent upon receiving an indemnity agreement and proof of insurance; the motion was seconded by M. Wiater. Roll call resulted as follows:**

T. Felton -	Absent	S. Noble-Moag -	Absent
D. Cunningham -	Yes	P. Battaglia -	Yes (video conference)
T. Bender -	Yes	C. Yunker -	Absent
J. Rizzo -	Absent	G. Torrey -	Yes
M. Wiater -	Yes		

**The item was approved as presented.**

## **7.0 Adjournment**

As there was no further business, M. Wiater made a motion to adjourn at 6:00 p.m., which was seconded by G. Torrey and passed unanimously.