



Meeting Agenda – STAMP Committee
 Genesee County Economic Development Center
 Wednesday, October 4, 2023 - 8:00 a.m.
 Location: 99 MedTech Drive, Innovation Zone

Page #'s	Topic	Discussion Leader	Desired Outcome
	1. Call to Order – Enter Public Session	P. Zeliff	
	1a. Executive Session Motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105 for the following reasons: <ol style="list-style-type: none"> 1. Discussions regarding proposed, pending or current litigation. 2. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. 3. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof. 1b. Enter Public Session	P. Zeliff	
2-4	2. Chairman’s Report & Activities 2a. Agenda Additions / Deletions / Other Business 2b. Minutes: September 6, 2023	P. Zeliff	Vote
5	3. Discussions / Official Recommendations to the Board: 3a. Storage Yard Agreement	M. Masse	Disc / Vote
	4. Adjournment	P. Zeliff	Vote



GCEDC STAMP Committee Meeting
Wednesday, September 6, 2023
Location: 99 MedTech Drive, Innovation Zone
8:00 a.m.

MINUTES

ATTENDANCE

Committee Members: M. Clattenburg, P. Zeliff, C. Kemp
Staff: M. Masse, L. Farrell, S. Hyde, L. Casey, P. Kennett, J. Krencik, C. Suozzi
Guests: M. Landers (County Manager), R. Crossen (Town of Alabama Supervisor), M. Fitzgerald (Phillips Lytle)
Absent: C. Yunker

1. Call to Order / Enter Public Session

P. Zeliff called the meeting to order at 8:03 a.m. in the Innovation Zone.

1a. Executive Session

M. Clattenburg made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 8:03 a.m., for the following reasons:

1. Discussions regarding proposed, pending, or current litigation.
2. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
3. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

The motion was seconded by C. Kemp and approved by all members present.

1b. Re-Enter Public Session

M. Clattenburg made a motion to enter back into public session at 8:53 a.m., seconded by C. Kemp and approved by all.

2. Chairman's Report & Activities

2a. Agenda Additions / Deletions/ Other Business – P. Zeliff stated that agenda item 3d was included in error and would be removed from the agenda if all members agreed. All Committee members agreed.

2b. Minutes: August 2, 2023

M. Clattenburg made a motion to approve the August 2, 2023 minutes; the motion was seconded by C. Kemp. Roll call resulted as follows:

P. Zeliff - Yes

C. Yunker - Absent
M. Clattenburg – Yes
C. Kemp - Yes

The item was approved as presented.

3. Discussions / Official Recommendations to the Board:

3a. STAMP Payment for Easement – M. Masse provided the following discussion:

In conjunction with the installation of the force main from the STAMP site to the direct discharge point at Oak Orchard Creek, the following easement is needed:

1. Temporary Easement 20 – \$1,300

Fund Commitment: \$1,300 from the \$33 million.

Board Action Request: Approval of payment of \$1,300 to the holder of the easement number listed above.

C. Kemp made a motion to recommend to the full Board the ROW easement payment not to exceed \$1,300 as presented; the motion was seconded by M. Clattenburg. Roll call resulted as follows:

P. Zelff - Yes
C. Yunker - Absent
M. Clattenburg – Yes
C. Kemp - Yes

The item was approved as presented.

3b. STAMP Payment for Easements- Installation of Water Lines From Curb Box to House- In conjunction with the installation of the force main from the STAMP site to the direct discharge point at Oak Orchard Creek, the Board previously approved the payment of the following easements:

1. Temporary Easement 27 – Installation of water line from curb box to house - Estimated at \$2,500
2. Temporary Easement 16 – Installation of water line from curb box to house - Estimated at \$2,500

The GCEDC solicited quotes from the following contractors who had done residential water line installations in the Town of Alabama:

- a. Derrick Cassiano - \$9,680
- b. Rusty Hoffmeister - \$9,250

Fund Commitment: \$9,250 from the \$33 million.

Board Action Request: Approval of payment of \$9,250 to the contractor listed above for the installation of a water line to the holders of the easement numbers identified above.

C. Kemp made a motion to recommend to the full Board the payment of \$9,250 to Rusty Hoffmeister for the installation of the water line to the holders of easement numbers identified above as presented; the motion was seconded by M. Clattenburg. Roll call resulted as follows:

P. Zeliff - Yes
C. Yunker - Absent
M. Clattenburg – Yes
C. Kemp - Yes

The item was approved as presented.

3c. G. Devincintis & Son Change Order- Force Main Contract - When the bids were submitted for this project in 2021, the crude oil and resin markets were highly volatile. Contractors at the pre bid conference stated that the pipe suppliers would only give them a daily price for the pipe and would not guarantee it beyond that time. This is not customary in the construction business. The time difference between when the bid was submitted, and when it was awarded for them to order pipe, there had been an overall increase in the pipe price of \$150,547 as compared to the amount for that line item in the submitted bid.

Fund Commitment: An additional \$150,547 from the \$33 million.

Board Action Request: Approval of increase in change order of \$150,547 to G.DeVincintis & Son Construction Co., Inc.

M. Clattenburg made a motion to recommend to the full Board the approval of the change order of \$150,547 to G. DeVincintis & Son Construction as presented; the motion was seconded by C. Kemp. Roll call resulted as follows:

P. Zeliff - Yes
C. Yunker - Absent
M. Clattenburg – Yes
C. Kemp - Yes

The item was approved as presented.

3d. Host Community Investment Agreement - The agenda item was removed.

4. Adjournment

As there was no further business, C. Kemp made a motion to adjourn at 9:01 a.m., seconded by M. Clattenburg and passed unanimously.

Mark Masse

STAMP Committee

October 5, 2023

STAMP Payment for storage yard

Discussion: In conjunction with the installation of the force main from the STAMP site to the direct discharge point at Oak Orchard Creek, the GCEDC had to extend the rental agreement for the storage of pipes until construction is completed.

Fund Commitment: \$4,000 from the \$33 million.

Board Action Request: Approval of payment of \$4,000 to the landowner.