



**Meeting Agenda – Governance & Nominating Committee**  
 Genesee Gateway Local Development Corp.  
 Thursday, March 4, 2021, 3:00 p.m.  
 Location: Electronically

Page #	Topic	Discussion Leader	Desired Outcome
	<b>1. Call to Order – Enter Public Session</b>  Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, this Meeting is being held electronically via conference call instead of a public meeting open for the public to attend in person.	S. Noble-Moag	
2-4	<b>2. Chairman's Report &amp; Activities</b>  2a. Agenda Additions / Other Business  2b. Minutes: February 4, 2021	S. Noble-Moag	Vote
	<b>3. Discussions / Official Recommendations to the Board:</b>  3a. Board Member Evaluation  3b. Water Works Corp Board Appointments  3c. Sewer Works Corp Board Appointments	L. Farrell  M. Masse  M. Masse	Discussion  Disc / Vote  Disc / Vote
	4. Adjournment	S. Noble-Moag	Vote



**GGLDC Governance & Nominating Committee Meeting  
Thursday, February 4, 2021  
Location: Electronically  
2:30 p.m.**

**MINUTES**

**ATTENDANCE**

Committee Members: S. Noble-Moag, C. Yunker, G. Torrey, D. Cunningham  
Staff: S. Hyde, L. Farrell, M. Masse, P. Kennett, L. Casey, J. Krencik, C. Suozzi  
Guests: P. Zelif (GCEDC/GGLDC Board Member), M. Gray (GCEDC Board Member), T. Bender (GCEDC/GGLDC Board Member)  
Absent:

**1. CALL TO ORDER / ENTER PUBLIC SESSION**

S. Noble-Moag called the meeting to order at 2:52 p.m. via conference call / video conference.

Because of the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo's Executive Order 202.1 issued on March 12, 2020 suspending the Open Meetings Law, this Meeting is being held electronically via conference call / video conference instead of a public meeting open for the public to attend in person.

**2. CHAIRMAN'S REPORT & ACTIVITIES**

**2a. Agenda Additions / Other Business – Nothing at this time.**

**2b. Minutes: June 4, 2020**

**G. Torrey made a motion to approve the June 4, 2020 meeting minutes as presented; the motion was seconded by D. Cunningham. Roll call resulted as follows:**

- D. Cunningham - Yes
- G. Torrey - Yes
- C. Yunker - Yes
- S. Noble-Moag - Yes

**The item was approved as presented.**

**3. DISCUSSIONS / OFFICIAL RECOMMENDATIONS TO THE BOARD**

**3a. Board Self Evaluation Process / Questionnaire -** L. Farrell will provide a copy of the confidential evaluation of board performance questionnaire to the Committee via email. The questionnaire was reviewed, and no changes were recommended. Responses should be submitted to the Board Chair. The Board Chair will then compose a summary report, which will be submitted to the ABO by March 31, 2021.

**3b. Authority Self Evaluation of Prior Year Performance** - Public Authorities are required to perform a self-evaluation of prior year's goals/measurements annually. This report shows the results against the goals and measurements that were set for 2020. This report will be submitted into PARIS.

**G. Torrey made a motion recommend to the full Board approval of the Authority Self-Evaluation of Prior Year Performance as presented; the motion was seconded by D. Cunningham. Roll call resulted as follows:**

- D. Cunningham - Yes
- G. Torrey - Yes
- C. Yunker - Yes
- S. Noble-Moag - Yes

**The item was approved as presented.**

**3c. Mission Statement and Measurement Report** – The Authority's Board must annually review the authority's mission statement and performance goals to ensure that its mission has not changed and that the authority's performance goals continue to support its mission. This report will be posted to the website and submitted into PARIS.

**D. Cunningham made a motion recommend to the full Board approval of the Mission Statement and Measurement Report as presented; the motion was seconded by G. Torrey. Roll call resulted as follows:**

- D. Cunningham - Yes
- G. Torrey - Yes
- C. Yunker - Yes
- S. Noble-Moag - Yes

**The item was approved as presented.**

**3d. Water Works Corp Board Appointments** – The GGLDC has completed the formation of STAMP Water Works, Inc. and STAMP Sewer Works, Inc. and is the sole shareholder of each of these corporations. The Board of Directors is to be appointed by a resolution adopted by the shareholders.

The Water Works and Sewer Works Corp.'s bylaws state that the Board of Directors shall be no less than three, but no more than ten, with the exact number set by the resolution. This Board of Directors could be a mix of GGLDC and GCEDC Board Members and probably should include a couple of the GCEDC STAMP Committee members. It would be recommended to have seven members, with four from the GGLDC and three from the GCEDC.

This agenda item was tabled until the next Board meeting. D. Cunningham and P. Zelif will meet to discuss potential Board members for the Water & Sewer Works. Names will be brought forward at the March 4, 2021 Governance Committee meeting.

**3e. Sewer Works Corp Board Appointments** – The GGLDC has completed the formation of STAMP Water Works, Inc. and STAMP Sewer Works, Inc. and is the sole shareholder of each of these corporations. The Board of Directors is to be appointed by a resolution adopted by the shareholders.

The Water Works and Sewer Works Corp.'s by laws state that the Board of Directors shall be no less than three, but no more than ten, with the exact number set by the resolution. This Board of Directors could be a mix of GGLDC and GCEDC Board Members and probably should include a couple of the GCEDC STAMP Committee members. It would be recommended to have seven members, with four from the GGLDC and three from the GCEDC.

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This agenda item was tabled until the next Board meeting. D. Cunningham and P. Zelif will meet to discuss potential Board members for the Water & Sewer Works. Names will be brought forward at the March 4, 2021 Governance Committee meeting.

**4. ADJOURNMENT**

As there was no further business, G. Torrey made a motion to adjourn at 3:09 p.m., seconded by D. Cunningham, and passed unanimously.